

**PEQUOT LAKES PARK COMMISSION
THURSDAY, FEBRUARY 9, 2012
CITY HALL**

Members Present: Commissioners Jeff Bruch, Dena Doughty, and Chair Pete Clement, and Karen Ettesvold

Members Absent: Commissioner Faye Tweed

Also Present: Sandy Peine, City Clerk; Mike Loven, Public Works Supervisor; Council Member Cathy Malecha; and Mayor Adams

1. Call Meeting to Order

The meeting was called to order at 4:00 p.m. by Chair Clement.

2. 1/12/11 Park Commission Minutes

COMMISSIONER BRUCH MOVED TO APPROVE THE 1/12/11 PARK COMMISSION MINUTES. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 4-0.

3. 2012 Budget

The Clerk stated that she would be giving the Park Commission a budget update at each meeting.

4. Review Ordinance – Park Commission Responsibilities

The Clerk noted that the Park Commissioners should read the ordinance to get a better understanding of their role on the Commission. She reminded the members that they are a recommending body and that all final decisions are made by the Council. She stressed the importance of the Park Commission as it does a majority of the work and study for programs, parks, etc.

5. Mission Statement

The Park Commission reviewed sample mission statements. The Park Commission drafted the following mission statement:

Park Commission Mission Statement – Pequot Lakes

To enrich the quality of community life and promote activities for families and people of all ages and abilities, while protecting open space and natural resources for current and future generations; to be financially responsible; and be a liaison between the community and city government.

COMMISSION BRUSCH MOVED TO RECOMMEND THE PROPOSED MISSION STATEMENT TO THE CITY COUNCIL. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 4-0.

6. Review Projects for 2012

A. Sibley Lake Park

Mike Loven stated that the steps at Sibley Park should be repaired or replaced. He noted that if they need to be replaced, this would have to be a budgeted item in the 2013 budget. It was the consensus of the Park Commission to review the situation prior to making a decision on repair or replacement.

Mike Loven noted that the Street light at the top of the steps leading to Sibley Lake is paid for by the Park Commission. He suggested that the Commission look at whether or not we should remove the light after the Commission can take a look at it to see if it is necessary.

Discussion was held regarding the parking at Sibley Lake Park. It was suggested that changes be made to make it more aesthetically pleasing.

The Mayor noted that the Planning Commission suggested putting in boat slips and renting them to residents of the City. The Park Commission felt that this would be a liability to the City due to the amount of vandalism that would occur to the boats. The Mayor suggested the possibility of selling the property and using the proceeds to develop a park somewhere else in the City.

It was the consensus of the Park Commission to meet at Sibley Park in May to discuss these issues.

b. Park Brochures

Park Commission reviewed the brochures. The Mayor stated that Scott Pederson has offered to work on this project. The Park Commission felt that these brochures were important and should be completed as soon as possible.

c. Flowers at Bobber Park and Trailside Park

The Clerk stated that Faye Tweed has stated she will continue to plant and care for the flowers in Bobber Park. The Commission stated that many of the existing flower beds in Trailside Park need to be weeded.

d. Bands in the Park

Cathy Malecha stated that she had a band schedule for the Bands in the Park Program. The Commission discussed the idea of forming a Friends of the Park Commission, which could be a non-profit organization. The group could then raise funds for Park programs.

7. Park Survey Review

The Commission reviewed the results of survey that was taken in 2011.

8. Park Plan Discussion

The Park Commission indicated that there is a need for a master park plan. It was the consensus of the commission to review the Breezy Point Park Plan and discuss at the next Park Commission meeting.

9. Other Business

Jeff Bruch gave an update on a meeting that was held with the DNR regarding the possibility of the DNR selling the Park to the City. He noted that they are in the beginning of negotiations.

Discussion was held regarding a request to park in the center of Trailside Park during the car show.

Discussion was held regarding placing three flags on the posts by the Band Stand. The Commissioners requested to see the ordinance regulations on temporary signs.

10. Adjournment

There being no further business, **COMMISSIONER BRUCH MOVED TO ADJOURN THE MEETING. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 4-0.**

The meeting adjourned at 5:10 p.m.

Respectfully Submitted,

Sandy Peine
City Clerk