



AGENDA ITEM #3.6

REPORT TO CITY COUNCIL

Report Prepared by: Deb Marty

Date: July 5, 2016

Subject: Quarterly Utility Billing Adjustment Report

Report: See attached list of utility billing adjustments that have been made during the months of April through June of 2016. The City policy requires that Council review these reports quarterly.

Council Action Requested: Council motion approving the billing adjustments.

Report Criteria:

Types Selected: Assistance Applied, Balance Transfers, Billing Adjustments, Payment Adjustments, Reallocations, Balance Write-offs

Name	Customer Number	Description	Amount	Msg	Service
Billing Adjustment					
05/11/2016					
NELSON, DAVID A & ARDELLA	1-00316-01	CREDIT SEWER CHARGES DUE TO NO WATER USAGE	22.58 -	M	SWRUS - 40
06/01/2016					
COULTER, LARRY	1-00321-01	REMOVE SEWER CHARGES	6.56 -	M	SWRUS - 40
KENNEDY, DAVID	2-00491-01	REMOVE SEWER CHARGES	6.18 -	M	SWRUS - 40
MUSSELMAN, JACK	1-00506-00	REMOVE SEWER CHARGES	.73 -	M	SWRUS - 40
ZWACK, JOSEPH	1-01051-01	REMOVE SEWER CHARGES	5.83 -	M	SWRUS - 40
06/06/2016					
LINDQUIST, DALE	2-00476-00	PAYMENT WAS APPLIED IN ERROR.	55.00	M	Multiple
LINDQUIST, DALE	2-00669-00	PAYMENT WAS APPLIED IN ERROR TO THE WRONG ACCOUNT	55.00 -	M	Multiple
06/10/2016					
LOMMEL, BOB & DIANE	1-01782-01	REMOVE SERER CHARGES ON DEDUCT METER USAGE	20.69 -	M	SWRUS - 40

Name	Customer Number	Description	Amount	Msg	Service
Payment Adjustment					
06/06/2016					
LINDQUIST, DALE	2-00669-00	PAYMENT WAS APPLIED TO THE WRONG ACCOUNT.	5.00 -	M	Multiple