



AGENDA ITEM #3.8

**REPORT TO
CITY COUNCIL**

Report Prepared by: Deb Marty, Deputy City Clerk

Date: April 5, 2016

Subject: Quarterly Utility Billing Adjustment Report

Report: See attached list of utility billing adjustments that have been made during the months of January through March of 2016. The City policy requires that Council review these reports quarterly.

Council Action Requested: Council motion approving the billing adjustments.

Report Criteria:

Types Selected: Assistance Applieds, Balance Transfers, Billing Adjustments, Payment Adjustments, Reallocations, Balance Write-offs

Name	Customer Number	Description	Amount	Msg	Service
Billing Adjustment					
01/05/2016					
HEALD, PATRICIA	1-01251-00	SEWER CREDIT FOR OCT & NOV	1,316.61 -	M	SWRUS - 40
HEALD, PATRICIA	1-01251-00	CREDIT LATE FEE-WAITING ON COUNCIL DECISION	5.00 -	M	Multiple
01/13/2016					
SOUKUP, ROXANNE	1-00375-02	Read/Usq Adj for 12/31/2015	80.46 -		Multiple
01/26/2016					
GREENEY, CAROL	1-01341-00	CREDIT FOR MIN CHG WHEN DISCONNECTED NOV & DEC 201	85.94 -	M	Multiple
02/01/2016					
WENZLER, MIKE	1-01246-01	ADJUST BILL FOR FREEZE RUN USAGE	147.40 -	M	Multiple
03/22/2016					
LARSEN RENTAL PROPERTIES	2-01946-01	CREDIT FOR TAXES CHARGED INCORRECTLY	22.79 -	M	TAX - 90