

**PEQUOT LAKES PARK COMMISSION
THURSDAY, APRIL 2, 2015
CITY HALL**

Members Present: Chair Malecha, Commissioners Bruch, Caouette, and Ronning

Members Absent: Commissioner Nagel, Ettesvold and Nordby

Also Present: Greg Karr, Council Member Liaison; Mike Loven, Public Works Supervisor; and Sandy Peine, City Clerk.

1. Call Meeting to Order

Chair Malecha called the meeting to order at 8:00 a.m.

2. Consider Agenda

**COMMISSIONER BRUCH MOVED TO APPROVE THE AGENDA.
COMMISSIONER CAOUCETTE SECONDED THE MOTION. THE MOTION
CARRIED 4-0.**

3. WSN Proposal for Design of Trailside Park Restrooms

Commissioner Ronning reviewed the specifics of the restrooms that he and Chair Malecha viewed in Baxter. He noted that after viewing a larger restroom facility he and Chair Malecha would be recommending two toilet fixtures in the women's side and one toilet fixture and one urinal fixture in the men's side as they felt one stall per side would not be sufficient. The Park Commission discussed the restroom size and concurred that a one stall per side would not work especially when considering the future use of the facility. The Commission talked about the design of the facility and were in agreement that the style that was presented would work as it is easy to clean, made of good materials, and graffiti resistant.

The Clerk provided an excel spreadsheet that provided possible funding options for the restroom. The Commission understood that the cost for the two per side facility is more than what was budgeted but felt it would be a mistake to build the two stall facility.

**COMMISSIONER RONNING MOVED TO APPROVE THE DESIGN OF THE
BUILDING WITH TWO STALLS FOR WOMEN AND TWO STALLS FOR MEN
AND TO APPROVE THE FUNDING SOURCES PROVIDED BY CITY STAFF.
COMMISSIONER BRUCH SECONDED THE MOTION. MOTION CARRIED 4-0.**

**COMMISSIONER BRUCH TO APPROVE THE PROPOSAL FOR DESIGN
SERVICES FROM WSN FOR THE TRAILSIDE PARK SEASONAL
RESTROOM FACILITY. COMMISSIONER CAOUCETTE SECONDED THE
MOTION. MOTION CARRIED 4-0.**

The Commission discussed the location of the restroom. Mike Loven stated that if it is located at the bottom of the hill it would be easier to hook up to water and sewer due to the availability of sewer and water. Chair Malecha stated that she also felt it would be best to be located at the bottom of the hill rather than at the top of the hill near the picnic shelter. She explained that handicap people would not use it if they had to walk up the hill. Mike Loven stated that he will have to check with the DNR regarding the location of a sidewalk near the DNR trail. The Park Commission concurred that the restroom should be located at the bottom of the hill.

4. Other Business

4A. Playground Installation Update

Mike Loven stated that the playground is scheduled to be built on May 6, 7, and 8.

4B. Playground Fencing

Commissioner Ettesvold submitted a quote via e-mail for fence materials at \$3,091. Chair Malecha stated that there will be further information provided by Commissioner Ettesvold on April 9, 2015, at the regular Park Commission Meeting.

4C. Lion's Club Donation

The City Clerk stated that Commissioner Ettesvold has contacted the Lion's Club regarding a possible donation toward the restroom project. Chair Malecha reminded those present that the City cannot request donations. It was suggested that Nancy Adams make the request of the Lion's as part of the Community Action non-profit group. Chair Malecha will contact Nancy Adams. Commissioner Ronning stated he would attend the Lion's Club meeting with Nancy Adams to explain the project.

4D. Next Park Commission Meeting

Chair Malecha stated that the Commission should meet on April 9th which is the regular Park Commission meeting date. The playground representative will be present to discuss the installation of the playground and the Park Commission will have a response from Council on the recommendations for the restroom facility.

4E. Vice Chair

**COMMISSIONER BRUCH MOVED TO NOMINATE COMMISSIONER
RONNING AS THE VICE CHAIR OF THE PARK COMMISSION**

**MEETING. COMMISSIONER CAQUETTE SECONDED THE MOTION.
MOTION CARRIED 4-0.**

4F. Dog Park

Mike Loven stated that Sheridan Wilson has a recommendation on where to place the park benches in the dog park. The Commission consented that Sheridan can work with Mike Loven to determine the location of the benches.

4G. Bean Pit Fencing

Mike Loven stated that he has been informed that placing a fence around the bean pit will not work as the fence has to be removed during the burying and digging up of the beans.

11. Adjournment

There being no further business, **COMMISSIONER BRUCH MOVED TO
ADJOURN THE MEETING. COMMISSIONER CAQUETTE SECONDED THE
MOTION. THE MOTION CARRIED 4-0. THE MEETING WAS ADJOURNED
AT 8:30 A.M.**

Respectfully Submitted,



Sandra A. Peine
City Clerk