

**PEQUOT LAKES PARK COMMISSION
THURSDAY, JULY 12, 2012
CITY HALL**

Members Present: Chair Pete Clement, and Commissioners Karen Ettesvold, and Deana Doughty

Members Absent: Commissioners Jeff Bruch and Patty Bonicatto

Also Present: Sandy Peine, City Clerk; Mike Loven, Public Works Supervisor; Mayor Nancy Adams

1. Call Meeting to Order

The meeting was called to order at 4:00 p.m. by Chair Clement.

2. 6/14/2012 Park Commission Minutes

CHAIR PETE CLEMENT MOVED TO APPROVE THE 6/14/12 PARK COMMISSION MINUTES. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 3-0.

3. Web site update

The City Clerk noted that the website has been updated and requested the Commissioners to review the site and let staff know if there are any additions or changes that they wish to see.

4. City Flag

The Clerk informed the Commissioners that Jeff Bruch had researched the possibility of having a City flag made. He found that a one-sided flag would cost approximately \$300, not including the design time. It was the consensus of the Commissioners to put this on hold until a later time.

5. Memorial Request

The Clerk noted that the Commission has received a request for a memorial. She noted that the request was to have a tree planted near the War Memorial in honor of Margaret Skog Nelson. The Commission discussed several options. It was the consensus that a sugar maple, 10 feet in size, be purchased and planted by a local nursery and that the tree is planted on the north side of the memorial. It was stated that the tree should be planted in September or April. Karen Ettesvold stated she would contact a local nursery for a price and then the Clerk would relay the information to those requesting the memorial.

Discussion was held about the possibility of some type of memorial sign on the band shell to list the names of the memorial that are in the park. No action was taken at this time.

6. Master Park Plan

The commissioners discussed the Master Park Plan which is in draft form. The commissioners made many amendments to the plan. The Clerk noted that she would add the amendments and present a revised copy to the Park Commission in August or September.

7. Other Business

Mike Loven noted that the Sibley Lake Association wants to meet with the City to discuss Sibley Lake Park improvements.

Discussion was held on watering the plants in the parks. Discussion was also held on providing some type of signs for the gardens. The Clerk informed the Commissioners that the Treehouse Nursery and Karen Ettesvold has weeded and added new plants to the garden by the highway. The Commission members thanked the Treehouse and Karen Ettesvold for their work.

10. Adjournment

There being no further business, **COMMISSIONER ETTESVOLD MOVED TO ADJOURN THE MEETING. COMMISSIONER DOUGHTY SECONDED THE MOTION. MOTION CARRIED 3-0.**

The meeting adjourned at 5:15 p.m.

Respectfully Submitted,

Sandy Peine
City Clerk