



**AGENDA ITEM #7**

**REPORT TO  
CITY COUNCIL**

**Report Prepared by: Nancy Malecha**

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**Date:** September 6, 2016

**Subject:** Fire Department Reports

**Report:** Attached is the July 2016 Fire Department Operations Report and the July 27, 2016 Fire Board Meeting minutes.

**Council Action Requested:** No Council action requested.

**PEQUOT LAKES FIRE DEPARTMENT**

**OPERATIONS REPORT JULY 2016**

Fire calls: 15 calls

<b>DATE:</b>	<b>TYPE OF CALL:</b>	<b>LOCATION:</b>	<b>BILLING:</b>
07/01	motor vehicle accident	Pequot Lakes	\$250.00
07/02	good intent grass fire	Loon Lake township	n/a
07/10	pole barn fire	Pequot Lakes	\$740.00
07/10	power line down	Breezy Point	public assistance
07/11	good intent mutual aid cancelled	Nisswa	n/a
07/12	furnace motor fire	Breezy Point	\$250.00
07/20	assist police vehicle accident	Pequot Lakes	public assistance
07/21	power line down with tree	Pequot lakes	public assistance
07/21	power line & tree down on house	Pelican Township	public assistance
07/21	CO detector going off	Pequot Lakes	public assistance
07/23	mutual aid structure fire	Nisswa	n/a
07/24	brush pile fire (re-kindle)	Breezy Point	pending
07/28	gas line cut	Pequot lakes	public assistance
07/31	fire alarm	Pelican Township	public assistance
07/31	man pinned under fallen tree	Loon Lake Township	public assistance

Training: 3 hours engine pumping & tanker water shuttle

## **PEQUOT LAKES AREA FIRE BOARD**

### **MEETING MINUTES JULY 27, 2016**

The quarterly meeting of the PLAFB was called to order by President Peterson. The minutes of the last meeting were not read due to a motion by Bartels, second by Sodd, motion passed.

The second quarter fire call report totaled 18 calls. By types there were 5 good intent calls, 4 mutual aid structure, 4 vehicle fires, and 1 each a pontoon fire, a grass fire, a mutual aid grass fire, a gas line cut, and a power line down. By location, there were 5 to Pequot Lakes, 2 for Breezy Point, Jenkins Township, Nisswa, and Pine River. There were 1 each to Moos Lake Township, Loon Lake Township, Pelican Township, Poplar Township, and Ideal Township. There were 4 bills sent that totaled \$1390.00. Last year during this time period there were 17 calls. The Department has had 34 calls for the first half of the year. Last year we had 33 calls for the first half of the year.

The second quarter training report totaled 22 hours. By types of training, there were 3 hours auto extrication, 3 hours engine pumping and tanker shuttle, 3 hours drivers training, 2 hours solar panels and safety, 2 hours highway safety, 2 hours RIT training, 2 hours pipeline safety, and 2 hours mock car crash.

The second quarter financial report was discussed. Fuel was low due to the low prices compared to last year. Contract services were \$5108.48. This is \$2608.48 over budget for the year, and the year is only half over. We know about \$1400.00 of that was for electrical for the washer and dryer installation. The washer & dryer project were funded by the AFG grant from last year. Donovan motioned to approve the financial report, second by Sodd, motion passed.

The second quarter personnel & operations report was reviewed. Our new washer & dryer financed by the 2015 AFG grant are here and in operation. The washer will be used only for fire gear. The dryer will do gear and hose. The sliding cargo shelf has been installed in the large compartment area in Utility 1. It works great and provides storage space for several tools. Rescue 1 underwent rear door and body work, was repainted, new decals were installed, and looks great. The Department sponsored a mock car crash for the high school junior & senior classes to promote safe driving before prom. It went well and students were very sincere with the event. The "Safety Kids" program formerly "Safety Town" took place at the Baptist Church Trailside facility. The Department did the fire safety part for the event. The Ladies Legion Auxiliary sponsored a fund raising spaghetti dinner for the Department to raise funds for a factory made stabilization kit for auto extrication. The kit helps stabilize vehicles involved in accidents so it is easier to do extrication or any type of rescue. The dinner raised \$906.00 and the Auxiliary donated an additional \$700.00 for the project. Fire fighters helped serve. John McClellan, from MNDOT, presented a highway safety class for us utilizing actual video from MNDOT's cameras that monitor traffic. The program was interesting and informative. Our new battery powered rescue tools are in operation. They are powered by 28 volt battery packs.. The tools are the latest technology and are very powerful. Our previous tools were moved to the Breezy Station so that area has adequate rescue tools available quickly. Patrick Selter was presented a plaque for his 11 years of service at a recent meeting. The Department's scholarship was awarded to Meghan Nelson this spring. Meghan is Chief Nelson's daughter and was very appreciative and deserving of her award. We have started thinking about our 100<sup>th</sup> anniversary which takes place next year. Anyone with ideas to help us is appreciated. Our July 4<sup>th</sup> breakfast was attended by 1418 people this year. We were down a bit in attendance but were very happy with the

turnout. The Department had a 50/50 raffle and sold tee shirts during the breakfast. About \$7500.00 was raised during the event. The Department had a summer party at Bob & Mary Peterson's Mayo Lake property. A picnic was held along with games, great food, and good weather. Retired fire fighters and their families were also invited. Our 2016 fire prevention open house is scheduled for Wednesday, October 12<sup>th</sup> at the fire station. Fire safety classes for Eagle View Elementary School students are planned for Tuesday, October 11<sup>th</sup>. The Department received an anonymous donation for \$5000.00 for our auto extrication stabilizing kit. The donation covers the balance due for the project and the stabilizing kit has been ordered.

The by-pass update followed. The detours began in late May and will continue thru September for the County Road 11 bridge project. There has been 1 motor vehicle incident that the Department was called to help with. The project is moving forward ahead of schedule at this time.

The 2017 fire fund budget was discussed. There is not a lot of change in the breakdown of the revenues and expenditures between 2016 and 2017. The greatest need for the Department at present is the air packs. Plans are to order the packs sometime this year and finance them either with a grant or lease to purchase plan. In the past year the Department has been able to purchase a lot of equipment funded by grants or donations which has helped to keep the budget down.

Our next meeting is scheduled for October 26<sup>th</sup> at 7 pm at the fire station.

The meeting was declared adjourned.

**PRESENT AT MEETING:** Benson, Dubay, Sodd, Mayor Liiehei, City Administrator Rudberg, Nelson, Peterson, Donovan, Bartels, & City Administator Malecha