



AGENDA ITEM #9.1.B

REPORT TO CITY COUNCIL

Report Prepared by: Nancy Malecha

Date: October 4, 2016

Subject: Park Commission Appointment

Report: There is presently one opening on the Park Commission. Attached is an application from Heather Pearson to fill this vacancy. The Park Commission, at their meeting held on September 8th, recommends the appointment of Ms. Pearson.

Council Action Requested: Mayor's recommendation to appoint Heather Pearson to the Park Commission followed by Council motion and vote. The member will be appointed for a partial term expiring on 12/31/17.



RECEIVED

SEP 06 2016

Per _____

APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMISSION

APPLICANT INFORMATION

Name: Heather Pearson

City of Residence: Pequot Lakes

Occupation: Homemaker / Substitute Teacher Employer: Teachers On Call

Address: 30851 Gravidahl Drive

Phone: _____

Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.

_____ **Planning Commission**

- The Planning Commission consists of no less than seven members who are residents or landowners of the City. Terms are for three years. The Planning Commission meets on the third Thursday of each month at 6:00 p.m. The Planning Commission reviews and provides recommendations to the City Council on preliminary and final plats. The Planning Commission also reviews and acts on the following applications: metes and bounds property divisions, conditional use permits, and variances.

_____ **Housing and Redevelopment Authority**

- The Housing and Redevelopment Authority consists of five members who shall be residents of the area of operation of the authority. Terms are for five years. The Authority meets on the third Tuesday of each month at 5:15 p.m. The mission of the Housing and Redevelopment Authority of Pequot Lakes is to provide quality, affordable housing through partnerships with our community; to establish and maintain a safe, secure environment for housing residents; to assist in providing services for residents; and to manage assets of the Authority in a fiscally prudent manner.

_____ **Economic Development Commission**

- The Economic Development Commission consists of seven members. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. The objective of the Commission is to encourage economic growth in the City of Pequot Lakes.

_____ **Library Board**

- The Library Board consists of seven members who are residents of the County or the City (with a majority of the members being residents of the City). Terms are for three years. The Library Board meets on the third Tuesday of each month at 6:30 p.m. The objective of the Library Board is to provide the community with an outstanding library.

X

Park Commission

- The Park Commission consists of seven members. Terms are three years. The Park Commission meets on the 2nd Thursday of each month at 5:00 p.m. The Park Commission is an advisory commission. The objective of the Park Commission is to ensure the ongoing excellence of the City parks.

Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I wish to serve on this commission because I care deeply about the future of this city. My family frequently uses the city parks and I wish to help keep them at their best for present and future use.

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

B.S. Social Studies Education - University of Northwestern, St. Paul.
Substitute Teacher at Pequot Schools

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

My primary qualification is being a parent in the community. My family is a regular visitor to the city parks so I care about their future.

Attendance: Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? Yes No

Comments: _____

Conflict of Interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? Yes No

If yes, provide details on a separate piece of paper.

Heather Pearson _____
Applicant Signature Date

Questions may be directed to the City Clerk's office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes
City Administrator/Clerk
4638 County Road 11
Pequot Lakes, MN 56472
E-mail: nmalecha@pequotlakes-mn.gov
Website: www.pequotlakes-mn.gov

This application will be kept on file for one year; after that time a new application must be filed.

OFFICE USE ONLY	
The Applicant is:	<input type="checkbox"/> New Applicant <input type="checkbox"/> Applying for Reappointment
Council Action:	<input type="checkbox"/> Not Appointed
	<input type="checkbox"/> Appointed to: _____
	Date Appointed: _____
	Term Expires: _____
Notes:	_____ _____