



AGENDA ITEM #9.5

REPORT TO CITY COUNCIL

Report Prepared by: Tim Houle

Date: January 5, 2016

Subject: Advertise for Bids for WWTF Row Irrigation Project

Report: With the issuance of the draft SDS Permit (agenda item 9.4 above), the City can now begin to publically advertise for bids for the wastewater treatment facility's (WWTF's) row irrigation construction project.

The following is a suggested schedule:

- Start advertising in the Echo Journal on Thursday, January 14, 2016. We will also advertise on QuestCDN, a website that construction contractors track for potential bids/projects.
- We will want to advertise for at least 30 days, and probably more to make sure we have the reissued SDS Permit before we open bids.

- We are estimating the MPCA may be able to get the City their new SDS Permit around the middle of February.
- We will tentatively set a bid opening at 10:00 a.m. on Thursday, February 18, 2016 at City Hall.
- The City could then consider the bids and award the construction contract at their regular meeting on Monday, February 29, 2016.
- We could then work through legal construction contract items, get a pre-construction meeting scheduled, and get the construction contractor going as soon as weather allows.

Again, the bid opening may need to be adjusted, along with the award, dependent on when the MPCA issues the SDS Permit (which we can do by addendum if needed).

Council Action Requested: Council motion to advertise for bids for the Wastewater Treatment Facility Row Irrigation Project as presented.