



## **AGENDA ITEM #10.4C**

# **REPORT TO CITY COUNCIL**

**Report Prepared by: Nancy Malecha**

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**Date:** January 5, 2016

**Subject:** Library Board Appointments

**Report:** Three of the seven Library Board members' terms expired on 12/31/2015; John Longnecker, Renee Moodie, and Kevin Olson. Renee Moodie and Kevin Olson have submitted an application for reappointment and John Longnecker has not. There are presently three openings on the Library Board.

### **Applicant Status**

- Christine Grossman is a new applicant.
- Renee Moodie submitted application for reappointment.
- Kevin Olson submitted application for reappointment.
- Mary Kay Spizzo is a new applicant.

**Council Action Requested:** Mayor's recommendation to appoint three applicants to the Library Board followed by Council motion and vote. The members will be appointed for three-year terms expiring on 12/31/18.



## APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMISSION

### APPLICANT INFORMATION

Name: CHRISTINE J. GROSSMAN

City of Residence: BAXTER

Occupation: RETIRED Employer: FORMER EDUCATOR

Address: 14266 COTTAGE GROVE DRIVE (BAXTER) 56425

Phone: \_\_\_\_\_

Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.

\_\_\_\_\_ **Planning Commission**

- The Planning Commission consists of no less than seven members who are residents or landowners of the City. Terms are for three years. The Planning Commission meets on the third Thursday of each month at 6:30 p.m. The Planning Commission reviews and provides recommendations to the City Council on preliminary and final plats. The Planning Commission also reviews and acts on the following applications: metes and bounds property divisions, conditional use permits, and variances.

\_\_\_\_\_ **Housing and Redevelopment Authority**

- The Housing and Redevelopment Authority consists of five members who shall be residents of the area of operation of the authority. Terms are for five years. The Authority meets on the third Tuesday of each month at 5:00 p.m. The mission of the Housing and Redevelopment Authority of Pequot Lakes is to provide quality, affordable housing through partnerships with our community; to establish and maintain a safe, secure environment for housing residents; to assist in providing services for residents; and to manage assets of the Authority in a fiscally prudent manner.

\_\_\_\_\_ **Economic Development Commission**

- The Economic Development Commission consists of five members. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. The objective of the Commission is to encourage economic growth in the City of Pequot Lakes.

✓  
\_\_\_\_\_ **Library Board**

- The Library Board consists of seven members who are residents of the County or the City (with a majority of the members being residents of the City). Terms are for three years. The Library Board meets on the third Tuesday of each month at 6:30 p.m. The objective of the Library Board is to provide the community with an outstanding library.

\_\_\_\_\_ **Park Commission**

- The Park Commission consists of five members. Terms are three years. The Park Commission meets on the 2<sup>nd</sup> Thursday of each month at 4:00 p.m. The Park Commission is an advisory commission. The objective of the Park Commission is to ensure the ongoing of excellence in the City parks.

**Statement of Interest:** Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

AS A RETIRED TEACHER OF LITERATURE, I HAVE A KEEN COMMITMENT TO PUBLIC ACCESS TO BOOKS, PERIODICALS AND ELECTRONIC MEDIA.

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

I WORKED FOR THE ST. CATHERINE'S COLLEGE LIBRARY AS AN UNDERGRADUATE, AS WELL AS LONGVIEW PUBLIC DURING GRADUATE SCHOOL.

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

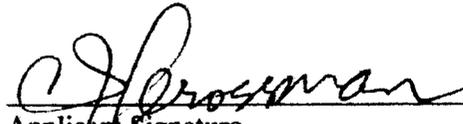
I HAVE SERVED THE BRAINERD PUBLIC LIBRARY AS FINANCE CHAIR AND SECRETARY.

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?  Yes  No

**Comments:** I WOULD BE HONORED TO SERVE THE POPULATION OF PEQUOT LAKES IN THIS CAPACITY.

**Conflict of Interest** is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest?  Yes  No

If yes, provide details on a separate piece of paper.

 10-23-15  
Applicant Signature Date

Questions may be directed to the City Clerk's office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes  
City Clerk  
4638 County Road 11  
Pequot Lakes, MN 56472  
E:mail: [speine@pequotlakes-mn.gov](mailto:speine@pequotlakes-mn.gov)  
Website: [www.pequotlakes-mn.gov](http://www.pequotlakes-mn.gov)

*This application will be kept on file for one year; after that time a new application must be filed.*

<b>OFFICE USE ONLY</b>	
The Applicant is:	<input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Applying for Reappointment
Council Action:	<input type="checkbox"/> Not Appointed
	Appointed to: _____
	Date Appointed: _____
	Term Expires: _____
Notes:	_____ _____



RECEIVED

NOV 04 2015

## APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMISSION

### APPLICANT INFORMATION

Name: Renee Moodie

City of Residence: Pequot Lakes

Occupation: Ret Employer: \_\_\_\_\_

Address: 9487 Strawberry Lk Rd

Phone: \_\_\_\_\_

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\_\_\_\_\_ **Planning Commission**

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\_\_\_\_\_ **Economic Development Commission**

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X

**Library Board**

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\_\_\_\_\_ **Park Commission**

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**Statement of Interest:** Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

To continue serving on the board

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

BS Elementary Ed, Library Volunteer 5+ years

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

Past library work  
Board experience North UMC, MPLS  
Joint Ministry Project

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?  Yes  No

Comments: \_\_\_\_\_

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If yes, provide details on a separate piece of paper.

Renee Moodie \_\_\_\_\_ 11/4/2015  
Applicant Signature Date

Questions may be directed to the City Clerk's office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes  
City Administrator/Clerk  
4638 County Road 11  
Pequot Lakes, MN 56472  
E:mail: [nmalecha@pequotlakes-mn.gov](mailto:nmalecha@pequotlakes-mn.gov)  
Website: [www.pequotlakes-mn.gov](http://www.pequotlakes-mn.gov)

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<b>OFFICE USE ONLY</b>	
<b>The Applicant is:</b>	<input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Applying for Reappointment
<b>Council Action:</b>	<input type="checkbox"/> Not Appointed
	Appointed to: _____
	Date Appointed: _____
	Term Expires: _____
<b>Notes:</b>	_____ _____



OCT 28 2015

## APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMISSION

### APPLICANT INFORMATION

Name: KEVIN L. OLSON

City of Residence: PEQUOT LAKES

Occupation: RETIRED Employer: —

Address: 5071 OLSON RD, PEQUOT LAKES, MN 56472

Phone: —

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**Statement of Interest:** Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I HAVE BEEN A VOLUNTEER AT THE LIBRARY FOR ABOUT 7 YEARS, I'M INTERESTED IN KEEPING IT VIABLE FOR THE COMMUNITY.

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

4 YR BACHELOR'S DEGREE IN INDUSTRIAL ILLUSTRATION FROM MOORHEAD STATE UNIV.

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?  Yes  No

Comments:

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If yes, provide details on a separate piece of paper.

Kevin Tolson 10.23.15  
Applicant Signature Date

Questions may be directed to the City Clerk's office at 218-568-5222.

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4638 County Road 11  
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<b>Council Action:</b>	<u>    </u> Not Appointed
	<u>    </u> Appointed to: _____
	<b>Date Appointed:</b> _____
	<b>Term Expires:</b> _____
<b>Notes:</b>	_____ _____



DEC 15 2015

## APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMISSION

### APPLICANT INFORMATION

Name: Mary Kay Spizzo  
City of Residence: Breezy Point  
Occupation: Retired RN/PHN Employer: N/A  
Address: 9252 Breezy Pt. Dr Breezy Point  
Phone: \_\_\_\_\_

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**Statement of Interest:** Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

Am an avid reader - strongly support the library system and promoting the importance of reading at all age levels.

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

Promoting reading to children was included in my counseling in my role as a public health nurse with Crow Wing County. Also - originating services to support my clients' needs.

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

Have served on the County Health Advisory Board, Breezy Point Area Women's board, Pelton Woods cemetery board and various church committees. Am open to participating in and promoting events as needs in the community arise.

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?  Yes  No

**Comments:** Pequot Lakes is so fortunate to have such a wonderful library not only for the selection of books but also for the helpful volunteers and the learning programs and events that are sponsored.

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If yes, provide details on a separate piece of paper.

Mary Kay Spizzo 12/14/15  
Applicant Signature Date

Questions may be directed to the City Clerk's office at 218-568-5222.

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<b>Council Action:</b>	<input type="checkbox"/> <b>Not Appointed</b>
	<b>Appointed to:</b> _____
	<b>Date Appointed:</b> _____
	<b>Term Expires:</b> _____
<b>Notes:</b>	_____ _____