

**ECONOMIC DEVELOPMENT COMMITTEE
OCTOBER 16, 2012
MEETING MINUTES**

MEMBERS PRESENT: Mark Jurchen, Cindy Rieck, Cindy Roggenkamp, Barb Merritt, and Tommy Woog

MEMBERS ABSENT: None

ALSO PRESENT: Sheila Haverkamp, BLAEDC; Dawn Bittner, Zoning Administrator; Sandy Peine, City Clerk

1. Call Meeting to Order

The meeting was called to order by Vice Chair Jurchen at 8:00 a.m. at Northern Tool.

2. Introduction of New Members

Mark Jurchen introduced Cindy Roggenkamp and Barb Merritt as new members to the EDC.

3. Approval of Minutes

TOMMY WOOG MOVED TO APPROVE THE SEPTEMBER 18, 2012, EDC MINUTES. CINDY RIECK SECONDED THE MOTION. MOTION CARRIED 5-0.

4. WAC/SAC Ordinance Update

Tommy Woog updated the new members on the purpose of the proposed ordinances on WAC and SAC fees.

Sheila Haverkamp presented information on surrounding cities' WAC and SAC fees in comparison to what the EDC is proposing for Pequot Lakes. She noted that Pequot Lakes is quite a bit higher than Brainerd and Baxter, but the scenarios do not compare apples to apples when just looking at the WAC and SAC fees. The EDC discussed the proposed fees and felt that it was necessary to keep the fees on the higher side in order to justify being able to replace or repair the water and sewer systems.

CINDY RIECK MOVED TO PRESENT THE PROPOSED WAC AND SAC ORDINANCE TO THE CITY COUNCIL FOR ADOPTION. TOMMY WOOG SECONDED THE MOTION.

Discussion was held regarding the language in the proposed ordinance regarding the requirement to connect to the City water supply. The EDC discussed whether this language should be in the land use section of the ordinance rather than in Chapter 15. Dawn Bittner noted that if someone looks at Chapter 15, it would not

reflect the language in the land use ordinance. The EDC suggested that the Planning Commission review hook up requirements to sewer and water. Following the Planning Commission review, the City Attorney would be requested to draft language that is consistent in both sections of the Code.

It was the consensus of the EDC to review the Planning Commission and City Attorney recommendations relating to connecting to water and sewer in November.

CINDY RIECK WITHDREW HER MOTION. TOMMY WOOG WITHDREW HIS SECOND.

5. Chamber Update:

Update by Mark Jurchen.

6. BLAEDC Update

Sheila Haverkamp updated the EDC on the Executive Program and on other BLAEDC projects.

7. November Meeting Agenda Items

Review of draft ordinance relating to water and sewer hook up fees.

8. Other Business

There was no other business.

9. Adjournment

**THERE BEING NO FURTHER BUSINESS, VICE CHAIR JURCHEN
ADJOURNED THE MEETING AT 9:15 A.M.**

Respectfully Submitted,

Sandy Peine
City Clerk