

**PEQUOT LAKES PARK COMMISSION  
THURSDAY, DECEMBER 13, 2012  
CITY HALL**

Members Present: Commissioners Karen Ettesvold, Deana Doughty, Jeff Bruch and Patty Bonicatto

Also Present: Mike Loven, Public Works Supervisor; Nancy Adams, Mayor; and Dawn Bittner, Zoning Administrator

1. Call Meeting to Order

Mayor Adams explained Pete Clement had resigned from the Park Commission as he is now a City Employee and felt it may be a conflict of interest. The meeting was called to order at 4:04 p.m. by Jeff Bruch, acting Chair.

2. 9/13/2012 Park Commission Minutes

Bittner pointed out that City Hall should be removed from the title of the document as the entire meeting was held at the Trailside Park.

**COMMISSIONER BONICATTO MOVED TO APPROVE THE 9/13/2012 PARK COMMISSION MINUTES, AS CORRECTED. COMMISSIONER DOUGHTY SECONDED THE MOTION. MOTION CARRIED 4 - 0.**

3. Master Park Plan

The Commissioners reviewed the suggested changes to the text and agreed to the following:

- Page 2, approve change;
- Page 3, leave as originally written;
- Page 4, approve change;
- Page 6, last sentence of Assessment paragraph should indicate only the north portion is irrigated;
- Page 6, approve remaining change.

**COMMISSIONER BONICATTO MOVED TO FORWARD THE MASTER PARK PLAN TO THE CITY COUNCIL FOR ADOPTION. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 4 – 0.**

4. Park Land Donation – Mayo Lake

Mayor Adams explained she picked up the deeds from Mr. O'Shaughnessy's attorney and delivered them to the City Attorney to have them recorded prior to the end of the year. Mr. O'Shaughnessy paid the

estimated real estate taxes payable in 2013. The park will need to be named and cannot be named after Mr. O'Shaughnessy.

The Commissioners asked to have naming of the park added to an upcoming agenda and they will provide suggestions at that meeting.

They will also contemplate the vision for future use: hiking, cross country skiing, snow shoeing, allow boat launching, only canoes and kayaks, camping. Would we allow dead tree removal? What would the increased liability be?

The Mayor knows of an Eagle Scout who could provide ideas and potential layout of the park.

**COMMISSIONER BONICATTO MOVED TO RECOMMEND THE CITY COUNCIL USE PARK DEDICATION FUNDS TO PAY THE ATTORNEY FEES ASSOCIATED WITH OBTAINING THIS PARK. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 4 – 0.**

5. Fence Removal

Mike Loven explained that the street project along Government Drive has been completed. The irrigation system for the park has been expanded to the east. He would like the split rail fence removed as it limits access from the Trail to the businesses along Government Drive. He has other locations where the fence would be used.

He also explained that the bike racks have not been replaced. He would like a plan for a patio area where the bike racks can be put that is either paved or stones so they are not on the grass. It would look more appealing and reduce maintenance. The Street Department would likely pay for the patio area. It would need to be located outside the DNR right-of-way.

6. Other Business

A. Dog Park: Mayor Adams explained she has had four requests for a dog park, the most recent from a young lady who is the president of a dog group for 4-H. The new Vet is also interested. The area does not need to be large and money from the Pet Parade could be used for fencing. The Commissioners would like to invite the young lady to the January or February meeting to make a presentation.

B. Fire Tower Update: Mayor Adams shared an email she had received regarding the City's role in the future. Currently the City maintains the parking lot area, mowing and plowing it. The email had suggested the tower be turned over to the City possibly decades from now. Mike Loven

stated there had been discussions for a Joint Powers Agreement for the parking lot, but one has not been drafted.

C. Timers: Commissioner Bruch asked Mr. Loven if he was able to use the timers he had provided. Mr. Loven stated they had used a few; the other lights have timers on them. Mr. Loven will return the timers to Commissioner Bruch.

7. Adjournment

There being no further business, **COMMISSIONER BONICATTO MOVED TO ADJOURN THE MEETING. COMMISSIONER ETTEVOLD SECONDED THE MOTION. MOTION CARRIED 4 - 0.**

The meeting adjourned at 4:47 p.m.

Respectfully Submitted,

Dawn Bittner  
Zoning Administrator