

**PEQUOT LAKES PARK COMMISSION
THURSDAY, APRIL 10, 2014
CITY HALL**

Members Present: Chair Malecha, Commissioners Ettesvold, Gibbons, and Bruch

Members Absent: Commissioner Nagel

Also Present: Sandy Peine, City Clerk; Mike Loven, Public Works Supervisor; and Council Member Gardner

1. Call Meeting to Order

Chair Malecha called the meeting to order at 4 pm.

2. Consider Agenda

COMMISSIONER ETTESVOLD MOVED TO APPROVE THE AGENDA AS SUBMITTED. COMMISSIONER BRUCH SECONDED THE MOTION. MOTION CARRIED 4-0.

3. 12/12/2013 Park Commission Minutes

COMMISSIONER BRUCH MOVED TO APPROVE THE 12/12/2013 PARK COMMISSION MINUTES. COMMISSIONER ETTESVOLD SECONDED THE MOTION. MOTION CARRIED 4-0.

4. Park Brochure

The Clerk presented a draft of the Park Brochure submitted by Council Member Pederson. She explained that the students at the high school worked on the brochure. She noted that Council Member Pederson would continue to finalize the brochure if the concept is acceptable.

It was the consensus of the Park Commission that the design was acceptable. The Park Commission had the following suggestions:

- Show an access to Trailside North Park via C.R. 112
- School Building - label as Pequot Lakes School and Events Center – show access road to school
- Main Street does not veer left after it crosses Hwy 371 - change to reflect this
- Add City Hall
- Add a title to the Brochure

5. Splash Park Update

Chair Malecha updated the Commission on the progress of the Splash Park. She explained that she would like to delay applying for the grant until 2015. She noted that there is more information needed on the project prior to applying for the DNR grant.

6. Sibley Lake Park Update

Mike Loven explained that the "Existing Conditions" survey of the park has been completed by WSN. The Clerk noted that the purpose of the survey was to locate the improvements that are present at the park for planning purposes.

Mike Loven referenced the bluff on the survey and noted the setback requirements from the bluff. Mike Loven noted that this setback requirement will affect the size of the proposed dog park fence by shortening the width of the dog park area which will make the dog park very small. The Park Commission requested Mike Loven to contact Sheridan Wilson to review the scaled down size of the dog park and ask her if it would still be adequate. The Commission requested Mike Loven to report back to the Park Commission in May.

7. Council Goal Planning

The City Clerk noted that the Council has determined that the two main park priorities include updating Sibley Lake Park and construction of an outdoor skating rink with an overhead roof. Discussion was held regarding the ice skating rink. The Park Commission noted that it would be difficult to find a location for a skating rink and that skating rinks require a lot of maintenance and also that the City may be required to hire a skating rink attendant.

The Park Commission discussed the projects that are currently under consideration by the Council and/or the Park Commission:

- Upgrade and updating of Sibley Lake Park
- Splash Park
- Playground Equipment at Trailside Park
- Restroom facilities

The Park Commission indicated that it is becoming apparent that the park projects need to be prioritized and funding sources considered for the projects. It was the consensus of the Park Commission to address the priorities at the May Park Commission meeting.

The City Clerk noted that the City Council has requested the Park Commission to consider increasing the members to seven and to change the meeting time to a later time. The Park Commissioners requested the City Clerk to review the Park Commission Ordinance and make an amendment to increase the members.

8. Other Business

Mike Loven informed the Park Commissioners that there will be additional paving stones added to the Veteran's Memorial. Mike explained that he contacted Jack Schmidt who is in charge of the project and informed him of the distance that must be maintained from the Paul Bunyan Trail.

Chair Malecha requested that harvesting of timber at Mayo Lake Park be added to the next Park Commission Agenda.

Discussion was held regarding planting of the flower pots that are placed on the sidewalks during the summer. Chair Malecha suggested asking Claire Nagel and Barb Sjoblad whether they would be interested in planting the flowers in the barrels. Chair Malecha and Commissioner Ettesvold volunteered to assist in the planting. The Commissioners suggested using the same flowers that were planted last year. It was suggested that the planting take place following the May 8th Park Commission meeting if possible.

Commissioner Ettesvold questioned about planting the flowers at the Bobber Park. It was noted that the flowers should be planted in the blue pots before Memorial weekend.

Dave Lind, Sibley Lake Association, explained that the Lake Association wants to keep in touch with the Park Commission regarding improvements to Sibley Lake Park. He questioned if there was a timeframe for the repair of the steps. Mr. Lind stated that the Lake Association would like to do some erosion control near the steps at Sibley Lake Park.

9. Adjournment

There being no further business, **COMMISSIONER BRUCH MOVED TO ADJOURN THE MEETING. COMMISSIONER GIBBONS SECONDED THE MOTION. THE MOTION CARRIED 4-0.**

The meeting adjourned at 5:30 p.m.

Respectfully submitted,



Sandra A. Peine
City Clerk