

CITY OF PEQUOT LAKES POLICE DEPARTMENT

2014 ANNUAL REPORT

Population: 2,162



Eric Klang
Chief of Police

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OFFICE OF CHIEF OF POLICE



To the Citizens of Pequot Lakes:

This annual report highlights our activities and accomplishments for the calendar year 2014. We remain steadfast with the partnerships of our neighboring law enforcement agencies and city departments striving together towards the reduction of crime and improving our community.

This annual report details the various activities of the department including crime statistics and the initiatives that we utilize to deal with criminal activity. This report also provides an opportunity for the public to see the various roles that the Police Department plays and what activities we are engaging in to protect the public while continually striving to maintain an open and professional relationship with the people that we serve.

The Pequot Lakes Police Department staffing levels are authorized for six sworn, one administrative assistant, ten part time, and roughly twelve Reserve Officers.

In addition to our officers' primary responsibility of patrol operations, all patrol officers have collateral duties that include, firearms training, defensive tactics, vehicle acquisition and maintenance, vehicle nuisance abatement, crime prevention, community activities and school based programs, Reserve Officer liaison, bike patrol, and animal control coordination to name a few. In 2014, our officers responded to, or initiated, 2,753 calls for service, which is a 9.0% increase from 2013. These figures include traffic and parking enforcement that our officers initiated during the year and other calls for service to include, but are not limited to; reports of criminal activity, crime investigation, motor vehicle crashes, narcotics related cases, domestic violence, disturbances, Intoxication, assists to other agencies, medical and fire emergencies, alarm activation responses, and other service related functions.

A top priority this year for PLPD has been working with other departments in addressing quality of life issues in helping to maintain what we enjoy here in Pequot Lakes. We are taking a proactive approach to minimize the potential for these issues mushrooming into something more serious. Two examples of this would be working with the public works department to identify repairs to sidewalks, missing or broken signage, low tree branches and potholes. Working with planning and zoning in abating nuisance properties.

As the department's Chief, I often reflect on the honor and privilege of working with the dedicated men and women of Pequot Lakes Police Department. We are all proud to serve this city and the city of Jenkins and Jenkins Township. Thank you for your support and interest in this department. We look forward to working together reducing crime, strengthening partnerships, and building long lasting relationships.

Your Chief,

Eric Klang

Pequot Lakes Police Department Mission Statement

*Dedicated to maintenance of
peace, reduction of crime,
protection of lives and property,
and professional service to
the citizens of our community*





LEADERSHIP VISIBILITY PREPARATION GOALS 2015

The Pequot Lakes Police Department will focus on these goals for the FY 2015. Although goal setting is the true secret to success in any area of life, we recognize that we cannot achieve these goals unless we know exactly what we want and that we maintain a passion for them. We look forward to meeting and exceeding these goals for 2015.

Leadership-

- Recognizing that every person is a leader
 - 1) Every Shift
 - 2) Every Call
 - 3) Every Contact
- Committed to the delivery of consistent service
- Committed to the success of staff

Visibility-

- Engaged in the community
- Coordinated message
- Personal excellence
- Enhance cooperation with other communities/agencies

Preparation-

- Be ready
 - 1) Personal
 - 2) Equipment
 - 3) Training
 - 4) Planning ...disasters....crimes



CITIES WE SERVE

City of Pequot Lakes – *Home of the Bobber Water Tower*

4638 County Road 11
Pequot Lakes, MN 56472

Population
2,169 as of 2012 census

Square Miles
18.14 square miles

Bobber Park



City of Jenkins – *Gateway to the Whitefish Chain*

33861 Cottage Ave
Jenkins, MN 56474

Population
437 as of 2012 census

Square Miles
4.51 square miles

Veterans Park



Jenkins Township -

36233 County Road 15
Jenkins, MN 56474

Population
359 as of 2012 census

Square Miles
11.8 square miles

Jenkins Town Hall



PREDATORY OFFENDER REGISTRY

The Predatory Offender Registry (POR) is maintained by the Minnesota Bureau of Criminal Apprehension (BCA). The registry was created to monitor predatory offenders in the state of Minnesota. Predatory offenders are placed into three categories referred to by the BCA as Level I, Level II, and Level III. Level I offenders are considered least likely to re-offend. Level III offenders are considered most likely to re-offend.

The POR Registry keeps track of each offender's home and work addresses, as well as vehicles registered to and used by the offender.

The Pequot Lakes Police Department monitors the individuals residing within the City of Pequot Lakes and the City of Jenkins. The list of registered predatory offenders residing in our communities is updated monthly by the Pequot Lakes Police Department. This number is fluid as offenders are constantly moving in and/or out of our cities. At any given time there are normally around fifteen offenders residing within these areas.

At the end of 2014, there were eleven offenders. One offender was classified as a Level III offender, two offenders were classified as Level II offenders, three offenders were classified as Level I offenders, and all others were not assigned a risk level. It should be noted that Risk Levels were not put into place prior to January 1, 1997. That in mind, a 'not assigned' offender may actually qualify as a Level III but not actually classified as one due to being released from prison prior to the classification system being put in place.

In addition to monthly updates, officers made a minimum of four contacts during 2014 with each offender at their registered address to verify that the offenders were in compliance with the state's registration requirements. Digital pictures were also taken of each offender in order to update the BCA files. Officers also verify other offender information such as vehicles, employment, housing situation, telephone and contact information.

The Pequot Lakes Police Department will continue to keep a current list of the predatory offenders living in our jurisdiction and continue to make contact with the offenders at their registered addresses to verify that the offenders stay compliant. In 2014 Officers did a total of 71 quarterly compliance checks.

GUN PERMITS

Minnesota law requires a resident to have a Permit to Purchase or Transfer in order to obtain a handgun through a purchase, sale, gift, loan, assignment or other delivery from another person. If a resident has a valid permit to carry a handgun, that permit constitutes a permit to purchase.

The City of Pequot Lakes, City of Jenkins and Jenkins Township residents who do not have a permit to carry must go to the Pequot Lakes Police Department to apply for a Permit to Purchase/Transfer. State law requires law enforcement agencies to conduct a series of background-related checks to assure the eligibility requirements established in state law are met.

The Pequot Lakes Police Department must respond to the applicant within seven days with a permit or a denial letter.



Minnesota law requires all handgun transfers be reported to local law enforcement agencies. If selling a handgun and the buyer has not obtained a permit to purchase, the seller must notify the local law enforcement agency of the potential transaction. Once the law enforcement agency receives the transfer/purchase agreement, the agency has five days to determine the potential buyer's eligibility to possess a handgun.

During 2014, Pequot Lakes Police department issued 38 gun permits to purchase to residents in the City of Pequot Lakes and the City of Jenkins.

Gun permits to carry must be obtain through the Crow Wing County Sheriff's Department.

AUTOMATED PAWN SYSTEM

In 2012, the Pequot Lakes Police Department obtained access to the Automated Pawn System (APS), a statewide database utilized by police departments to find, record, retrieve, and watch for property that passes through the pawn shops in Minnesota. The database is used to identify stolen property to identify individuals who stole the property or who were otherwise associated with criminal activities, and to return property to its rightful owners. APS is capable of being searched using a variety of variables, the most common of which are serial numbers and names of individuals. The system also allows for officers to search by address, phone numbers, item description, and make and/or model of item. It can also be searched by type of property pawned. The system is set up to allow officers to be sent an alert anytime a possible stolen item has been pawned. APS is a “budget friendly” investigative tool employed by our department and many other departments across the state.



Scrap Metal Yards will soon be added to this database.



HOUSE WATCH

House checks are an important tool in protecting the property of the residents we serve. Citizens request a house check when they are out of town or on vacation. Citizens



complete a form from our police department, web page, email or calling into the police department. The forms provide all the vital contact information of the homeowner and the dates in which they request extra patrol. Updates can be provided to property owners giving them peace of mind that officers are checking on their residence while they are away.

Every officer has access to the requests.

House checks are performed by officers, and especially on the night shift. If an officer finds a vehicle in the driveway, an open door, or anything else suspicious, they investigate it and notify the homeowner, if applicable. Officer will email homeowners while they are away and let them know their house is secure.



Pequot Lakes Police Department received 15 requests during 2014.



TRAINING

Providing high quality and cost-effective training for the Pequot Lakes Police personnel continues to be a priority. Professional training benefits the officers, the department, and the communities in which we serve. The department benefits by having well trained police officers, thus minimizing department liability. The communities also realize the benefits of having officers who have a well-rounded base of knowledge and experience in a variety of areas.



The Minnesota State Peace Officer Standards and Training board (P.O.S.T.) and the Federal Government, through the Occupational Safety and Health Administration (OSHA), continues to place training mandates on law enforcement. Our department continues to identify and use its resources to accomplish these standards. (P.O.S.T.) Board requires Officers to complete 48 hours/credits of continuing education every three years to remain licensed.

During 2014, one of our training resources was through “Patrol On-Line”. This is computer based trainings which cover POST Board Trainings as well as OSHA mandated trainings. With this program, they continue to add additional topics as our legislators continue to pass laws that are often extremely complicated, unfunded, and have very little guidance regarding proper criminal procedure for officers to follow.

TRAINING

The following is a list of mandated topics and professional training courses attended by our officers during 2013:

P.O.S.T. MANDATORY

Bloodborne Pathogens – 1 yr	Defensive Tactics – 1 yr
Hazardous Materials Awareness – 1 yr	Mobil Access – 2 yr
Use of Force – 1 yr	Security Awareness – 2 yr
AWAIR – Right to Know – 1 yr	Standard Field Sobriety Testing – 5 yr
DVS Access – 1 yr	Pursuit Driving – 5 yr
EMT – 1 yr	

LEGAL

Use of Force – Legal Issues



USE OF FORCE

Annual Weapons Qualification	Use of Force – PPCT/Handcuffing
Low Light Adverse Weather Qualifications	Use of Force – Readiness Aspects

SPECIALTY

Taser Instructor
Sex Trafficking
Hazardous Materials Awareness – Chemical Assisted Suicide
Skywarn Weather Spotter
TAC Workshop
Personal Safety/Threat Awareness/De-escalation
Over coming size difference for female enforcers
Respiratory Protection
Legislative Updates
Ethics & Professional Conduct
Misdemeanor Arrests
Preventing Harassment, Promoting Respect
Surviving Attack

SPEED ENFORCEMENT AND RADAR

The Pequot Lakes Police Department proactively enforces speed limits within the cities of Pequot Lakes, Jenkins and Jenkins Township. Officers issued 121 citations for speeding in 2014. Officers also issued 621 verbal and written warnings for moving violations in 2014. This total includes, but is not limited to, speed warnings.

Officers enforce speed both randomly and in response to specific citizen complaints.

Officers enforce speed to reduce injuries and property damage related to driving at unsafe speeds.



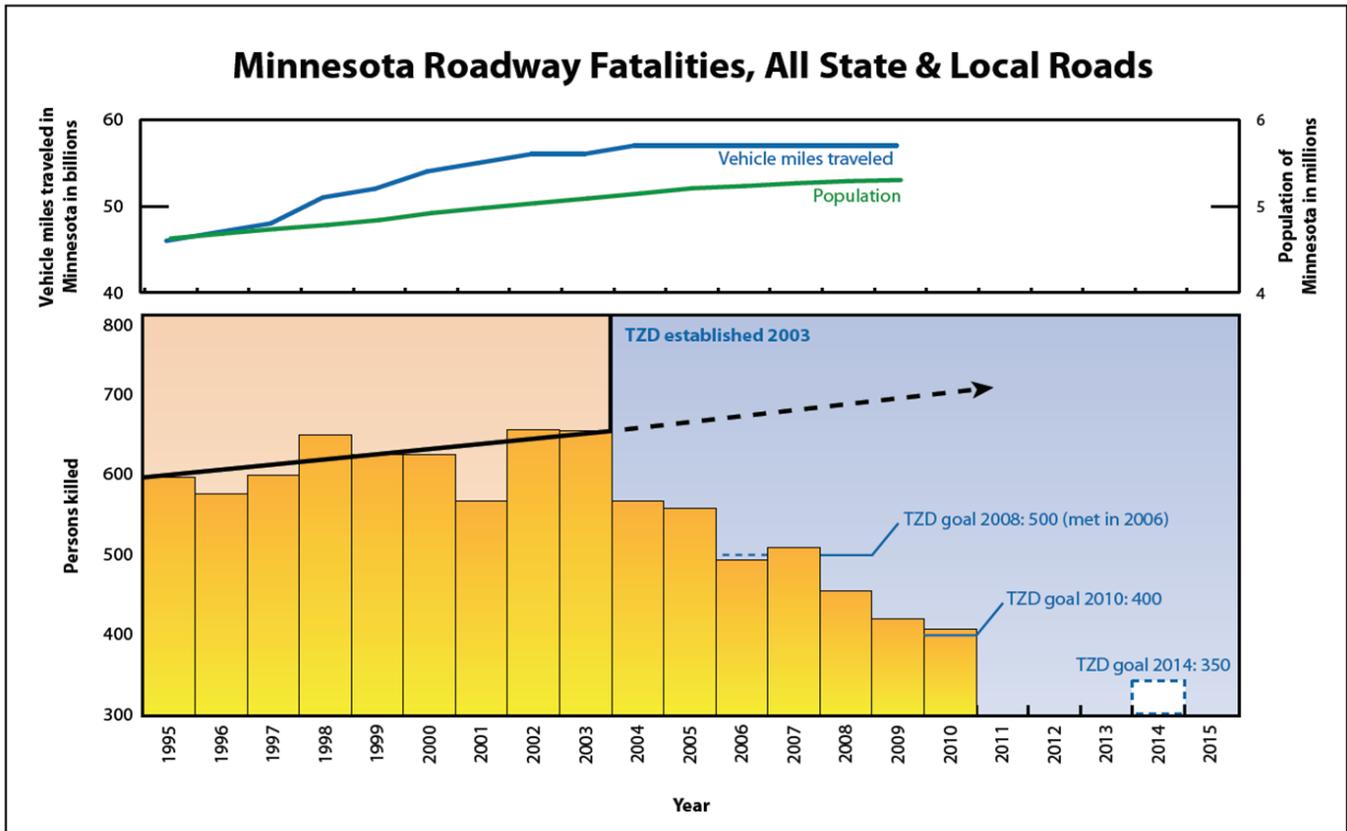
TOWARD ZERO DEATHS (ALSO KNOWN AS SAFE AND SOBER)

During the year 2014, the Pequot Lakes Police Department continued efforts with the Minnesota Toward Zero Deaths program by providing 77.75 hours of patrol.

About MN TZD

Minnesota TZD is the state's cornerstone traffic safety program, employing an interdisciplinary approach to reducing traffic crashes, injuries, and deaths on Minnesota roads. While individual disciplines have a long history of successful traffic safety programs, TZD aims to tie these together with a common vision and mission for even greater success. The TZD program uses data to target areas for improvement and employ proven countermeasures.

The TZD program team works in partnership with community and corridor groups to improve the traffic safety of a designated area. Toward Zero Deaths provides technical assistance, materials, and guidance to local groups that are committed to reducing crashes and the fatalities and severe injuries that result from them.



ADMINISTRATIVE SUPPORT AND RECORDS

The Pequot Lakes Police Department Administrative Support and Records Division is staffed by an Office Manager who is also the agencies TAC (Terminal Agency Coordinator).

TAC Responsibilities

The FBI's National Crime Information Center requires the Minnesota Bureau of Criminal Apprehension to train and certify those who use the Criminal Justice Information System terminals in Minnesota, and to manage the use of the MNJIS and NCIC networks within the State. The TAC helps the BCA manage the use of these systems by acting as the liaison between the law enforcement agency and the BCA. The TAC is responsible for ensuring that his/her agency complies with MNJIS and NCIC policies and procedures and must be knowledgeable in all aspects of MNJIS/NCIC and has the authority to implement changes and oversee the use of these systems.



Records Responsibilities

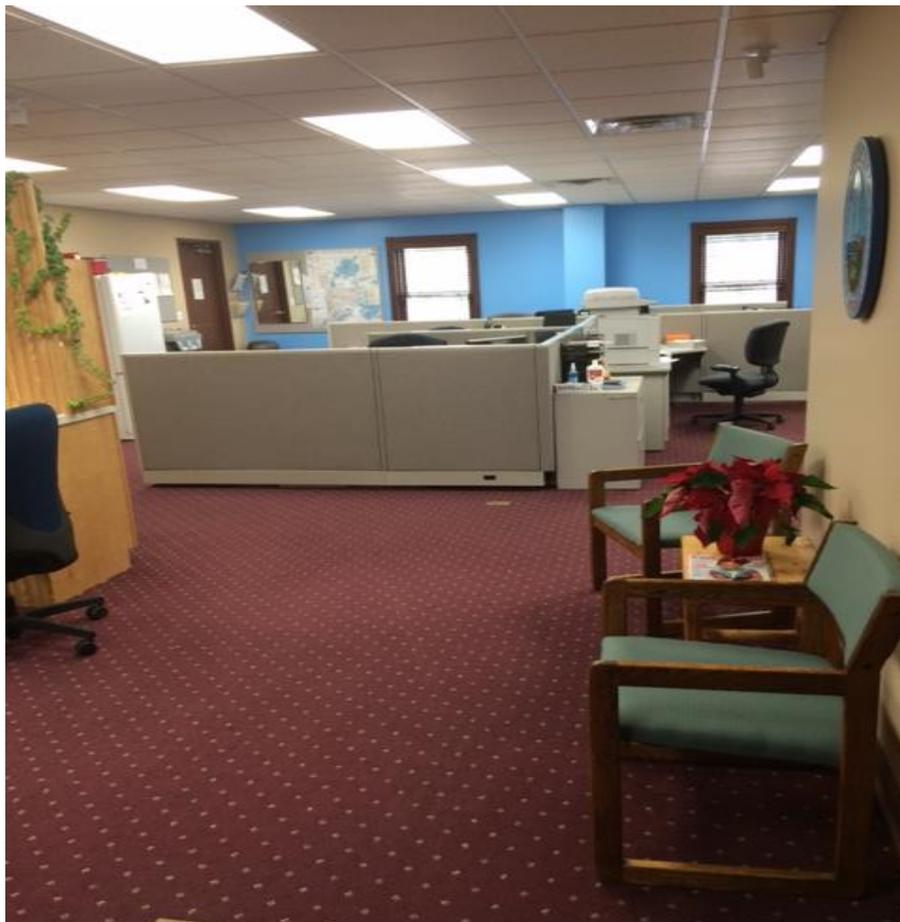
The primary role of Records is to collect, process, disseminate and maintain Department records in accordance with Federal and State Data Practices laws and Records Retention requirements. This Division also performs various administrative and support services including:

- Providing information and assistance to the public
- Transcription of interviews
- Preparing case files for submission to prosecutors and court
- Scanning police records into our computer data base system
- Notifying officers of court appearances and cancellations
- Conducting the storage, retrieval and disposal of records
- Conducting criminal history checks
- Maintaining the Department's website
- Conduct annual employee driver's license records check through DVS

ADMINISTRATIVE SUPPORT AND RECORDS

- Preparing Permits to purchase handguns
- Submitting weekly media reports to the local media
- Updating Suspense files for the BCA
- Arranging appointments for the public to get finger printed
- Assign passwords and permissions to staff to allow access to various programs
- Maintain training records required by BCA & FBI for Officers, Reserve Officers, Office staff and outside vendors.
- MOC Coding

In addition, the Office Manager is the Agency Administrator for various systems used by our department such as the Automated Pawn System, Patrol On-Line, LETG, Portals 100, S3 Statewide Supervision System, SRS Supplemental Reporting System & MyBCA which includes the Predatory Offender Registry, Launch Pad, eCharging, DVS & SRS Reporting.



E-CHARGING

The Bureau of Criminal Apprehension (BCA) developed an electronic charging, or eCharging, service to facilitate the movement of information between individual data systems in law enforcement, prosecution, courts and the state.

The Pequot Lakes Police Department implemented this system in March 2013. Statewide deployment went into affect the end of 2014.

eCharging application is designed to facilitate data passage and workflow for four criminal justice processes:

- Submission of citations from law enforcement to the courts
- Creation and submission of criminal complaints from prosecuting authorities to law enforcement and courts with signatures
- Creation and submission of DWI administrative forms sets from law enforcement to the Driver and Vehicle Services (DVS)
- Referral of incident reports from law enforcement to prosecuting authorities

eCharging works by replacing the paper-driven process with an electronic process.



FORFEITURES

During 2014 the Pequot Lakes Police Department has seized a total of 3 vehicles resulting from alcohol or drug offenses.

Of course, not every vehicle forfeited is of sufficient value for resale or department use. Yet, the department still removes such vehicles from criminals to make it that much more difficult to re-offend.

At the close of 2014, the department's forfeiture inventory includes 7 vehicles pending further action.

<u>VEHICLE</u>	<u>STATUS</u>
1999 Mercury Mountaineer	Pending
1992 Chevy S10 Blazer	Pending
1996 Dodge Dakota	Pending
1995 Ford Explorer	Pending
2000 Olds Silhouette	New
2000 Pontiac Montana	New
1996 GMC Sierra	New



MEDICAL



During 2014 the Pequot Lakes Police Department responded to 236 reported medical calls. Officers within the Pequot Lakes Police Department have all been trained, at a minimum, to the level of First Responder and most officers continue to maintain that level of training. All officers have attended first aid and CPR refresher courses. Some of the staff are trained to as high of a level as Emergency Medical Technician. The Department's volunteer Reserve Officers receive training, as well, in Basic First Aid and CPR.

All of the marked squad cars operated by the department contain a first responder bag with tools and supplies to handle almost any emergency medical or trauma situation.



ALCOHOL DETECTION DEVICES

The Pequot Lakes Police Department uses two types of alcohol detection devices; the hand held preliminary breath test (PBT) and the Intoxilyzer 5000.

The department primarily used the Alco-Sensor IV PBT. These hand held devices utilize plastic mouthpieces and are used to detect blood alcohol content (BAC) from human breath samples. The Alco-Sensor provides a digital readouts. These devices are often utilized by officers to supplement field sobriety testing and to detect underage alcohol consumption.



The Intoxilyzer 5000 is used for the detection of blood alcohol content for evidentiary purposes in traffic related cases such as DWI. Officers must attend a course at the BCA to become Intoxilyzer operators. Not all Pequot Lakes Police Department Officers are certified as Intoxilyzer operators.



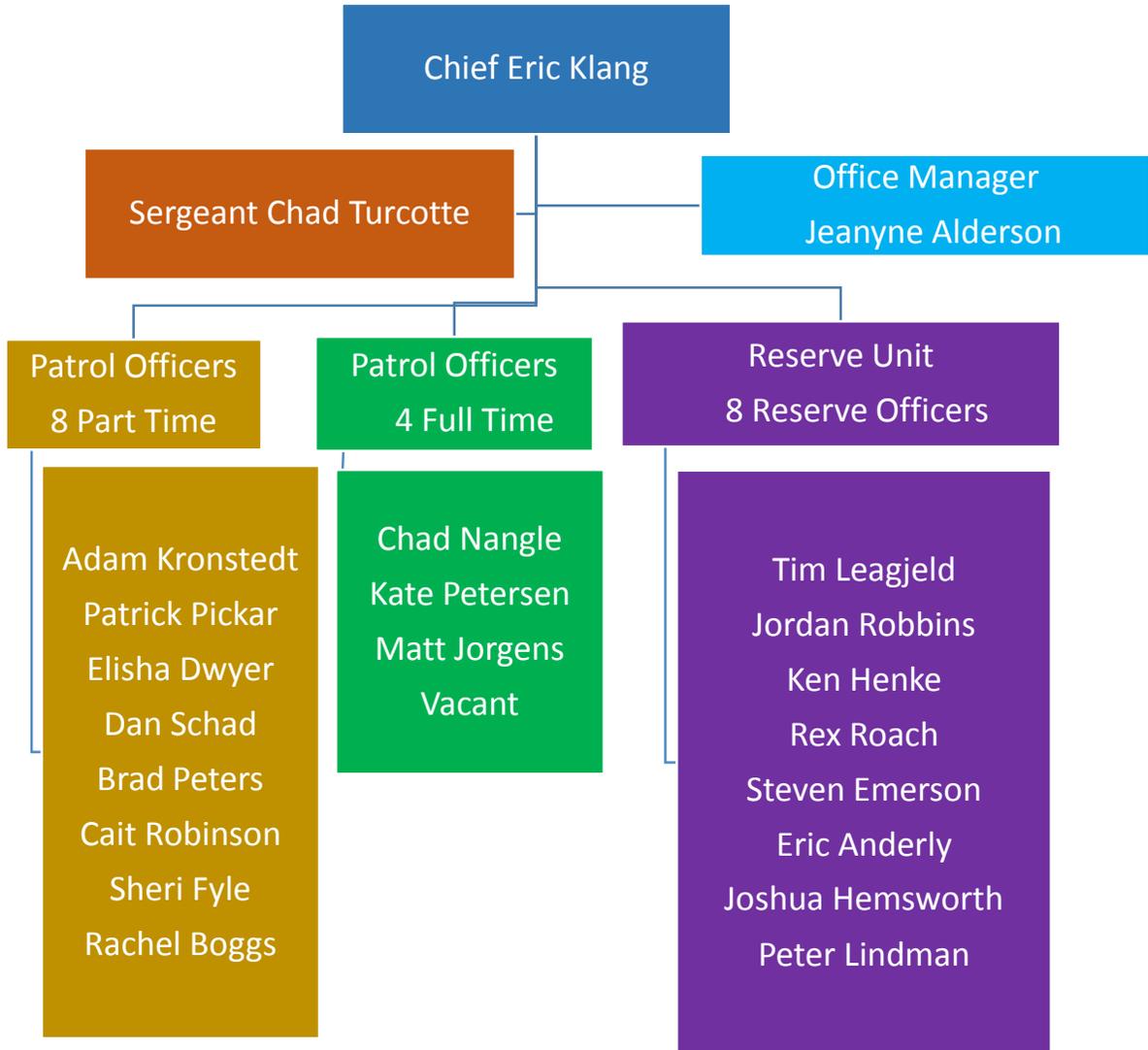
The Intoxilyzer tests two breath samples to calculate BAC. The Intoxilyzer solution is changed on a monthly basis and is maintained by officers with help from the BCA.

Pequot Lakes Police Department arrested 27 people for DWI during 2014. The reduction of DWI's is in part to community education, enforcement and TZD shifts.





Pequot Lakes Police Department Organizational Chart





PEQUOT LAKES POLICE DEPARTMENT PERSONNEL

<u>NAME</u>	<u>TITLE</u>	<u>SERVING SINCE</u>
Eric Klang	Chief	07-18-2011
Chad Turcotte	Sergeant	09-25-2013
Jeanyne Alderson	Office Manager	02-06-2011
Chad Nangle	Patrol Officer	07-01-1999
Katie Petersen	Patrol Officer	05-24-2006
Matt Jorgens	Patrol Officer	06-09-2014
Adam Kronstedt	PT Patrol Officer	06-06-2013
Patrick Pickar	PT Patrol Officer	07-02-2013
Elisha Dwyer	PT Patrol Officer	03-05-2014
Dan Schad	PT Patrol Officer	03-05-2014
Brad Peters	PT Patrol Officer	03-05-2014
Cait Robinson	PT Patrol Officer	09-03-2014
Rachel Boggs	PT Patrol Officer	10-08-2014
Sheri Fyle	PT Patrol Officer	05-07-2014

RESERVE UNIT

Tim Leagjeld	Reserve Officer	08-31-2006
Jordan Robbins	Reserve Officer	06-18-2013
Ken Henke	Reserve Officer	05-20-2013
Rex Roach	Reserve Officer	11-15-2013
Steven Emerson	Reserve Officer	11-15-2013
Eric Anderly	Reserve Officer	06-21-2014
Joshua Hemsworth	Reserve Officer	07-18-2014
Peter Lindman	Reserve Officer	09-04-2014



VOLUNTEER POLICE RESERVE PROGRAM



The Pequot Lakes Police Reserve Unit is a group of volunteers from the Pequot Lakes and surrounding communities that assist the Pequot Lakes Police Department. The Pequot Lakes Police Reserve Unit's mission statement is: To provide an opportunity for the citizens of the Pequot Lakes Police Department service area and surrounding communities to learn more about their community and the Pequot Lakes Police Department by serving as a member of the Pequot Lakes Police Reserve Unit. To assist the Police Department in providing and

educating the public in the ways of safety and security, and to provide additional services to the police department in making our community and service area a secure and safe place to live, work and attend school.

The Reserve Officers work with several different area organizations and participate in many different events. In 2014, the Reserve Unit assisted F.I.R.E. Inc. with a disaster drill which was held at the old Integra building in Baxter. The Reserve Unit again participated with delivering Christmas presents to the less fortunate families in the area along with local law enforcement and fire departments.

Events that the Reserve Unit assisted with in 2014 include:

- Beanhole Days
- Bike Rodeo
- Chokecherry Festival



- Disaster Drill in Baxter
- Fourth of July Parade
- Governor's Fishing Opener
- Pet Parade
- Polar Plunge
- Safety Town
- Santa Bobbin' into Town
- Snowmobile Rendezvous
- Taste of Pequot
- VFW Birthday Celebration



In 2014, the Reserve Unit participated in numerous trainings which included crime scene processing, dealing with individuals with excited delirium and familiarization with NORTH ambulances and their equipment.

During 2014, the Reserve Officers donated approximately 1,275 hours. This makes the total donated time over 9,800 hours since the beginning of the program in 2006.

Current members include: Reserve Officer Tim Leagjeld, Eric Anderely, Jordan Robbins, Josh Barnack, Josh Hemsworth, Ken Henke, Peter Lindman, Rex Roach, Steve Emerson, Officer Kate Petersen, Reserve Program Supervisor.



SCHOOL RESOURCE OFFICER



The School Resource Officer (SRO) program is the next step in Community-Oriented Policing (COP). The SRO is an asset used by the community and the school in an attempt to address situations in the lives of students in a manner other than the judicial system. The SRO is specifically trained in and performs three main functions: law enforcement officer, law related counselor, and law related educator.

SRO Nangle participated in the Reality Store. This is a program

that gives seniors a look at what life will be like after they graduate. The SRO made a wheel that the students would spin and they would receive either a ticket or a warning that would range from a misdemeanor traffic infraction up to a DWI. The students that received a citation would then have to go in front of a judge and the SRO would participate in that as well.

SRO Nangle attended prom where Kathy Jordan, Joey Jordans mother, came and spoke with the juniors and seniors about the impact the death of her son Joey had. Joey was killed by a drunk driver and would have graduated from Pequot Lakes in 2006.

SRO Nangle attended Crisis Management Training along with the administration of the Pequot Lakes School District. Plans are in the beginning stages for full scale mock disaster exercise at the school within the next couple of years. SRO Nangle also helped with the new portable radios the school purchased by working with the superintendent with the channel setup and to educate the staff on how to use the radios. Other trainings attended were general continuing education for the department, statewide human trafficking conference at Grandview and Taser Instructor recertification which was hosted by the Pequot Lakes Police Department.

In the fall SRO Nangle attended an SRO class at Camp Ripley with SRO's from around the state. The class had information on all aspects of the position such as bullying, child welfare, social media concerns and social service options.

SRO Nangle put a proposal together for the district for a new camera system. The current cameras and digital video recorders are deteriorating and some cameras have stopped working.

During the 2014 calendar year SRO Nangle assisted the school district with 236 incidents at the school. Those incident include theft, harassment, tobacco alcohol and drug violations, medicals and advising the administration on issues that may be criminal. He attends after school events when possible. SRO Nangle continues to educate students on campus and in the classroom on drug and alcohol abuse, driving conduct and good citizenship. SRO Nangle enjoys speaking with the students about anything that is on their minds which could be the weather, sports, personal issues or even life goals.

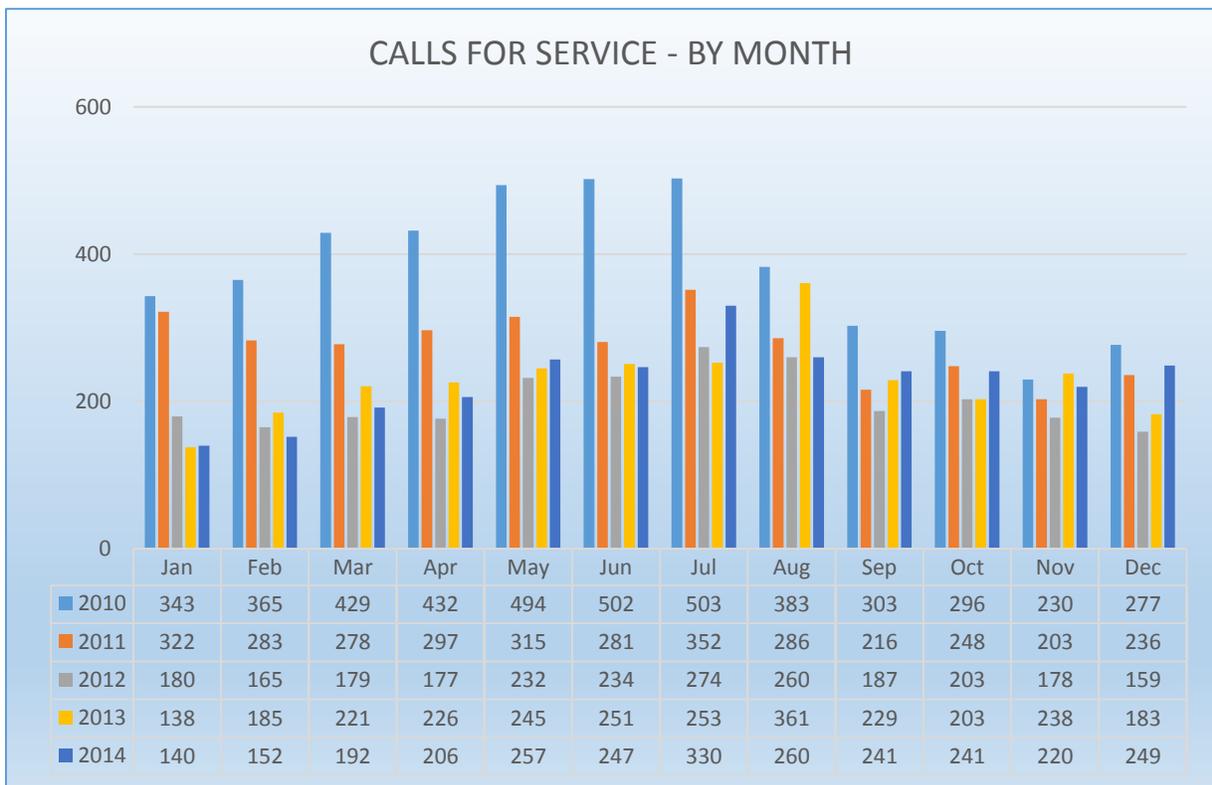
SRO Nangle strives to be a good role model for all Pequot Lakes Patriots.



CALLS FOR SERVICE – BY MONTH

The chart below illustrates the 2010 through 2014 general statistic comparisons. It is important to note that these fluctuate as cases carry over from year to year. Please note that this is only a snap shot of the daily activities that our Department engages in and should in no way reflect all of our activities. In addition, Administrative Fines are no longer being issued and may have skewed the results.

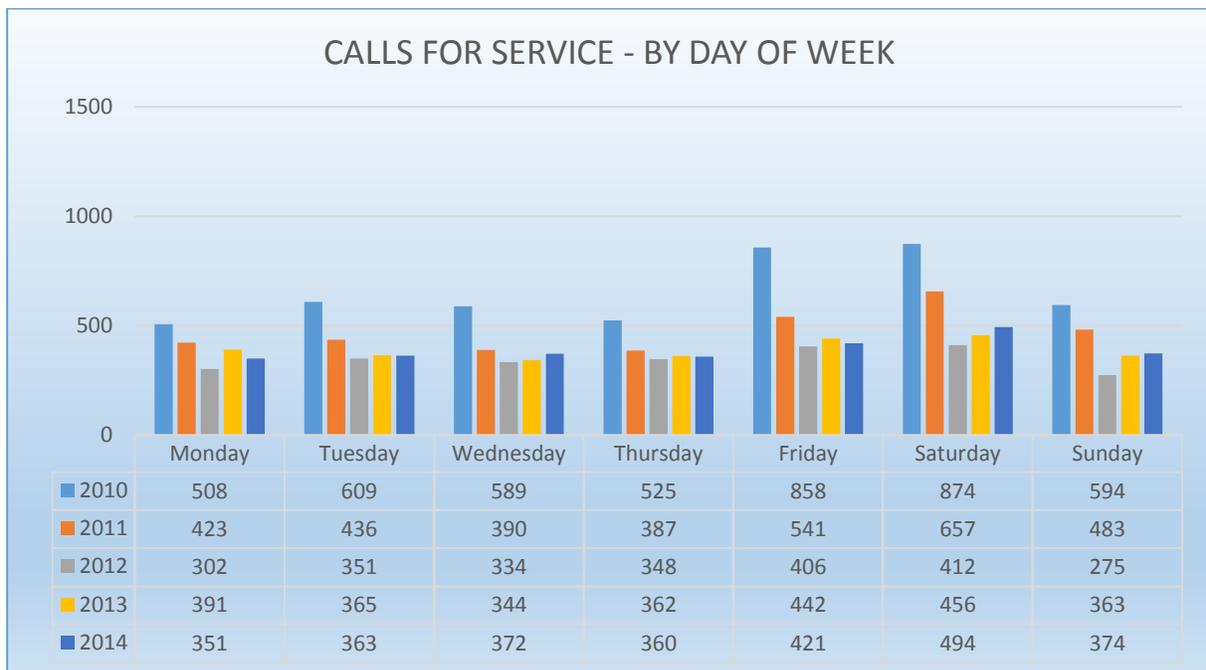
While the number of cases filed by the department on an annual basis fluctuates, internal factors can influence the number of cases in addition to outside influences.





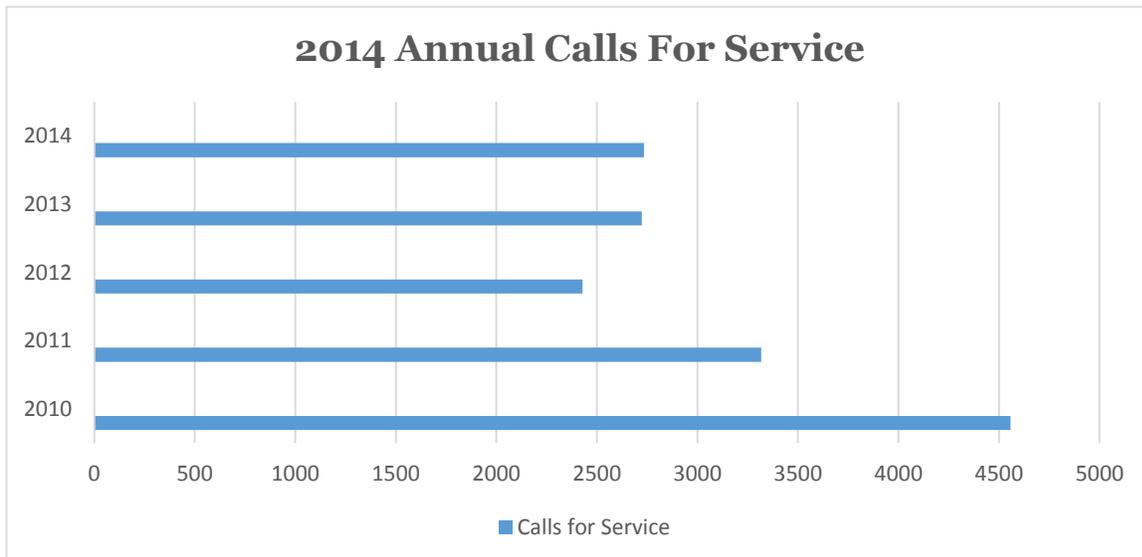
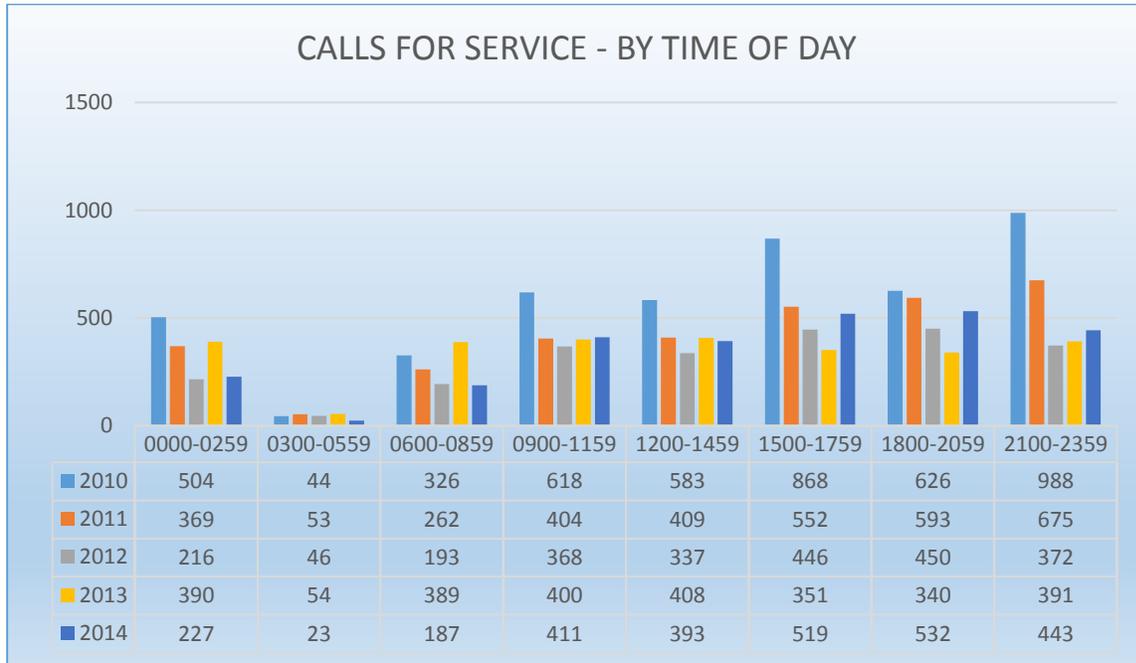
CALLS FOR SERVICE – BY DAY OF WEEK

The chart below illustrates the 2010 through 2014 general statistic comparisons. It is important to note that these fluctuate as cases carry over from year to year. Please note that this is only a snap shot of the daily activities that our Department engages in and should in no way reflect all of our activities. In addition, Administrative Fines are no longer being issued but the department will be looking again into issuing Admin fines.



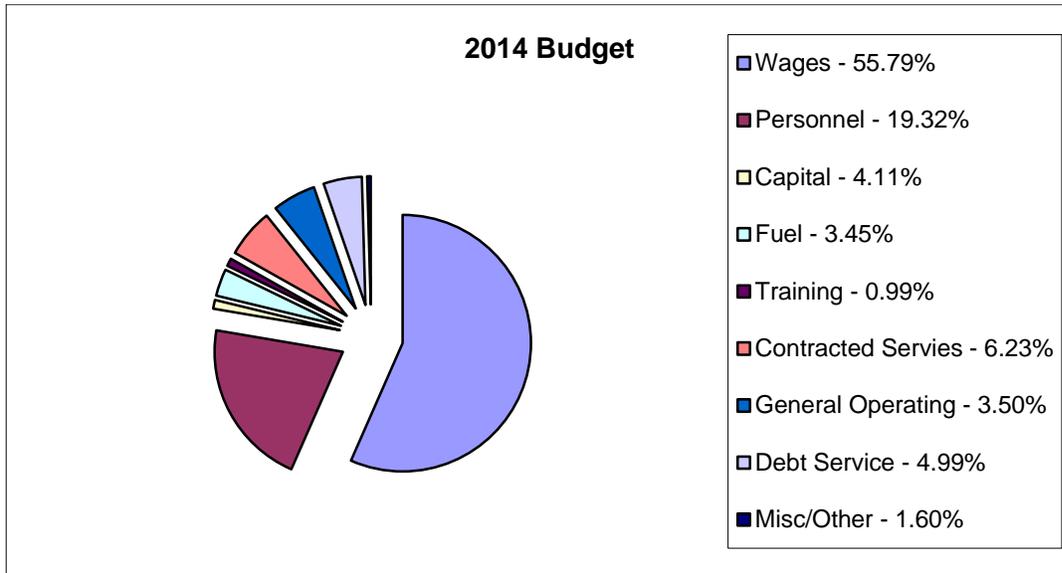
CALLS FOR SERVICE – BY TIME OF DAY

The chart below illustrates the 2010 through 2014 general statistic comparisons. It is important to note that these fluctuate as cases carry over from year to year. Please note that this is only a snap shot of the daily activities that our Department engages in and should in no way reflect all of our activities. In addition, Administrative Fines are no longer being issued and may have skewed the results.



POLICE DEPARTMENT BUDGET

Due to the unpredictability of events and circumstances, public safety budgets are often hard to foretell. The Pequot Lakes Police Department plans its expenses with as much accuracy as possible. There will always be unforeseen events which affect our capital budget. Public safety will always be our number one priority, while recognizing our responsibility to be fiscally responsible and prudent. The below table clearly demonstrates this ongoing commitment.



Year	Budgeted	Actual	Difference	
2010	\$599,120.00	\$770,276.37	-\$171,156.37	128.6 %
2011	\$566,015.00	\$603,182.06	-\$37,167.06	106.6 %
2012	\$607,925.00	\$606,406.80	\$1,518.20	99.8 %
2013	\$598,383.00	\$662,819.52	-\$64,436.52	112.0 %
2014	\$615,808.00	\$614,793.16 (Pre Audit)	\$1,014.84	%

** Please note that the actual expenditure amount is a pre-audit number and will change once the 2014 audit is completed.

Mendota Heights Minnesota



Minnesota Peace Officers Memorial at the State Capitol

