



PARK RESERVATION FORM:

Contact Name: \_\_\_\_\_

Non-Profit Group: \_\_\_\_\_

Contact Information: Phone \_\_\_\_\_ e-mail \_\_\_\_\_

Event Name: \_\_\_\_\_

Trailside Park - Picnic Shelter: \_\_\_\_\_ Trailside Park - Band Shelter: \_\_\_\_\_

Sibley Park \_\_\_\_\_ Electricity Needed: YES or NO

Date and Time: \_\_\_\_\_

List planned activities \_\_\_\_\_

Will you be selling or serving Food? If so, in what capacity? \_\_\_\_\_

(If food is being sold, contact the Minnesota Department of Health at 320-223-7300)

1. Call City Hall at 218-568-5222 to reserve the Park.
2. Schedule an appointment with Mike Loven and Nancy Malecha to discuss park usage.
3. Contact the DNR at 218-833-8715 for a special event permit to use the Paul Bunyan Trail (The DNR will also require a certificate of insurance).