

Zoning Administrator's Report

A. April Permits: The following permits were issued over the last month by the Zoning Department.

1. Fred & Roxanne Soukup, Olson Road, for a new home and garage;
2. Lakes Area Habitat for Humanity, 31444 Paul Circle, to transfer Land Use Permit #14-65;
3. Richard Trebiatowski, 31100 Lakewood Avenue, to replace retaining wall;
4. Edward Jones, 4461 Main Street, for signs;
5. Pequot Lakes Baptist Church, Inc., 30028 Old Highway 371, to add a steeple and cross;
6. Ryan Bourassa, 9th Avenue SW, for a new home.

B. Correspondence: Your Staff sent the following correspondence since the last meeting:

1. April 13 letter to Brian Tisdell regarding lot line and neighbors vehicle;
2. April 15 letter to Todd and Scott Grossman regarding replacement of structures;
3. April 25 letter to Diane Koval regarding exterior storage;
4. April 25 letter to Delbert and Cherry Nelson regarding camping units;
5. April 26 letter to Gary and Julie Skjod regarding their ATF Variance and CUP applications;
6. April 28 letter to Cathi McBryde regarding exterior storage;
7. April 28 letter to Carter McAninch regarding exterior storage;
8. April 28 letter to John and Barbara Derksen regarding exterior storage;
9. April 28 letter to Michael and Elaine Pestello regarding construction debris;
10. May 4 letter from Gary and Julie Skjod regarding ATF Variance and CUP applications;
11. May 10 letter to John and Barbara Derksen regarding exterior storage.

C. Council Meeting Notes:

The City Council Meeting was held May 3, 2016. An excerpt from that meeting is included here for your information.

6.1. Planning Commission Report

The April 26, 2016 Planning Commission Report and April 21, 2016 draft Planning Commission/Board of Adjustment minutes were received by Council.

Council Member Pederson questioned letters sent to Virgil Dahl as noted in the draft Planning Commission minutes. He stated the Mr. Dahl's property is reverting back to a property nuisance after being cleaned up by the City.

Council Member Pederson would like this issue resolved sooner rather than later. Mayor Sjoblad and Council Member Pederson have both received complaints on this property.

Dawn Bittner informed the Council that she too has received complaints and Chief Klang has recently taken photographs for documentation purposes.

6.2. Request to Waive Land Use Fee

Dawn Bittner informed the Council that the Friends of the Pequot Lakes Library is requesting to waive the \$100 land use fee to pave the parking lot by the Library that is not on City property.

Mayor Sjoblad wondered if the Council approves this request will it be setting a precedence for future requests.

Council Member Pederson stated that this project will give more public parking for the City and this is what the business owners in attendance are asking for.

COUNCIL MEMBER LOUKOTA MOVED TO WAIVE THE \$100 LAND USE FEE FOR THE FRIENDS OF THE PEQUOT LAKES LIBRARY FOR PARKING LOT PAVING NEXT TO THE LIBRARY. COUNCIL MEMBER AKERSON SECONDED THE MOTION. MOTION CARRIED 5-0.

9.4. Sibley Lake Park Shoreline Restoration Project

Mark Jurchen informed the Council that the Sibley Lake Association was awarded a \$22,000 grant from Crow Wing Soil & Water Conservation District for the removal of steps and vegetation rehabilitation at Sibley Lake Park. The Association will act as the fiscal agent for this Grant and they are seeking Council affirmation to move forward with this project with the understanding that in-kind labor and equipment may be needed from the City's Public Works Department.

Council Member Akerson noted the limited amount of time available by the City's Public Works Department due to the Highway 371 Project. Mr. Jurchen stated that the Association will minimize the in-kind labor and equipment as much as possible.

MAYOR SJOBLAD MOVED TO SUPPORT THE SHORELINE RESTORATION PROJECT FOR THE REMOVAL OF STEPS AND VEGETATION REHABILITATION AT SIBLEY LAKE PARK. COUNCIL MEMBER PEDERSON SECONDED THE MOTION. MOTION CARRIED 5-0.

D. Potential Violations/Enforcement Actions: The City Staff is currently working on the following potential violations/enforcement actions. We will report on each of these each month until they are resolved to the satisfaction of the Planning Commission.

- Virgil Dahl – Staff will continue to monitor. (10/06 to present)
- John and Barbara Derksen – Exterior storage. Enforcement has begun. (5/13)
- Cathi McBryde – Exterior storage. Enforcement has begun. (5/13)
- Carter McAnnich – Exterior storage and abandoned vehicles. Enforcement has begun. (5/13)
- Stewart Austin – Lawn. (Bank Owned) (9/15)
- Gary & Julie Skjod – After-the-Fact Boat Ramp and Accessory Structure. (10/15)
- Diane Koval – Exterior storage. (4/16)