

Zoning Administrator's Report

A. February Permits: There were no permits issued over the last month by the Zoning Department.

B. Correspondence: Your Staff sent the following correspondence since the last meeting:

1. February 11 letter to Sally Peterson regarding un-consolidation of lots;
2. February 16 letter to Brett Stark, MN/DOT, regarding Kennedy Metes and Bounds Subdivision;
3. February 18 letter to Deborah Erickson regarding Sally Peterson un-consolidation of lots;
4. March 7 response email to the State of Minnesota regarding tattoo salon;
5. March 8 letter to Stacey Simons regarding tattoo salon.

C. Council Meeting Notes:

The City Council Meeting was held February 29, 2016. An excerpt from that meeting is included here for your information.

6.2. Wellhead Protection Program Evaluation

Mayor Sjoblad noted that the City's Wellhead Protection Program far exceeds what other cities are doing and commended Dawn Bittner for her efforts.

COUNCIL MEMBER LOUKOTA MOVED TO ACKNOWLEDGE RECEIPT OF THE WELLHEAD PROTECTION PROGRAM EVALUATION. COUNCIL MEMBER AKERSON SECONDED THE MOTION. MOTION CARRIED 4-0.

6.3. Ordinance Amendment

Dawn Bittner distributed a revised copy of the interim use ordinance amendment. Ms. Bittner noted that an interim use is similar to a conditional use but would end on a particular date or a specified event. The Planning Commission unanimously recommends the interim use permits for extractive use in the forest management and agriculture zones based on three findings of fact.

MAYOR SJOBLAD MOVED TO ADOPT ORDINANCE 16-01 TO INCLUDE THE DEFINITION OF INTERIM USE, AMEND SECTION 17-5.15 LAND USE MATRIX TO REQUIRE INTERIM USE PERMITS FOR EXTRACTIVE USE IN THE FOREST MANAGEMENT AND AGRICULTURE ZONES,

AND TO INCLUDE SECTION 17-11.13 INTERIM USE PERMITS. COUNCIL MEMBER PEDERSON SECONDED THE MOTION. MOTION CARRIED 4-0.

9.4. Highway 371 Update

Tim Houle updated the Council on activities relating to the Highway 371 Expansion Project. He requested that the Highway 371 City Coordination Team be convened to discuss street names and other items for Council consideration.

9.5. Sibley Lake Park Playground

COUNCIL MEMBER AKERSON MOVED TO ACCEPT THE \$50,000 DONATION FROM THE BABINSKI FAMILY AND COMMIT THE MONEY FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR SIBLEY LAKE PARK. COUNCIL MEMBER LOUKOTA SECONDED THE MOTION. MOTION CARRIED 4-0.

COUNCIL MEMBER AKERSON MOVED TO APPROVE THE PLAYGROUND EQUIPMENT DESIGN CONTINGENT ON THE PARK COMMISSION'S REVIEW OF AN OVERALL SITE PLAN FOR SIBLEY LAKE PARK. COUNCIL MEMBER LOUKOTA SECONDED THE MOTION. MOTION CARRIED 4-0.

D. Potential Violations/Enforcement Actions: The City Staff is currently working on the following potential violations/enforcement actions. We will report on each of these each month until they are resolved to the satisfaction of the Planning Commission.

- Virgil Dahl – Staff will continue to monitor. (10/06 to present)
- John and Barbara Derksen – Exterior storage. Staff will move forward enforcement. (5/13)
- Cathi McBryde – Exterior storage. Staff needs to address. (5/13)
- Carter McAnnich – Exterior storage and abandoned vehicles. Staff needs to address. (5/13)
- Stewart Austin – Lawn. (Bank Owned) (9/15)
- Gary & Julie Skjod – After-the-Fact Boat Ramp and Accessory Structure. (10/15)