

**PEQUOT LAKES PARK COMMISSION  
THURSDAY, MAY 14, 2020  
CITY HALL**

Members Present: Chair Ronning, Commissioners Boucher, Churack, Johnson, and Schweinler

Members Absent: Commissioners Melby, Sjoblad

Also Present: Dawn Bittner, Zoning Specialist; Nancy Malecha, City Administrator; and Jason Gorr, Public Works Director

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:01 p.m.

2. Consider Agenda

**COMMISSIONER CHURACK MOVED TO APPROVE THE AGENDA AS PRESENTED. COMMISSIONER SCHWEINLER SECONDED THE MOTION. THE MOTION CARRIED 5-0.**

3. Park Commission Minutes

**COMMISSIONER JOHNSON MOVED TO APPROVE THE FEBRUARY 13, 2020, PARK COMMISSION MINUTES AS READ. COMMISSIONER SCHWEINLER SECONDED THE MOTION. MOTION CARRIED 5-0.**

4. Trailside Park

4.1 Bean Hole Pit Improvements

Chair Ronning asked Mr. Gorr to present the different options for fencing around the bean hole pit. Mr. Gorr stated the price for the wood fencing would be \$900 - \$1,000. Discussion ensued regarding the fence and decorating options for the Bean Hole Pit area. The Park Commission consensus is to go with the cedar (4 ft. x 8 ft.) fencing, however, Mr. Gorr will contact the Bean Hole Committee to get their opinion.

4.2 Electrical Outlets for Holiday Decorations

Mr. Gorr stated we have 10 working posts out of 15 bases in the park. Ms. Bittner stated that there needs to be more discussion on a plan for decoration locations and where the outlets need to be placed, as well as pricing for the plan. Mr. Gorr stated he will meet and discuss options with Matt Bengtsen, with Bengtsen Electric for options for potential outlets on the Government Drive side of the park and around the band shelter. The

Park Commission consensus was to have a meeting in the park this summer to make a game plan.

4.3 Veterans Memorial Walkway

Chair Ronning stated the Veterans Memorial Walkway is now complete, however, the final walkway was not exactly the plan the Park Commission and Public Works had approved. Discussion ensued the pros and cons of the project itself. Consensus of the Committee and Mr. Gorr was that if any work is to be done in the Park, the Public Works department needs to be notified and onsite during a project.

Chair Ronning stated there was an article in the paper regarding the individuals who volunteered their time to complete the project. Chair Ronning stated he would like to send Thank You notes to all the individuals.

4.4 American Flag Light

Chair Ronning gave a history of the American Flag light being downward directional, now with the new ordinance that was passed by the City Council, we can light the flag in an upward direction. Mr. Gorr stated that he has a new light for the American Flag but needs to speak with the electrician to get it installed.

4.5 Flag Pole Base Replacements

Chair Ronning did notice there was damage to a few flag pole bases. Mr. Gorr stated that the bases are to be replaced and have been ordered, each base is around \$100.

5. Armed Services Flag Display

Chair Ronning stated there was an anonymous donation for 6 flags to be installed around the Veterans Memorial. Ms. Malecha will have Tim Coil give an estimate for the install when he is in town to install decals on the current State Flag Display. Chair Ronning inquired if we should contact Flag Source in Nisswa for an additional quote. Commissioner Johnson was curious who originally installed the flag at the Memorial so the poles can match. Consensus was to get two estimates for the installation.

6. Dog Park

6.1 Donation

Ms. Bittner stated that a \$225 donation was received from family and friends of Sal Peterson. The family has requested a plaque be installed on one of the benches in memory of Sal.

6.2 Silhouettes, Trees and Benches

Mr. Gorr stated that Bob from Babinski said the trees have arrived, the areas in which they should be planted are marked. Mr. Gorr will call Bob with Babinski to get the trees installed.

Chair Ronning stated he had reached out to Wes Wilson, who was involved in getting the original silhouettes, in regards to ordering more silhouettes. He has not heard back yet but will reach out again.

Mr. Gorr gave an update on 3 benches to be installed in the Dog Park. He spoke with Rickard & Sons regarding a quote for concrete for the benches. Commissioner Johnson asked if there is any way to have Rickard & Sons give a bid for the double gate. Mr. Gorr will also inquire on the estimate for concrete install by the double gate area.

7. Quarterly Financial Information

Ms. Malecha gave an overview of the quarterly financial report. Ms. Malecha stated that the directive from the Council is to move forward with the Bands in the Park program. All bands and spectators are required to follow all Minnesota Department of Health and CDC guidelines. Discussion ensued regarding 2020 and 2021 budgets.

8. Next Meeting

The next Park Commission meeting will be June 11, 2020. Chair Ronning inquired as to who will all be able to attend. All Commissioner's in attendance will be at the June 11, 2020 meeting, as of today.

9. Other Business

Chair Ronning brought up the Splash Pad and thinks the Park Commission and City table the subject until spring 2021. Park Commission consensus was to hold off the discussion of the Splash Pad.

Commissioner Johnson inquired about sending card to the family of Maury Graham from the Park Commission. Chair Ronning agreed. There will be a card at City Hall for Park Commission members to sign.

Chair Ronning would also like to send a thank you to Shawn Bergsten, 3<sup>rd</sup> grade teacher at Eagle View Elementary for an article that was in the Echo Journal regarding what is great about our community and parks.

10. Adjournment

There being no further business, **COMISSIONER JOHNSON MOVED TO ADJOURN THE MEETING. COMISSIONER BOUCHER SECONDED THE MOTION. THE MOTION CARRIED 5-0.**

The meeting adjourned at 6:32 p.m.

Respectfully Submitted,

Jennifer Peterson  
Administrative Assistant