

**PEQUOT LAKES PARK COMMISSION
THURSDAY, AUGUST 13, 2020
CITY HALL**

Members Present: Chair Ronning and Commissioner Churack in person and Commissioners Boucher, Johnson, Melby (via zoom late), and Schweinler via zoom.

Members Absent:

Also Present: Dawn Bittner, Zoning Specialist; and Jennifer Peterson, Administrative Assistant attended in person.

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:03 p.m.

2. Consider Agenda

COMMISSIONER JOHNSON MOVED TO APPROVE THE AGENDA AS PRESENTED. COMMISSIONER SCHWEINLER SECONDED THE MOTION. THE MOTION CARRIED 5-0.

ROLL CALL VOTE: BOUCHER – AYE; CHURACK – AYE; JOHNSON – AYE; SCHWEINLER – AYE; RONNING – AYE.

3. Park Commission Minutes

COMMISSIONER JOHNSON MOVED TO APPROVE THE JULY 9, 2020, PARK COMMISSION MINUTES AS READ. COMMISSIONER CHURACK SECONDED THE MOTION. MOTION CARRIED 5-0.

ROLL CALL VOTE: BOUCHER – AYE; CHURACK – AYE; JOHNSON – AYE; SCHWEINLER – AYE; RONNING – AYE.

4. Pickleball Court

Chair Ronning spoke with Rich Spiczka at the Pequot Lakes High School regarding the pickleball court potential location at the school. Mr. Spiczka stated the school is not adding to their agenda until after school decides on how school will open. Chair Ronning will contact Mr. Spiczka in a couple weeks to a month regarding the subject again.

5. Dog Park

Chair Ronning asked if the Public Works Department could move a doggie bag holder inside the fence and leave a short hose to fill the pool inside the fence. He also inquired about a Port-a-potty could be placed out there. Ms. Peterson stated the cost of a port-a-potty is around \$180 per month.

5.1 Silhouettes, Update by Commissioners Boucher and Schweinler

Commissioner Schweinler reached out to NC2 Metalwerx and received a bid for 6 24 x 24 silhouettes (Beagle, Golden Retriever, Labrador, German Shepard, Shih Tzu, and a bone) for \$266.80. Craig from NC2 Metalwerx also gave an estimate to build mounting brackets, drill mounting holes and painting after all hardware is installed; once complete he would install the silhouettes for \$445.50. Commissioner Boucher stated Craig will also give an estimate on refinishing the current silhouette that is rusting.

Discussion ensued regarding the timeline, process and cost of the project.

Ms. Bittner will contact NC2 Metalwerx regarding pursuing the project.

COMMISSIONER BOUCHER MADE A MOTION TO APPROVE THE BID INCLUDING THE INSTALLATION OF THE DOG SILHOUETTES FROM NC2 METALWERX FOR A TOTAL COST OF \$712.30. COMMISSIONER SCHWEINLER SECONDED THE MOTION. MOTION CARRIED 5-0.

ROLL CALL VOTE: BOUCHER – AYE; CHURACK – AYE; JOHNSON – AYE; SCHWEINLER – AYE; MELBY – AYE; RONNING – AYE.

6. Armed Services Flag Display

6.1 Update by Bittner

Ms. Bittner stated the City Council has accepted the Commission's recommendation for the Falls Flags bid and the construction will start after Labor Day.

7. Art in the Park

7.1 Update by Commissioner Churack and Bittner

Ms. Bittner stated that Commissioner Churack took pictures of the current art in the park. She also stated that Ms. Peterson researched and the art is only for Pequot Lakes students. In order for the art to be from other than students, the project needs to go back to City Council.

Commissioner Churack stated the Dan Devine (with the Pequot Lakes School Art Department) and a local businessman were out in the spring and hung a piece of his work and some students work. Commissioner Churack spoke with Mr. Devine and let him know that the art in the park is for students only and all pieces need to have a signed waiver from the student with a description or photo of the piece submitted to the City. Commissioner Johnson inquired if the City supplied the materials for the pieces. Commissioner Churack stated that Community Action had supplied the materials. She also let Mr. Devine know that if the students are in need of more materials, he should put a proposal together for Community Action.

Discussion ensued regarding the beginning of Art in the Park, the regulations and how to address the issue with a non-student work.

Chair Ronning will speak to Mr. Devine and Todd Knutson, Art Director regarding removing all non-student art by the end of the month along with how to move forward with this project.

8. Lighting of Betsy Ross Flag
8.1 Update by Bittner
8.2 Lighting Estimate

Discussion ensued regarding the flag etiquette. Ms. Bittner suggested tabling the subject until next month. Consensus was table the subject until next month until we can do further research.

9. Park Commission Vacancy

Chair Ronning stated we have a Park Commission vacancy, Barb Sjoblad has submitted her resignation. He inquired if any of the Commission had a suggestion for a replacement. No one at this time could think of anyone.

10. Other Business

Chair Ronning would like to come up with a plan to pay the Bands in the Park if they are rained out. Commissioner Boucher stated that because of COVID, we should at least pay them half. Commissioner Johnson suggested a tiered pay dependent on the mileage of travel. Discussion ensued regarding the policy for Bands in the Park, the consensus of the Commission is to re-evaluate the policy when we are booking bands for 2021.

Chair Ronning inquired if we have been in contact with the gentleman regarding the Splash Pad. Ms. Bittner stated she has been in contact with Jeff and will keep

him posted once the talks start again. Discussion ensued why the Splash Pad project has not start yet and when will possible talks start again.

Chair Ronning inquired if Pequot Lakes students were going to do art work on the Bean Hole Fence. Ms. Bittner stated that since school is not in session yet, the art will wait until that point. Chair Ronning will speak with the art department at the school regarding this project.

Chair Ronning inquired who attended the Ribbon Cutting Ceremony for bike repair station. Commissioners Churack, Boucher and Schweinler all attended.

Chair Ronning inquired about damage to the Community sign. Ms. Bittner stated the sign is repaired and has been placed again. She also stated that the City may have possible discussions with the school, community action and chamber in regards to a possible digital sign in the future.

Ms. Bittner said the September 10, 2020 meeting is tentatively going to meet at Trailside Park to start Christmas decorations discussions.

Chair Ronning asked the Commission Members to tour the parks and make suggestions or praises regarding each park before the September meeting.

10. Adjournment

There being no further business, **COMMISSIONER JOHNSON MOVED TO ADJOURN THE MEETING. COMMISSIONER CHURACK SECONDED THE MOTION. THE MOTION CARRIED 6-0.**

The meeting adjourned at 5:55 p.m.

Respectfully Submitted,

Jennifer Peterson
Administrative Assistant