



AGENDA ITEM #3.1

REPORT TO CITY COUNCIL

Report Prepared by: Angie Duus

Date: July 7, 2020

Subject: City Council Minutes

Report: The minutes for the June 2, 2020 Regular City Council meeting and June 2, 2020 Closed City Council meeting are attached for your review.

Council Action Requested: Council motion approving the minutes for the June 2, 2020 Regular City Council meeting and June 2, 2020 Closed City Council meeting.

**MEETING OF THE PEQUOT LAKES CITY COUNCIL
TUESDAY, JUNE 2, 2020
PEQUOT LAKES CITY HALL**

Members Present: Mayor Tayloe and Council Member Seils attended in person. Council Members Akerson and Swanson attended virtually via Zoom.

Members Absent: Council Members Pederson

Staff Present: Nancy Malecha, City Administrator attended in person; Angie Duus, City Clerk/Treasurer attended in person. Eric Klang, Police Chief attended virtually via Zoom; Tim Houle, City Engineer attended in person; Jason Gorr, Public Works Director attended virtually via Zoom

1. Call Meeting to Order

Mayor Tayloe called the meeting of the Pequot Lakes City Council to order at 6:30 p.m.

1.1. Pledge of Allegiance

Mayor Tayloe led with the Pledge of Allegiance.

2. Consider Agenda

Nancy Malecha requested to add 10.4 Refuse Haulers License to the agenda.

COUNCIL MEMBER SEILS MOVED TO APPROVE THE AGENDA AS AMENDED. COUNCIL MEMBER AKERSON SECONDED THE MOTION. MOTION CARRIED 4-0.

3. Consent Agenda

COUNCIL MEMBER AKERSON MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- 3.1. MAY 5, 2020 REGULAR CITY COUNCIL AND MAY 12, 2020 SPECIAL CITY COUNCIL MEETING MINUTES.**
- 3.2. CHECK REGISTER FROM MAY 6, 2020 TO JUNE 2, 2020.**
- 3.3. FINANCIAL REPORT ENDING APRIL 30, 2020.**
- 3.4. NO LIBRARY REPORT.**
- 3.5. RESOLUTION 20-22 ACCEPTING CONTRIBUTIONS FROM APRIL 28, 2020 THROUGH MAY 26, 2020.**
- 3.6. TOBACCO LICENSES.**
- 3.7. LIQUOR LICENSES.**
- 3.8. SPECIAL EVENT PERMIT.**

COUNCIL MEMBER SWANSON SECONDED THE MOTION. MOTION CARRIED 4-0.

4. Open Forum

No one appeared under open forum.

5. Presentations

5.1. Audit Presentation

Ashley Meagher with Schlenner Wenner and Company reviewed the 2019 Audit Report with the Council and explained the audit process. Ms. Meagher stated the audit went well, the City practices and processes are standard, and the City is in good financial condition.

Council Member Swanson asked if the increase in the Highway 371 fund from 2018 to 2019 was due to interest. Ms. Malecha stated that there was significant interest and there is also funds being levied in the Highway 371 Fund to pay back the interfund loan that is being utilized for the maintenance facility project.

COUNCIL MEMBER SWANSON MOVED TO APPROVE THE 2019 AUDIT REPORT. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 4-0.

6. Planning and Zoning

6.1. Planning Commission Report

The May 27, 2020 Planning Commission Report and May 21, 2020 draft Planning Commission minutes were received by Council.

7. Fire

The April 2020 Fire Department Operations Report was received by Council.

8. Police

The April 2020 Police Department Monthly Report was received by Council.

Chief Klang informed the Council that there will be a peaceful protest tonight at 8:30 p.m. and will conclude at midnight. He stated he is not expecting anything more than a peaceful protest and does not expect it to be large.

Discussion ensued about it remaining peaceful and staying at the bridge. Chief Klang stated that police will be in the area but they will hang back.

8.1. Request to Hire Police Sergeant

Nancy Malecha stated the interview panel is recommending the promotion of Ryan Franz to the Police Sergeant position within the Pequot Lakes Police Department. She informed the Council that the interview panel consisting of Police Chief Klang, Baxter Police Chief James Exsted, Public Works Director Jason Gorr, and herself interviewed a total of five applicants for this position. She stated that Mr. Franz has been a Police Officer with the City since September of 2016 and he has verbally accepted this position at grade 17, step one of the City's current pay structure. Ms. Malecha stated it would become effective June 3, 2020.

COUNCIL MEMBER AKERSON MOVED TO APPOINT RYAN FRANZ AS POLICE SERGEANT AT GRADE 17, STEP 1, \$25.65 PER HOUR EFFECTIVE JUNE 3, 2020. COUNCIL MEMBER SEILS SECONDED THE MOTION.

Council Member Swanson stated that she has concerns about the hiring process and she would like to see further discussion. She said she would like more information and would like to reevaluate their choice. She said she would like to look at why Mr. Franz was chosen over Ms. Petersen. Ms. Malecha stated they should take into consideration that there was a total of five applicants and they should not single out a couple of applicants.

Council Member Seils asked if this was information that they can even discuss at a meeting and if they would need to have a closed meeting. Ms. Malecha stated it would depend on what information they would want from the panel. Council Member Seils said she did not see the purpose in postponing.

Mayor Tayloe stated that he believes they should have the back of their Police Chief and the interview panel.

Council Member Akerson said they hired Ms. Malecha as a manager for the City and they have to trust her for these decisions that are being made. He stated that he does not think they can discuss any of the reasons that they had and thinks the panel should be the only ones that know what is going on. He thinks they should trust their judgment and move on.

Council Member Swanson stated that she thinks that maybe a mistake was made by choosing the sergeant candidate and they need to examine another candidate more closely.

Council Member Seils stated that she trusts the committee that interviewed all the candidates.

Discussion ensued about calling a special meeting and the voting process for the current motion.

MOTION CARRIED 3-1. COUNCIL MEMBER SWANSON OPPOSED.

9. Public Works Report

The May 2020 Public Works Report was received by Council.

9.1. Rasmussen Road & South Washington Avenue Improvement Project

9.1.A. Update

Tim Houle gave the Council a verbal update on the Rasmussen Road Project. He stated that since the May 5th City Council Meeting RL Larson has done a lot of good work fast. He said they had to have another construction observer to keep up with them at times. He said they are done with the underground sanitary sewer water main and storm sewer work. He said they are also basically done with the new curb and gutter. Mr. Houle said they have put the first lift of bituminous pavement south of Main Street and they hopefully by the end of this week they will have the first lift of two lifts of bituminous pavement on the north side of Main Street. He stated they are shooting to have all the sidewalks, boulevards, paving the driveway aprons done by the end of next week. He said if they have not finished with the first lift of the bituminous payment they will finish that up next week and then they can start to top soil and seed behind the curves and the sidewalks.

Mr. Houle said that this morning at the weekly construction progress meeting, RL Larson said that they believe they are a bit ahead of schedule. He said they hope to have the final bituminous down by the end of June which on their first schedule would not happen until after July 4th. Mr. Houle said they are keeping Main Street open and they have business open signs on the east and west sides of the Street.

Mr. Houle said there have been some challenges and they want to thank Jason Gorr, the residents, and the businesses. He said they know that the construction activity involves interruptions, disturbances, and change.

9.1.B. Change Orders

Tim Houle stated that this is the fourth change order on the project. He stated that a decision is needed on whether to use pavers or colored concrete in the space between the curb/gutter and the sidewalk on several of the blocks of the project. He said this space is often called the boulevard. He said the contractor provided pricing for both colored concrete and for stamped colored concrete. Mr. Houle stated the stamped colored concrete was definitely more expensive than the unit price for the pavers but the colored concrete unit price was a little bit more than the pavers at 40 cents per square foot.

Tim Houle explained they adjusted the width of the boulevard as it was slated to be six feet but with some utility challenges they decreased it to five feet. He explained that even though the change order presented to the Council will cost an additional \$2,000 when you look at the decrease in the quantity it may actually

be a reduction of \$2,000 to the overall project impact.

COUNCIL MEMBER SWANSON MOVED TO APPROVE CHANGE ORDER NO. 4 FOR COLORED CONCRETE IN LIEU OF CONCRETE PAVERS AT AN ADDITIONAL COST OF \$.40 PER SQUARE FOOT. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 3-1. COUNCIL MEMBER AKERSON OPPOSED.

9.1.C. Partial Payment Estimate

Tim Houle informed the Council that a partial pay estimate is the way that the contractor gets paid each month and he explained the process. He stated that the contractor is requesting \$927,721.93 for partial payment estimate number 2. He said to date they requested about 1.5 million out of the 2.4 million project.

COUNCIL MEMBER AKERSON MOVED TO APPROVE PARTIAL PAYMENT ESTIMATE NUMBER 2 TO RL LARSON EXCAVATING INC. IN THE AMOUNT OF \$927,721.93. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 4-0.

9.2. Maintenance Facility Project – Potential Closeout of Contract

Tim Houle reminded the Council that the City's new Maintenance Facility was publicly bid and at the end of January 2018 and nine bids were received. He said that Boser Construction Inc. (BCI) of Sauk Rapids was the lowest responsive, responsible bidder and the City awarded the project to BCI for their lump sum bid of \$894,000. He stated that the Facility was to be substantially completed, which was defined as ready for the City to occupy, no later than September 28, 2018. He said the final completion was to be 30 days after substantial.

Mr. Houle stated that during the 2018 construction season, BCI and their subcontractors were working on the Project but there were times of inactivity at the site. He said this is not completely unusual but the Council did question it. He said they passed along those questions and concerns to BCI but BCI never submitted a request to extend the contract time.

Mr. Houle stated that at the end of September there was quite a bit of activity and BCI was trying to get it all taken care of in a very short timeframe. He said WSN determined the contract was substantial complete on October 12, 2018. He said Ryan Cross, the president and CEO of BCI, signed the Certificate of Substantial Completion with that date. He stated with the lateness of the construction season, final completion of several items dragged into 2019 and now, to date, the turf restoration in the infiltration swales and basin which the City is taking care of and one spot with a roof leak which BCI took care of.

Mr. Houle said Nancy Malecha sent an email to BCI on May 12, 2020 and Brian Bankers, BCI's project manager, sent back the attached May 22, 2020 email which Nancy responded to indicating it would come before the Council. He asked

the Council if they would like to pursue liquidated damages in the amount of \$6,500 since substantial completion was not accomplished on time.

Council discussion ensued about the process if they were to pursue damages. The consensus of the Council agreed to pursue liquidated damages in the amount to \$6,500.

9.3. Maintenance Worker's Probationary Period

Jason Gorr informed the Council that Nick Roy was hired as a City Maintenance Worker on December 4, 2019 and his six-month performance review was processed on May 28th. He stated that Mr. Roy successfully completed his probationary period and is meeting the performance expectations of this position.

COUNCIL MEMBER SWANSON ACKNOWLEDGED NICK ROY'S SUCCESSFUL COMPLETION OF HIS SIX-MONTH PROBATIONARY PERIOD AS THE CITY'S MAINTENANCE WORKER. COUNCIL MEMBER AKERSON SECONDED THE MOTION. MOTION CARRIED 4-0.

9.4. Wastewater Treatment Plant Certificate of Commendation

Jason Gorr stated that the Minnesota Pollution Control Agency has again awarded the City's Wastewater Treatment System a Certificate of Commendation for the past year. He stated that after a little research it seems that our system has given us an award every single year they were eligible to receive it. He stated this recognition is given to reflect what the system and its operators have a year in full compliance.

Mr. Gorr stated that he would like to personally recognize the ongoing efforts of our contracted operators from Pine River Area Sanitary District. He stated that their training, professionalism, and great work ethic help keep our local environment, drinking water, and our local businesses safe even during stressful times such as COVID-19.

The City Council acknowledged and expressed their appreciation to the contracted operators from the Pine River Area Sanitary District for the valuable services they provide our community.

9.5. Amended Public Works Joint Powers Agreement with Loon Lake Township

Jason Gorr stated that they reached a Joint Powers Agreement with Loon Lake Township on the shared roads and finalized the agreement on May 27th at a meeting with himself, Nancy Malecha, and Rick Wilson the Loon Lake Township Road Supervisor. He stated the changes are an improvement and the City of Pequot Lakes was doing more than their fair share for years. He pointed out that the Public Works Department will be taking on greater responsibilities in dealing with a contracted grader for 9th Avenue SW, northerly portion. He stated this road has had quite a few complaints and hopefully this will be a solution.

COUNCIL MEMBER SWANSON MOVED TO APPROVE THE 2020-2024 AMENDED PUBLIC WORKS JOINT POWERS AGREEMENT WITH LOON LAKE TOWNSHIP AS PRESENTED. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 4-0.

10. Administration

The following items were received by Council.

- May 14, 2020 draft Park Commission minutes
- May 19, 2020 draft EDC minutes
- May 19, 2020 HRA minutes

10.1. COVID-19 Pandemic Relief Considerations

10.1.A. Liquor License Fees Relief

Nancy Malecha reminded the Council that at the May City Council meeting they reduced the renewal liquor license fees for On Sale/Sunday liquor license holders and On Sale 3.2% Malt Liquor/Wine/Strong Beer license holders for a four month period from March through June. She stated the Council requested this item be placed on the June agenda to re-visit further reductions in license fees. Ms. Malecha stated since that May 5th meeting Crow Wing County recently refunded an additional 50% of license fees at their meeting on May 26th. She stated if the City Council wants to authorize the same, the following is the breakdown of establishments and additional reduction amounts.

- American Legion Club - \$667 reduction
- Latte' Da Coffee & Gifts - \$75 reduction
- Lucky's Tavern - \$667 reduction
- Pequot Bar & Grill - \$667 reduction
- Preserve Golf Club - \$667 reduction
- Tasty Pizza North – \$75 reduction
- Timberjack Smokehouse & Saloon - \$667 reduction
- TOTAL = \$3,485 additional reduction in fees

COUNCIL MEMBER AKERSON MOVED TO APPROVE AN ADDITIONAL 50% REDUCTION IN THE RENEWAL LIQUOR LICENSE FEES FOR ON SALE/SUNDAY LICENSE HOLDERS AND ON SALE 3.2% MALT LIQUOR/WINE/STRONG BEER LICENSE HOLDERS AS PRESENTED FOR AN ADDITIONAL REDUCTION IN FEES OF \$3,485 DUE TO THE COVID-19 PANDEMIC. COUNCIL MEMBER SWANSON SECONDED THE MOTION.

Council Member Seils asked if Crow Wing County gave establishments a total of six months of reductions. Ms. Malecha explained they did the same thing the City did and gave them four months originally. She said they then gave an

additional 50% of the remaining license fees. She clarified that a two thirds reduction in fees will result for the full license period.

Council discussion ensued about the capacity at which restaurants are open.

Council Member Akerson stated this affects the City's revenue and goes into our budget.

Council discussion ensued about the reductions that have been given to these businesses and that the Council does not want the businesses to fail and close up.

MOTION CARRIED 4-0.

10.1.B. Outdoor Seating Options for Bars & Restaurants

Ms. Malecha informed the Council that included in the packet was a legal opinion from Crow Wing County Attorney Don Ryan regarding implementation guidelines to consider if and when we allow bars and restaurants to temporarily extend their licensed premises outside due to the Governor's Executive Order, 20-56. She stated City Staff reached out to Joe's Pizza, Lakes Latte, Lucky's Tavern, and Latte' Da to determine if they would find value in the City allowing outdoor seating on the City parking lot north of Joe's Pizza and on one block of Government Drive. She said all four businesses thanked the City for thinking of them during this time but they all respectfully declined as they feel, especially the businesses along Government Drive, that the parking areas are very important for them during this time.

10.2. Review of 2020 Budget Expenditure Reductions

Ms. Malecha stated that at the May City Council meeting the Council directed departments to carefully review their 2020 budgetary expenditures and compile a list of potential reductions. She stated the total amount of the reductions on the following list would be around \$69,000.

- Council – Travel/Conferences/Schools - \$500
- Administration – Office Supplies - \$500
- Administration – Clothing Allowance - \$100
- Administration – Travel/Conferences/Schools - \$2,500
- Administration – Contract Services – \$2,000
- Planning & Zoning – Operating Supplies - \$300
- Planning & Zoning – Clothing Allowance - \$50
- Police – Wages & Benefits due to being short-staffed - \$23,500
- Police – Radios - \$2,000
- Police – Fuel - \$3,100
- Police – Travel/Conferences/Schools - \$2,000
- Police – Repair/Maintenance/Services - \$1,000

- Roads & Streets – Travel/Conferences/Schools - \$1,900
- Roads & Streets – Contract Services - \$4,650
- Park – Operating Supplies - \$1,000
- Park – Contract Services - \$250
- Library – Wages & Benefits - \$21,530
- Fire – Clothing Allowance - \$1,500
- Fire – Legal Fees - \$400
- Fire – Risk Management - \$250
- TOTAL REDUCTIONS = \$69,030

Ms. Malecha strongly stressed that these reductions should not be used to offset the 2021 budgetary expenditures as there will be revenue shortfalls in 2020 due to reductions initiated for the COVID-19 pandemic relief efforts, such as liquor license fees, possibly local government aid, rent, et cetera. Ms. Malecha also stated that one very big unknown at this time is the impact the pandemic will have on the City's property tax revenue received this year and potentially beyond.

Council Member Akerson said he has a hard time cutting back on schooling just because everyone is so well versed. Ms. Malecha explained that a lot of conferences have been canceled because they would exceed the guidelines of 10 people or less and it makes sense at this time to remove this from the budget.

Council Member Akerson asked what happens to the money. Ms. Malecha explained that the City would have a reduction in the budgetary expenditures for the year and hopefully revenues and expenditures will wash each other out.

(Council Member Swanson left the meeting via Zoom.)

10.3. Lake Country Cares Endorsement

Ms. Malecha stated that about a month ago Katie Wasserman from the Chamber mentioned to the Council about the Lake Country Cares Program which is a regional COVID-19 safety best practices and communication campaign. Ms. Malecha stated that organizations are being asked to develop COVID-19 preparedness plans while ensuring consistent best practices that place the safety of everyone first as our businesses continue to reopen. She is inquiring if the City Council would like to endorse the Lake Country Cares Campaign.

COUNCIL MEMBER AKERSON MOVED TO ENDORSE THE LAKE COUNTRY CARES CAMPAIGN AND MEMORANDUM OF UNDERSTANDING. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 3-0.

10.4. Refuse Hauler License

Ms. Malecha stated that the City received a Refuse Hauler License application from Waste Management of Minnesota to operate in our area.

COUNCIL MEMBER AKERSON MOVED TO APPROVE WASTE MANAGEMENT OF MINNESOTA'S REFUSE HAULER LICENSE APPLICATION. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 3-0.

11. Closed Meeting Pursuant to M.S. 13D.05, Subd. 3(c) to Develop or Consider Offers or Counteroffers for the Purchase of Real Property in the Heart of the Good Life Development

COUNCIL MEMBER SEILS MOVED TO CLOSE THE MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBDIVISION 3(c). MAYOR TAYLOE SECONDED THE MOTION. MOTION CARRIED 3-0.

The Council went into closed session at 8:01 p.m.

The Council re-convened the open session at 8:31 p.m.

COUNCIL MEMBER SWANSON MOVED TO AUTHORIZE THE CITY ADMINISTRATOR TO DRAFT A PURCHASE AGREEMENT FOR THE SALE OF APPROXIMATELY FOUR ACRES IN THE HEART OF THE GOOD LIFE DEVELOPMENT, IMMEDIATELY WEST OF THE CITY'S PUBLIC WORKS FACILITY, WITH THE PROSPECTIVE BUYER, XCEL ENERGY AT A PER ACRE COST OF \$45,000. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 3-0.

12. Other Business

- 12.1. Business Development Public Infrastructure (BDPI) Grant Writing Services Contract

Tim Houle stated that WSN has a funding specialist department that works on projects such as the Heart of the Good Life Development with the State of Minnesota. He said DEED has a program called the Business Development Public Infrastructure Grant Program (BDPI). He said the City can qualify for a grant for up to 50% of the infrastructure costs and it is related to retaining or creating jobs to increase the tax base.

Mr. Houle stated WSN has a grant writing services proposal in the amount of \$5,000 to help the City prepare this grant application. He said their desire is to get that application to DEED by the middle of this month. He stated their fiscal year starts July 1st and they get reinfused with money and they want the City to be first in line as they start to go through applications. He said they cannot guarantee that Pequot Lakes will be successful but we meet several of the criteria to receive the grant.

COUNCIL MEMBER SEILS MOVED TO APPROVE THE CONFIRMATION REQUEST FOR GRANT WRITING SERVICES FROM WIDSETH IN THE AMOUNT OF \$5,000 TO ASSIST IN COMPLETING THE BDPI GRANT

APPLICATION PACKET FOR PHASE ONE OF THE HEART OF THE GOOD LIFE DEVELOPMENT TO BE PAID FROM THE GENERAL FUND – ECONOMIC DEVELOPMENT BUDGET. COUNCIL MEMBER AKERSON SECONDED THE MOTION. MOTION CARRIED 3-0.

12.2. BDPI Resolution

Nancy Malecha informed the Council that included in the packet is the BDPI Grant Program application that will be completed. As a part of this application process, included is a local government resolution that the Council needs to adopt. She is also requesting Council authorization for her to complete and submit the application on behalf of the City.

Mr. Houle clarified that it is a 50% grant program and it is not guaranteed. He stated they estimated roughly \$350,000 for phase one project costs but it will not be exactly 50% because certain line items are excluded. The resolution states the City will be committing \$164,700 for this grant from the Business Park Fund.

COUNCIL MEMBER SEILS MOVED TO ADOPT THE LOCAL GOVERNMENT RESOLUTION 20-23 FOR THE BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION AND FURTHER AUTHORIZES THE CITY ADMINISTRATOR TO COMPLETE AND SUBMIT THE BDPI GRANT PROGRAM APPLICATION PACKET ON BEHALF OF THE CITY. MAYOR TAYLOE SECONDED THE MOTION. MOTION CARRIED 3-0.

12.3. Proposal for Subdivision Platting Services

Tim Houle stated this proposal in the amount of \$4,425 if for platting the City Maintenance Facility, Xcel Energy's proposed parcel, the dedicated road right of way, and dedicated drainage/utility easements. He said the rest of the Heart of the Good Life Development would remain an outlot and when the next development occurs then the City would incrementally plat as needed.

Ms. Malecha stated there was an error in the memo and it should be approximately nine acres that would be platted as a part of this proposal. She also stated this proposal would be paid for out of the Business Park Fund.

COUNCIL MEMBER AKERSON MOVED TO ACCEPT THE PROPOSAL FOR SUBDIVISION PLATTING SERVICES FROM WIDSETH IN THE AMOUNT OF \$4,425 TO BE PAID FROM THE BUSINESS PARK FUND FOR PHASE ONE OF THE HEART OF THE GOOD LIFE DEVELOPMENT. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 3-0.

13. Other Business

There was no other business.

14. Adjournment

There being no further business, **COUNCIL MEMBER AKERSON MOVED TO ADJOURN. COUNCIL MEMBER SEILS SECONDED THE MOTION. MOTION CARRIED 3-0.**

The meeting of the City Council adjourned at 8:46 p.m.

Respectfully submitted,

Angie Duus
City Clerk/Treasurer

James Tayloe
Mayor

**CLOSED MEETING OF THE PEQUOT LAKES CITY COUNCIL
TUESDAY, JUNE 2, 2020
PEQUOT LAKES CITY HALL**

Members Present: Mayor Tayloe and Council Member Seils attended in person.
Council Members Akerson attended virtually via Zoom.

Members Absent: Council Member Pederson and Swanson

Staff Present: Nancy Malecha, City Administrator; Angie Duus, City
Clerk/Treasurer; Tim Houle, City Engineer all attended in person.

1. Closed meeting pursuant to Minn. Stat. § 13D.05, subd. 3 (c) to develop or consider offers or counteroffers for the purchase of real property in the Heart of the Good Life Development.

The Council went into closed session at 8:01 p.m.

Present at the closed session included Mayor James Tayloe; Council Member Cheri Seils; Council Member Jerry Akerson (virtually via Zoom); City Administrator Nancy Malecha; City Clerk/Treasurer Angie Duus; City Engineer Tim Houle; Tim Mauseth and Mark Osendorf from Xcel Energy (virtually via Zoom); Financial Consultant Jason Murray (virtually via Zoom); and Tyler Glynn, BLAEDC (virtually via Zoom).

The Council discussed the agenda item.

COUNCIL MEMBER SEILS MOVED TO ADJOURN THE CLOSED MEETING OF THE PEQUOT LAKES CITY COUNCIL. COUNCIL MEMBER AKERSON SECONDED THE MOTION. MOTION CARRIED 3-0.

The Council adjourned the closed session at 8:31 p.m.

Respectfully submitted,

Angie Duus
City Clerk/Treasurer

James Tayloe
Mayor