



AGENDA ITEM #3.6

REPORT TO CITY COUNCIL

Report Prepared by: Jennifer Peterson

Date: October 6, 2020

Subject: Quarterly Utility Billing Adjustment Report

Report: See attached list of utility billing adjustments that have been made during the months of July through September of 2020. The City policy requires that Council review these reports quarterly.

Council Action Requested: Council motion approving the billing adjustments.

Dates: 07/01/2020 - 09/30/2020

Sep 29, 2020 2:36PM

Report Criteria:

Selected types: Billing Adjustment, Payment Adjustment, Reallocation, Transfer, Write Off

Billing Adjustment**07/07/2020**

Name	Customer Number	Description	Amount	Msg	Service
STANGE, NATHAN & LACEY	1-00631-02	Overpaid final bill due to COVID-19 fee reversal	5.00	M	Multiple
Total 07/07/2020:	1-00631-02		5.00		

07/24/2020

Name	Customer Number	Description	Amount	Msg	Service
SCHROEDER, SCOTT AND TAMM	1-00816-02	FILLED POOL ON 7/20/20	-11.95	M	SWRUS - 40
Total 07/24/2020:	1-00816-02		-11.95		

07/30/2020

Name	Customer Number	Description	Amount	Msg	Service
WEISE, CAROL JEAN	1-01026-01	WAS DISCONNECTED IN APRIL BUT BILLED BY MISTAKE	-23.73	M	SWRUS - 40
Total 07/30/2020:	1-01026-01		-23.73		
Total Billing Adjustment:	3-02473-05		-30.68		