



AGENDA ITEM # 3.6

REPORT TO CITY COUNCIL

Report Prepared by: Jennifer Peterson

Date: May 5, 2020

Subject: Request for Utility Credit

Report: Matt & Holly Lottman's account at 4567 Morehouse Drive was set up for the freeze run but did not calculate the billings for February and March usage correctly. We would like to issue a utility credit of \$331.47 to their account due to this error.

Council Action Requested: Council motion to issue a utility credit to Matt & Holly Lottman in the amount of \$331.47 due to a system calculation error.