

**PEQUOT LAKES PARK COMMISSION
THURSDAY, DECEMBER 13, 2018
CITY HALL**

Members Present: Chair Ronning, Commissioners Johnson, Bryan, Nagel and Jurchen

Members Absent: Commissioners Melby and Sjoblad

Also Present: Dawn Bittner, Zoning Specialist; Two students from the Pequot Lakes High School Civics Class

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:00 p.m.

2. Consider Agenda

COMMISSIONER NAGEL MOVED TO APPROVE THE AGENDA. COMMISSIONER JURCHEN SECONDED THE MOTION. THE MOTION CARRIED 5-0.

3. Park Commission Minutes

COMMISSIONER JOHNSON MOVED TO APPROVE THE NOVEMBER 8, 2018 PARK COMMISSION MINUTES. COMMISSIONER NAGEL SECONDED THE MOTION. MOTION CARRIED 5-0.

4. LED Camera Pricing

Postponed to next meeting due to Sgt. Chad Turcotte and Commissioner Melby absent from meeting.

5. 2019 Project Priorities

Discussion ensued regarding prioritizing the Park needs and the following are the finalized list:

1. Trailside Park: Build a bathroom on the north side;
2. Trailside Park: Install splash pad and flag display;
3. Trailside Park: Improve Bean Hole pot area with flowers, bobber tanks, etc.;
4. Sibley Lake Park: Update the Outhouse;
5. Sibley Lake Park: Update stairs from playground to walking path;
6. Trailside Park: Update electrical outlets in southwest corner of north half for tree decorations and new light poles;
7. Light the new water tower;
8. Dog Park: Add more trees;
9. Dog Park: Add silhouettes on the fence.

Also discussed was budgeting for replacing the Paul Bunyan chair at the Bobber Park in 2020.

6. Sibley Park

Ms. Bittner stated we have received the estimate for the Babinski Playground sign, however, Jason Gorr, Public Works Director will meet with Chris Holmes from Graphic Element on December 14, 2018 to discuss the sign. Mr. Gorr will relay the information at the January 2019 meeting.

7. Next Meeting

Chair Ronning stated that the Park Commission will have 2 vacancies in 2019 because Commissioner Jurchen and Commissioner Nagel will be resigning as of December 31, 2018. Chair Ronning asked the Commission members to try to think of people to join.

Chair Ronning thanked Commissioners Nagel and Jurchen for their service on the Park Commission.

Commissioner Bryan will not be available for the meeting on January 10, 2019.

8. Other Business

Chair Ronning stated there was an issue with the Christmas lights in the park. Ms. Bittner stated that Mr. Gorr was working on getting the timers corrected to ensure the lights are on during the correct hours.

Chair Ronning asked how the Outdoor Recreation Survey was going. Ms. Bittner stated she sent all the information to Janet Hennies and has not heard any feedback.

Chair Ronning asked there be better planning in 2019 for the parade and the Park Commission should have a float.

9. Adjournment

There being no further business, **COMMISSIONER JOHNSON MOVED TO ADJOURN THE MEETING. COMMISSIONER NAGEL SECONDED THE MOTION. THE MOTION CARRIED 5-0.** The meeting adjourned at 5:52 p.m.

Respectfully Submitted,

Jennifer Peterson
Administrative Assistant