

**PEQUOT LAKES PARK COMMISSION
THURSDAY, JANUARY 10, 2019
CITY HALL**

Members Present: Chair Ronning, Commissioners Johnson, Maher, Melby, and Sjoblad

Members Absent: Commissioner Bryan

Also Present: Dawn Bittner, Zoning Specialist

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:00 p.m. Chair Ronning welcomed new Commissioner Maher to the Park Commission.

2. Elect A Chair and Vice Chair

COMMISSIONER MELBY NOMINATED DAN RONNING FOR PARK COMMISSION CHAIR. COMMISSIONER SJOBLAD SECONDED THE MOTION. THE MOTION CARRIED 5-0.

CHAIR RONNING NOMINATED KENT JOHNSON FOR PARK COMMISSION VICE CHAIR. COMMISSIONER MELBY SECONDED THE MOTION. THE MOTION CARRIED 5-0.

3. Consider Agenda

COMMISSIONER MELBY MOVED TO APPROVE THE AGENDA. COMMISSIONER SJOBLAD SECONDED THE MOTION. THE MOTION CARRIED 5-0.

4. Park Commission Minutes

COMMISSIONER RONNING MOVED TO APPROVE THE DECEMBER 13, 2018 PARK COMMISSION MINUTES. COMMISSIONER JOHNSON SECONDED THE MOTION. MOTION CARRIED 5-0.

5. LED Camera Pricing

Commissioner Melby described the cameras he has purchased to test for Sibley Lake Park surveillance. Sergeant Chad Turcotte did research on a few different camera options for the park. Sergeant Turcotte stated that the smart cameras will send a signal to a cell phone which will alert an officer to any movement in the park. The option to record off your phone if there is some illegal activity. Internet services will be required for these cameras to work properly. Sergeant Turcotte suggested talking with Babinski Properties for a possible joint effort to get this system up and running. Sergeant Turcotte suggested budgeting \$500 for

cameras in order to get good quality video. Discussion ensued regarding different options to how the video surveillance can work and the cost to the city for having cameras, internet, and/or possibly adding more street lights.

6. 2019 Project Priorities

Ms. Bittner and Chair Ronning stated that the Park Commission is going to develop a Capital Improvement Plant to fund improvements prioritized to existing parks.

- a. Trailside Park: Building a Bathroom on the north side;
- b. Trailside Park: Install splash pad and flag display;
- c. Trailside Park: work with the Bean Hole Committee to improve the Bean Hole pot area;
- d. Sibley Lake Park: Update the Outhouse;
- e. Sibley Lake Park: Update stairs to Lake from playground to walking path;
- f. Trailside Park: update electrical outlets in southwest corner of north half for tree decorations and adding new light poles;
- g. Getting new lighting at the new water tower;
- h. Dog Park: add more trees;
- i. Dog Park: add silhouettes on the fence.

Discussion ensued regarding the Bean Hole Committee. Ms. Bittner stated we just found out that there is a Bean Hole Committee. Chair Ronning wants the Park Commission to meet with the Bean Hole Committee and collaborate with each other on improving the area and Bean Hole Days as a whole. Concerns the Park Commission had were: who gets the money from the vendors, where is the money spent, what do they spend the money on, where does the Bean Hole Committee get funds from, who is all involved in putting on Bean Hole Days, who does the Bean Hole Committee report to.

Ms. Bittner said that the Park Commission needs to wait to see if the City Council is going to move forward with the Park Improvement Plan. If the Council does not go forward with the Park Improvement Plant then we will need to have the discussion to install another public restroom. If the Council decides to proceed with a Park Improvement Plan, there will be an amenities building included within that plan. Commissioner Melby suggested that if there is a building we need to consider security like at Sibley Lake Park.

Chair Ronning stated that he will be presenting the list of priorities at the Special City Council meeting on January 22, 2019.

Commissioner Maher asked about the Heart of the Good Life Development. Discussion ensued regarding the plan that it is a long term plan.

Ms. Bittner presented the quarterly Park Department budget and stated the information is the preliminary year end budget. She explained that no final numbers will be presented until after the audit is performed in March. Chair Ronning went over the materials with the Commission. Chair Ronning asked about the interfund transfer and the 2019 budget versus the ending balance in 2018. Discussion ensued regarding the budgets and Ms. Bittner explained how the budget process works and what the funds are for but also stated that Nancy Malecha is the individual that we need to discuss the budget with.

7. Sibley Park

Ms. Bittner stated that Jason Gorr and Chris Holmes from Graphic Element had spoken with John Babinski regarding the signage. John Babinski would like the sign to stay as is, however, Chris will reinforce the weld and make the sign out of stainless steel and the sign will be installed the week of January 21, 2019.

8. Skate Park

Chair Ronning gave an abbreviated version of history on the skate park to allow Commissioner Maher an idea of where the process is. Consensus of the Skate Park Committee is that the skate park is on hold until either some land becomes available and/or there is more interest in the skate park.

9. Next Meeting

Discussion ensued regarding moving the February 14, 2019 meeting to February 7, 2019. Commissioner Sjoblad will not be available for the meeting on February 7, 2019.

Chair Ronning stated that the Park Commission will have one vacancy in 2019, however, he may have an individual to fill the position.

10. Other Business

Commissioner Johnson inquired if Mayo Lake Park is a "no motorized" vehicle zone. There is no signage to indicate "no snowmobiling and or no motorized vehicle". People do snowshoe through the trails. Ms. Bittner will check with the Public Works Department regarding the signage and rules/regulations for this park.

Chair Ronning asked if Molly Zins and Janet Hennies, who were working with University of MN Morris on an Outdoor Recreational Survey, had gotten any information back to the City.

Chair Ronning inquired about the where we were with booking the bands in the park. Ms. Bittner stated that Jenny Peterson is currently working on getting the bands booked for the summer season.

11. Adjournment

There being no further business, **COMMISSIONER MELBY MOVED TO ADJOURN THE MEETING. COMMISSIONER MAHER SECONDED THE MOTION. THE MOTION CARRIED 5-0.** The meeting adjourned at 6:41 p.m.

Respectfully Submitted,

Jennifer Peterson
Administrative Assistant