PEQUOT LAKES PARK COMMISSION
TUESDAY, APRIL 23, 2019
CITY HALL

Members Present: Chair Ronning, Commissioners Kim Churak, Johnson, Melby and Sjoblad

Members Absent: Commissioners Pat Churak, and Maher

Also Present: Nancy Malecha, City Administrator; Mimi Swanson, Council Liaison; Scott Pederson, Council Member; and Dawn Bittner, Zoning Specialist; Jason Gorr, Public Works Director

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:00 p.m.

2. Consider Agenda

COMMISSIONER JOHNSON MOVED TO APPROVE THE AGENDA. COMMISSIONER SJOBLAD SECONDED THE MOTION. THE MOTION CARRIED 5-0.

3. Park Commission Minutes

Chair Ronning stated that under page 2-3, the head of the flag subcommittee has changed from Commissioner Maher to Chair Ronning.

COMMISSIONER JOHNSON MOVED TO APPROVE THE MARCH 14, 2019, PARK COMMISSION MINUTES AS READ. COMMISSIONER K. CHURACK SECONDED THE MOTION. MOTION CARRIED 5-0.

4. Trailside Park Improvements
   a. Update by Chair Ronning and Vice-Chair Johnson
   b. Review New Design
   c. Infrastructure Considerations
   d. Timeline / Scope of Work

Chair Ronning stated that there have been a few meetings in regards to locations and options for the flag display and splash pad with Jason Gorr, Public Works Director; Tim Houle, City Engineer with WSN; and Andy Schwartz, Pine River Area Sanitation District. Scott Pederson met with Justin Burslie, City Planner. We are looking at doing a 58 post flag display at Trailside Park; we have a couple options on the table. Chair Ronning and Council Member Pedersen presented four options for the splash pad, flag display and Patriot Avenue parking. Mr.

Pedersen described the layout of the tactical urbanism idea for Patriot Avenue and park. Chair Ronning described the poles, bases, cords, truck (round ball with swivel to prevent flags from wrapping around pole), distance between each flag (7 to 8 feet apart), height and different options for the flag display. Discussion ensued regarding the different options and concerns with each option. With the project, Mr. Gorr has concerns about utilities, oak trees, possible drainage issues, storm sewer, maintenance practicality, constricted traffic and restricted sight lines. Chair Ronning spoke regarding the direction from the City Council was to design a plan for the flag display and the splash pad and he suggests we stick to this task and not the traffic flow and road reconstruction. Council Member Swanson suggested another option of having the flag display run along the path on the north side of the park and continue on the south side of the park with a new path. Commissioner Melby suggested the flag display run along Main Street on both sides of the street then turning to go north and south along Patriot Avenue. Consensus of the Commission is locating the flag display along Main Street and Patriot Avenue.

COMMISSIONER JOHNSON MOVED TO SUBMIT A PROPOSAL TO THE CITY COUNCIL FOR THE PLACEMENT OF THE FLAG DISPLAY ALONG MAIN STREET AND PATRIOT AVENUE NORTH AND SOUTH ALONG TRAILSIDE PARK AND APPROXIMATE SITE FOR THE SPLASH PAD. COMMISSIONER MELBY SECONDED THE MOTION. MOTION CARRIED 5-0.

5. Sibley Lake Park Outhouse

Council Member Swanson feels the current outhouse, the way it is, is not environmentally safe and thinks portable outhouses are a better option. She suggests taking down the building all together. Discussion ensued regarding options for replacing or repairing the current outhouse. Chair Ronning asked Mr. Gorr to investigate the current situation and get a recommendation to remedy this issue. Mr. Gorr will look into the options and bring his results back to the May meeting.

Chair Ronning inquired about a bid for the replacement of the steps at Sibley Lake Park. Mr. Gorr will get quotes on replacement/repair of the steps and bring to the May meeting.

6. Community Action Donation

Commissioner Churack stated that Community Action gave a $400 donation to the Park Commission. The initial donation was for a plaque for a permanent bench in the park as well as extra moneys for the Park Commission to do as they see fit.

7. Quarterly Budget Information

The quarterly budget information was given to the Commission. Ms. Malecha stated there may be funds in the operating supplies account to use in the future.

8. Bands in the Park

Ms. Bittner stated that Muddy Water Band is ok with changing their time to 5 pm – 7 pm on August 3, 2019.

9. Art in the Park

Commissioner Churack stated Community Action made a $100 donation to the High School Art Department to help with the Art in the Park project. Chair Ronning spoke with Dan Devine regarding the Art in the Park to make sure both sides of the displays are painted and the process for the displays.

10. Next Meeting

Chair Ronning asked if anyone would be absent from the May 9, 2019 meeting. All members in attendance will be at the May 9, 2019 meeting.

11. Other Business

Chair Ronning stated that Donna Wilson has a contact for the silhouettes for the Dog Park. Ms. Bittner stated the price she found online for the silhouettes are $110 each plus shipping.

Ms. Bittner stated that an individual who uses the dog park has offered to purchase either one or two new benches depending on cost.

Commissioner Churack suggested having projections at the meetings when there are presentations.

10. Adjournment

There being no further business, **COMISSIONER K. CHURACK MOVED TO ADJOURN THE MEETING. COMISSIONER SJOBLAD SECONDED THE MOTION. THE MOTION CARRIED 5-0.**

The meeting adjourned at 6:23 p.m.

Respectfully Submitted,

Jennifer Peterson
Administrative Assistant