



AGENDA ITEM #7

REPORT TO CITY COUNCIL

Report Prepared by: Nancy Malecha

Date: September 3, 2019

Subject: Fire Reports

Report: Attached is the July 2019 Fire Department Operations Report and the July 31st Fire Board Meeting minutes.

Council Action Requested: No Council action requested.

PEQUOT LAKES FIRE DEPARTMENT
 OPERATIONS REPORT
 JULY, 2019

AUG 6 1 2019

Fire Calls: 7 calls

DATE	TYPE OF CALL	LOCATION	BILLING
07/01/19	Structure fire	Pelican Township	\$500.00
07/06/19	Medical lift assist	Jenkins City	n/a
07/14/19	CO detector going off	Breezy Point	n/a
07/14/19	Motor vehicle accident, motorcycle/deer	Moose Lake Town	n/a
07/14/19	Smoke in building, burnt toast reported	Breezy Point	n/a
07/23/19	Unattended brush fire, agency assist	Jenkins City	n/a
07/27/19	CO detector going off, agency assist	Pequot Lakes	n/a

Training: 9 hours

DATE	HOURS	TYPE OF TRAINING	INSTRUCTOR
0702/19	3	Hall remodeling/clean-up	In house
0717/19	3	Driving vehicles through obstacles	In house
07/31/19	3	Captain's choice	Captains in charge

PEQUOT LAKES AREA FIRE BOARD

MEETING MINUTES JULY 31, 2019

The second quarter meeting of the PLAFB was called to order by Chairman Peterson. The minutes of the last meeting were not read due to a motion by Bartels, second by Ryan, motion passed.

The fire call report was discussed. There were 20 calls during the second quarter. By types, there were 5 hazardous condition calls, 4 grass/brush fires, 3 alarm malfunctions, 3 elevator assists, 2 mutual aid structure fires, 1 structure fire, 1 outdoor vehicle fire, and 1 power transformer fire. By location, there were 10 calls to Breezy Point, 6 to Pequot Lakes, 1 to Jenkins Township, 1 to Poplar Township, 1 to Pine River, and 1 to Nisswa. Last year there were 21 calls during this period.

The training report totaled 18 hours. By types, there were 4 hours Captain' choice, 4 hours fire hall maintenance/remodeling, 4 hours wildland fires/pump operation, 3 hours drug awareness for Crow Wing County, and 3 hours pump engine/tanker water shuttle. Captain's choice is whatever the Captain of one of our four squads thinks his team needs training on.

The second quarter financial report was discussed. The Department received a \$11,000.00 donation from a Fargo/Morehead corporation that was not expected. We used this donation to purchase a new pump/skid unit for our ne brush truck. The capital outlay on the expenditures portion of the report was over 295 % due to our remodeling project for our fire hall storage room. The Fire Department will reimburse the Fire Fund for most of this cost using our funds. Bartels motioned to approve the report, second by Dubay, motion passed.

The second quarter personnel/operations report was next on the agenda. The Department participated with the Breezy Point fly in event and the annual Safety Town program for our local children. Our 2019 scholarship was awarded to Kenzie Nelson. We purchased a new pump/skid unit for our new brush truck using the donation from the Fargo/Morehead corporation. We applied for a matching DNR grant to help fund purchasing wild land fire turn-out gear. A new gas grill was purchased to replace a older grill to help with our annual pancake breakfast. Trevor Lang and Dusty Zeimet repainted the fire bell in front of City Hall. A local girl scouts organization donated several boxes of cookies to our Department.

Our fire hall remodeling project is almost complete. All our turnout gear lockers have been relocated to be closer to our trucks. Walls have been repainted to match new steel wall sheeting used in the construction. A new 8 foot by 10 foot wall plaque was installed in the central area of our service area. New doors and a separation wall were installed to separate our storage and meeting rooms.

Our annual July 4th pancake breakfast was well attended with 1557 people. Chief Nelson designed a new format for our breakfast event utilizing our additional hall space we gained when our City maintenance department moved out of our location. Plans are in progress for ways to improved our 2020 breakfast.

There was no old/unfinished business to discuss. The new restaurant/bar building in Jenkins is still not open. Plans were to open by July 4th. The owners have been involved with some other business

and plan to open the Jenkins location in the near future. Road construction for Cass County 17 and Cass 168 will be starting soon. These projects are planned to be completed in just a few days.

The AFG grant for this year is scheduled to be awarded during August and September. Our application was for a tanker truck. We have been denied for several years.

Our next meeting will be Wednesday, October 30th at 7 pm at our fire hall meeting room.

Benson motioned to adjourn, second by Ryan, meeting adjourned.

PRESENT AT MEETING: Gary Hart, John Benson, Mike Dubay, Randy Ryan, Tom Nelson, Bob Peterson, Craig Bartels, and Nancy Malecha

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