



AGENDA ITEM #7

REPORT TO CITY COUNCIL

Report Prepared by: Nancy Malecha

Date: June 4, 2019

Subject: Fire Reports

Report: Attached are the April 2019 Fire Department Operations Report and the April 24, 2019 Fire Board Meeting minutes.

Council Action Requested: No Council action requested.

PEQUOT LAKES FIRE DEPARTMENT
 OPERATIONS REPORT
 APRIL 2019

Fire Calls: 7 calls

DATE	TYPE OF CALL	LOCATION	BILLING
04/06/19	Natural gas leak, line hit by contractor	Breezy Point	n/a
04/10/19	Gas smell in residence, nothing found	Breezy Point	n/a
04/12/19	Natural gas leak, cancelled in route	Pequot Lakes	n/a
04/14/19	Fire alarm going off, cancelled in route	Breezy Point	n/a
04/16/19	Fire alarm at hotel, cancelled in route	Breezy Point	n/a
04/19/19	Grass fire threatening structure	Pequot Lakes	\$250.00
04/24/19	Grass fire rekindled, fire out	Jenkins Township	n/a

Training: 3 hours

DATE	HOURS	TYPE OF TRAINING	INSTRUCTOR
04/17/19	3	Drugs & alcohol awareness	LAPID

PEQUOT LAKES AREA FIRE BOARD

MEETING MINUTES APRIL 24, 2019

The meeting of the PLAFB was called to order by Chairman Peterson. Randy Ryan was introduced as our new representative from Loon Lake Township. Former representative, Leonard Sodd recently moved out of the township.

The minutes of the last meeting were not read due to a motion by Lillehei, second by Bartels, motion passed.

The first quarter fire call report was discussed. There were 21 calls during this time. Last year there were 12 calls during the first quarter. There were no bills sent during the quarter. The list of calls were reviewed and analyzed.

<u>Date:</u>	<u>Type of call:</u>	<u>Location:</u>	<u>Billing:</u>
01/01	fire alarm, cancelled in route	Pequot Lakes	n/a
01/05	mutual aid structure fire	Pine River	n/a
01/06	smoke alarm, wood stove	Jenkins City	n/a
01/07	smoke alarm, cancelled	Jenkins City	n/a
01/23	mutual aid structure fire	Mission Township	n/a
01/25	outside smoke scare	Jenkins City	n/a
01/28	medical, lift assist	Pequot Lakes	n/a
01/30	smoke & flames scare	Pequot Lakes	n/a
01/30	CO detector malfunction	Breezy Point	n/a
02/19	structure fire	Jenkins City	n/a
02/20	agency assist, cancelled	Loon Lake Township	n/a
02/21	agency assist, traffic control	Pequot Lakes	n/a
02/23	fire alarm, cancelled	Breezy Point	n/a
02/28	personal injury accident	Breezy Point	n/a
03/05	fire alarm, cancelled	Breezy Point	n/a
03/10	natural gas leak	Pequot Lakes	n/a
03/13	natural gas leak	Jenkins City	n/a
03/14	agency assist traffic control	Jenkins Township	n/a
03/18	playground rescue, cancelled	Breezy Point	n/a
03/22	smoke alarm, cancelled	Pequot Lakes	n/a
03/26	motor vehicle accident assist	Breezy Point	n/a

By types:

7 alarms/various reasons
7 agency assists
3 structure fires
2 gas leaks
2 smoke/flame scares

By location:

6 Pequot Lakes
6 Breezy Point
5 Jenkins City
1 Jenkins Township
1 Loon Lake Township
1 Pine River
1 Mission Township

The training report totaled 14 hours. The list of training types, instructors, and hours was discussed.

<u>Date:</u>	<u>Type of training:</u>	<u>Instructor:</u>	<u>Hours:</u>
01/16	fire scenarios, responding & actions	in house	3
01/30	physical wellness/fire service	FIRE INC (Erik Flowers)	2
02/20	Babinski properties fire walk thru	in house	3
03/13	pipeline safety training	MN Caer Pipeline Assn	3
03/20	fire squad Captain's choice	in house	3

The first quarter financial report was discussed. At this time 26% of the annual budget has been spent. The debt service listing for principal/interest was for our annual SCBA payment. Bartels motioned to approve the report, second by Lillehei, motion passed.

The first quarter personnel & operation report was as follows:

- a. Bill Rickard, Nate Schwankl, & Dalton Engholm constructed several new carts with castors for storing fire hose, tables, & chairs
- b. Fire fighters helped with Polar Plunge at Breezy Point Resort in March
- c. Neil Casanova located and acquired GPS coordinates for 80 fire hydrants in the City of PL
- d. Plans are in progress to remodel our meeting/training room with new tables, chairs, carpeting. Some type of wall separation between our storage room and meeting room entry way needs to be built.
- e. The Department is looking into new fire software to incorporate commercial properties, fire hydrants, street maps, and power lines in order to be able to deal with any type incidents
- f. We sent a fire truck to Crosslake's St. Patrick's day parade
- g. Dalton Engholm & Nate Schwankl attended pump operators classes at a State fire school at Moorhead
- h. Travis Aune married recently and hosted a reception/dance for Department members at the American Legion Post 49.
- i. Recognition for years of service were declared for Neil Casanova with 43 years, Larry Oaks with 27 years, & Bill Rickard with 18 years.
- j. Department is planning/acquiring volunteers to help with the 2019 Safety Kids program for early June
- k. Chief Nelson attended a three day fire investigator's conference at St. Cloud
- l. Nate Schwankl is taking EMR initial class to become a First Responder
- m. Nate Schwankl, Dalton Engholm, & Brad McGuire are taking Fire Instructor I classes currently

All Department members completed our annual physical consisting of lung capacity tests, urine analysis, EKG, blood pressure, and hearing tests. Our annual air mask fitting was also completed.

Our storage room project is well underway with two walls constructed as planned. Doors and some type of wall separation are needed to hide the storage room when entering the meeting room.

There was no old/unfinished business.

Under new business, Bartels asked what would be the best location to mount CO detectors in your home. The best answer is where you can hear them from your bedroom when sleeping. Carbon monoxide is produced when fuels such as wood, gas, charcoal, kerosene, and oil are burned. But, for instance, if a faulty burning appliance such as a natural gas or propane burner operates in an enclosed space which lacks good ventilation, dangerous amounts of carbon monoxide can be released and cause poisoning. Carbon monoxide will penetrate to every room in your house if present and will be from floor to ceiling level. Best locations for a detector would be in close proximity to fuel burning devices and where they can be heard when inside your home.

Our next meeting will be July 31st at 7pm at the fire station.

Ryan motioned to adjourn, second by Lillehei, meeting adjourned.

PRESENT AT MEETING: Benson, Dubay, Ryan, Mayor Lillehei, Administrator Wussow, Nelson, Peterson, and Bartels