

**SPECIAL MEETING OF THE PEQUOT LAKES CITY COUNCIL  
TUESDAY, AUGUST 6, 2019  
PEQUOT LAKES CITY HALL**

Members Present: Mayor Pro-Tem Seils, Council Members Akerson, Pederson, and Swanson

Members Absent: Mayor Tayloe

Staff Present: Nancy Malecha, City Administrator; Angie Duus, City Clerk/Treasurer; Jason Gorr, Public Works Director; and Tim Houle, City Engineer

1. Call Meeting to Order

Mayor Pro-Tem Seils called the meeting of the Pequot Lakes City Council to order at 5:30 p.m.

1.1. Pledge of Allegiance

Mayor Pro-Tem Seils led with the Pledge of Allegiance.

2. Consider Agenda

Mayor Pro-Tem Seils asked if there were any changes to the agenda. No changes.

3. 2020 Road Improvement Project Designs

3.1. Rasmussen Road

Tim Houle explained the Rasmussen Road Open House last year and the input received and shared with staff. He stated that the map has not been changed after the open house. Mr. Houle stated that a design for Rasmussen Road and South Washington Avenue was approved at the July 2, 2019 City Council Meeting. He stated that they need to get into the design because there is a large amount of work to accomplish and we want to hit the competitive bidding time in the middle of the winter. Mr. Houle noted if the City keeps pushing things off we might miss the competitive bidding window.

Mr. Houle summarized the Rasmussen Road improvements listed in the memo starting with South Rae Avenue going to East Sibley Street. He stated that there needs to be improvements to the underground utilities, sanitary sewer replacements, water main replacements, and infiltration improvements with a possible purchase of land for a south infiltration basin. Discussion ensued regarding the width of the proposed walking/bike path and who will be responsible for the maintenance of the walking/bike path and the grassed boulevard in the South Rae Avenue to East Woodman Street section improvements.

Discussion ensued regarding borrowing money and special assessments. Mr. Houle pointed out from East Woodman Street to East Sibley Street there will be no tree/landscaping plan and the travel lanes will be wider. He discussed parallel and diagonal parking from East Woodman Street to East Sibley Street and the grades may cause the City to forego certain sections of multi-use lanes. Mr. Houle also discussed not having permanent bump outs and using striping, planters or temporary traffic delineators instead. He stated these could be removed in the winter months to help with plowing. He further discussed the sidewalks from East Woodman Street to Oriole Street.

3.2. South Washington Avenue

Tim Houle presented the South Washington Avenue from Main Street to East Woodman Street Improvement Project. He stated that there has not been a previous study done and no layout has been completed; therefore, he would like immediate feedback from the City Council. The project costing that was done includes replacing the sanitary sewer and water main from East Woodman Street to Main Street since the existing water and sewer lines are from the early 1960's. Mr. Houle stated the storm drainage from East Woodman Street to Butler Street will remain as is but catch basins and piping will need to be done from Butler Street to Main Street.

Mr. Houle summarized the existing condition from Butler Street to Main Street and the updates in this section. He stated there would be two twelve foot wide bituminous travel lanes, on the east side twenty feet deep ninety degree parking up the road as far as they can go and then they would go with diagonal parking if needed. He stated that on the west side of the street the parking would remain parallel as it is now. He talked about installing curb and gutter but it may need to be eliminated on the south side which is dependent on the ability to collect storm water. Mr. Houle stated that sidewalks will be installed on both sides of the street except in front of the residential area. Discussion ensued about the American Legion parking lot and lost parking if they took their entrance off of Main Street.

Mr. Houle stated there would be decorative street lights, no trees or landscaping and no permanent bump outs. Discussion ensued about bump outs and having photos of examples supplied to the Council.

3.3. First Street

Jason Gorr stated there is a high need to fix First Street but he questioned if the City needs the street anymore. He suggested giving up the street to avoid the costs of maintaining it especially since it is not used often. He suggested eliminating the south portion of the road entirely and to use it as a catch basin since the street is covered in water during the spring which assists in the bad condition of the road. The Council asked that Mr. Gorr come up with ideas for the portion of the road in front of Speedway and Dollar Tree and come back to the Council with ideas.

4. Other Business

Nancy Malecha questioned if she should look into special assessments and the City's policy. A consensus of the Council agreed for Ms. Malecha to research this and put it on a future City Council agenda.

5. Adjournment

There being no further business, **COUNCIL MEMBER AKERSON MOVED TO ADJOURN. COUNCIL MEMBER SWANSON SECONDED THE MOTION. MOTION CARRIED 4-0.**

The meeting of the City Council adjourned at 6:26 p.m.

Respectfully submitted,



Angie Duns  
City Clerk/Treasurer



Cheri Seils  
Mayor Pro-Tem