



AGENDA ITEM #9.2

REPORT TO CITY COUNCIL

Report Prepared by: Nancy Malecha

Date: July 7, 2020

Subject: Maintenance Worker Resignation & Request to Hire

Report: Randy Brickweg has submitted his resignation as Maintenance Worker effective June 25, 2020. Randy has been with the City for less than a year. The City is grateful for Mr. Brickweg's service to the City.

Jason Gorr and I are interviewing applicants on Monday, July 6th to fill the vacancy resulting from this recent resignation. We will bring forth a hiring recommendation at the July 7th City Council meeting.

Council Action Requested:

1. Council acknowledgement of Randy Brickweg's resignation as Maintenance Worker.
2. Council motion to hire a full-time Maintenance Worker in the Public Works Department as recommended by the City Administrator and Public Works Director, at Step ___ on the City's current pay structure, and contingent upon successful background and pre-employment screenings.

Randy Brickweg
1372 Smith Drive NW
Pine River, MN 56474
June 10th, 2020

Nancy Malecha
City Administrator
City of Pequot Lakes
4638 Main Street
Pequot Lakes, MN 56472

Dear Nancy:

I am writing to notify you of my resignation from my position of maintenance technician with the City of Pequot Lakes effective June 24th, 2020. I have decided to pursue my dream of being my own boss and will start doing Northern Lakes Lawn Care full time.

I have appreciated the opportunity to serve the community of Pequot Lakes. I would like to thank you and the rest of the team for everything these past 9 months.

Sincerely,



Randy Brickweg