



**AGENDA ITEM #9.4**

**REPORT TO CITY COUNCIL**

**Report Prepared by: Jason Gorr – Public Works Director**

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**Date:** February 5, 2019

**Subject:** Request to Carryover Funds

**Report:** In 2018, the Roads and Streets Department budgeted for a paint sprayer at an approximate cost of \$5,000. This was originally earmarked as a need for accommodating the new turn backs along with existing road marking needs. Upon further discussion with Crow Wing County staff we have determined it is a much better use of funds and staff time to simply continue contracting for this work, as previously done, since our project workload does not justify the dedicated equipment in this case.

We are requesting to carryover these budgeted funds in the amount of \$5,000 from 2018 to 2019 to be utilized for the purchase of a wash bay curtain in the new Public Works Facility as there is a definite need. I have received one quote for the curtain in the amount of \$6,928.36. I will be seeking further quotes in an effort to find the best product for the best price.

**Council Action Requested:** Council motion authorizing the carryover of funds in the amount of \$5,000 to 2019 to be utilized for the purchase of a wash bay curtain for the Public Works Facility.