

**PEQUOT LAKES PARK COMMISSION
THURSDAY, OCTOBER 10, 2019
CITY HALL**

Members Present: Commissioners Churack, Johnson, Melby and Sjoblad

Members Absent: Chair Ronning

Also Present: Dawn Bittner, Zoning Specialist; Anthony Bouchard, guest

1. Call Meeting to Order

Vice Chair Johnson called the meeting to order at 5:00 p.m.

2. Consider Agenda

COMMISSIONER CHURACK MOVED TO APPROVE THE AGENDA AS AMENDED. COMMISSIONER MELBY SECONDED THE MOTION. THE MOTION CARRIED 4-0.

3. Park Commission Minutes

COMMISSIONER SJOBLAD MOVED TO APPROVE THE SEPTEMBER 12, 2019, PARK COMMISSION MINUTES AS READ. COMMISSIONER CHURACK SECONDED THE MOTION. MOTION CARRIED 4-0.

4. Trailside Park Veterans Memorial Walkway – Jack Schmidt

Mr. Schmidt was not in attendance. This subject will be postponed until the next meeting in November.

5. Dog Park Trees

Vice Chair Johnson stated the Public Works department has marked the areas in the dog park where the donated 2 Maple and 3 Spruce trees will be placed. Discussion ensued regarding planting requirements and placement of trees. The trees will not be planted until spring 2020 due to the weather and lateness in the season.

6. Trailside Park Holiday Decorations

Commissioner Melby left a message for Mr. Devine, Pequot Lakes High School Art teacher regarding building decorations for the park. Ms. Bittner stated the employees at Wells Fargo are offering to help decorate the Park. Discussion

ensued regarding the decorations, the Chamber of Commerce getting donations, and the timeline for when the decorations will be put up.

7. Santa's Bobbin into Town Parade Float

Commissioner Melby stated he has the truck, trailer and generators for the float. Ms. Bittner stated that there are two boxes of lights, however, the Park Commission tree went missing last year. Discussion ensued regarding the theme and decorations. Commissioner Churack stated that we will need to contact Barb Merritt with Pequot Lakes Community Action regarding participating in the parade. Decorating the float will be the December 12, 2019 Park Commission Meeting.

8. Quarterly Budget Information

Discussion ensued regarding the budget. It was asked that Nancy Malecha come and explain the budget for specifics at the November 14, 2019 meeting.

9. Park Commission Vacancies

Ms. Bittner stated that Chair Ronning discussed a potential Park Commission member, however, she sent an email to Ms. Bittner stating at this time she would have to turn down applying for the seat.

Ms. Bittner stated that Anthony Bouchard was in attendance to observe the meeting.

10. Next Meeting

Vice Chair Johnson asked who all will be in attendance at the November 14, 2019 meeting. Commissioner Melby stated he was not sure if he will be available.

11. Other Business

Commissioner Melby inquired about the meetings that were held for the possible "sports" complex at the Heart of the Good Life location. Discussion ensued regarding the possibilities for that location. Vice Chair Johnson stated the Heart of the Good Life Committee is still compiling the data from the meetings. Commissioner Churack stated that there is a thorough story in the Echo this week.

Commissioner Churack asked about the feedback for the flag display. Ms. Bittner stated that all the feedback in City Hall has been positive. Mr. Bouchard stated that there are concerns regarding up keep and the cost of the flag display.

Ms. Bittner stated that an EDC member received an email regarding building a skate/bike park. Discussion ensued regarding the subject, however, the idea/concept was diminished.

12. Adjournment

There being no further business, **COMISSIONER MELBY MOVED TO ADJOURN THE MEETING. COMISSIONER SJOBLAD SECONDED THE MOTION. THE MOTION CARRIED 4-0.**

The meeting adjourned at 5:53 p.m.

Respectfully Submitted,



Jennifer Peterson
Administrative Assistant