



AGENDA ITEM #10.1.B

REPORT TO CITY COUNCIL

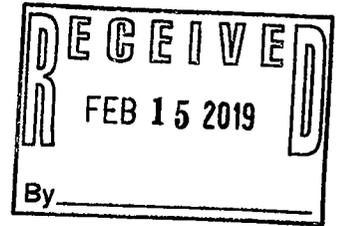
Report Prepared by: Nancy Malecha

Date: March 5, 2019

Subject: Park Commission Appointments

Report: Kim Churack and Patrick Churack have submitted applications to serve on the Park Commission. There are currently two vacancies on the Park Commission. I reviewed the City Code regarding the Establishment of a Park Commission and there is nothing stating that a husband and wife cannot serve simultaneously on this Commission. If approved, Kim Churack's term would expire on December 31, 2021 and Patrick Churack's term would expire on December 31, 2019.

Council Action Requested: Council motion approving the Mayor's recommendation to appoint Kim Churack and Patrick Churack to the Park Commission with term expirations of December 31, 2021 and December 31, 2019 respectively.



APPLICATION FOR APPOINTMENT TO BOARD/COMMISSION

APPLICANT INFORMATION

Name: Kim Churack

City of Residence: Pequot Lakes

Occupation: Sales/Marketing Employer: Hubbard Radio Brainerd

Address: 3641 Krist Court

Phone: _____ E-Mail: _____

Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.

_____ **Economic Development Commission**

- The Economic Development Commission consists of seven members who are residents or business owners of the City. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. at City Hall. The objective of the EDC is to encourage economic growth in the City of Pequot Lakes.

_____ **Housing and Redevelopment Authority**

- The Housing and Redevelopment Authority consists of five members who are residents of the area of operation of the Authority. Terms are for five years. The Authority meets on the third Tuesday of each month at 5:15 p.m. at Sibley Terrace. The objective of the HRA is to provide quality, affordable housing through partnerships with our community; to establish and maintain a safe, secure environment for housing residents; to assist in providing services for residents; and to manage assets of the Authority in a fiscally prudent manner.

Library Board

- The Library Board consists of seven members who are residents of Crow Wing County or the City (with a majority of the members being residents of the City). Terms are for three years. The Library Board meets on the third Tuesday of each month at 6:30 p.m. at the Pequot Lakes Community Library. The objective of the Library Board is to provide the community with an outstanding library.

Park Commission

- The Park Commission consists of seven members who are residents or landowners of the City. Terms are for three years. The Park Commission meets on the second Thursday of each month at 5:00 p.m. at City Hall. The objective of the Park Commission is to ensure the ongoing excellence of City parks.

Planning Commission

- The Planning Commission consists of seven members who are residents or landowners of the City. Terms are for three years. The Planning Commission meets on the third Thursday of each month at 6:00 p.m. at City Hall. The objective of the Planning Commission is to review and provide recommendations to the City Council on preliminary and final plats. The Planning Commission also reviews and acts on the following applications: metes and bounds property divisions, conditional use permits, and variances.

Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I believe in recreation, lover of the outdoors, and believe parks are an integral part of a successful community.

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

B.S. in Park + Rec Admin, UW LaCrosse 1981

Worked for Rochester Park + Rec Dept (lifeguard/taught swimming), helped maintain historic park.

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

*VP Community Action Pequot Lakes - organizational skills -
Race for the Cure Committee 1999-2017.*

Attendance: Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant? Yes No

Comments: I appreciate your consideration!

Conflict of Interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? Yes No

If yes, provide details on a separate piece of paper.

Umi Chuach 2/13/19
Applicant Signature Date

Questions may be directed to the City Administration Office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes
City Administrator
4638 Main Street
Pequot Lakes, MN 56472
E-mail: nmalecha@pequotlakes-mn.gov
Website: www.pequotlakes-mn.gov

This application will be kept on file for one year; after that time a new application must be filed

OFFICE USE ONLY	
The Applicant is:	<input type="checkbox"/> New Applicant <input type="checkbox"/> Applying for Reappointment
Council Action:	<input type="checkbox"/> Not Appointed
	Appointed to: _____
	Date Appointed: _____
	Term Expires: _____



APPLICATION FOR APPOINTMENT TO BOARD/COMMISSION

APPLICANT INFORMATION

Name: PATRICK CHURACK
City of Residence: PEQUOT LAKES
Occupation: SEMI-RETIRED Employer: _____
Address: 3641 KRIST COURT
Phone: _____ E-Mail: _____

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Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

RECREATION IS IMPORTANT TO COMMUNITY AND I
HAVE A BACKGROUND IN PARKS, RECREATION AND
FORESTRY.

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

MS IN NATURAL RESOURCES. STEVENS POINT, WI.
PARKS, RECREATION AND FORESTRY BACKGROUND

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

Active volunteer for Pequot Lakes
Community Action.

Attendance: Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant? Yes No

Comments: _____

Conflict of Interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? Yes No

If yes, provide details on a separate piece of paper.

 _____ Date 2/15/19

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City Administrator
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This application will be kept on file for one year, after that time a new application must be filed

OFFICE USE ONLY	
The Applicant is:	<input type="checkbox"/> New Applicant <input type="checkbox"/> Applying for Reappointment
Council Action:	<input type="checkbox"/> Not Appointed
	<input type="checkbox"/> Appointed to: _____
	Date Appointed: _____
	Term Expires: _____