



**AGENDA ITEM #10.3.A**

**REPORT TO CITY COUNCIL**

**Report Prepared by: Nancy Malecha**

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**Date:** January 8, 2019

**Subject:** Economic Development Commission (EDC) Appointments

**Report:** Three of the seven EDC members' terms expired on December 31, 2018; Mark Jurchen, Chris Lindholm, and Amy Sjoblad. Chris Lindholm submitted an application for reappointment, Mark Jurchen has met his term limitation on the EDC, and Amy Sjoblad did not submit an application for reappointment; however, several applications have been received.

**Council Action Requested:** Mayor's recommendation to appoint Shawn Crochet, Chris Lindholm, and Michelle Lelwica to the EDC with term expirations of 12-31-21 followed by Council motion and vote.

Although Shawn Crochet is not a resident or business owner of the City, he has a vested interest in the community as an employee of TDS Telecom and he can bring forth collaborative ideas regarding the future of broadband in our community.



**APPLICATION FOR APPOINTMENT TO  
BOARD/COMMISSION**

**APPLICANT INFORMATION**

Name: Shawn Crochet  
City of Residence: BRainerd  
Occupation: Telecommunications Employer: TDS  
Address: 809 Grove St.  
Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.**

1

**Economic Development Commission**

- The Economic Development Commission consists of seven members who are residents or business owners of the City. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. at City Hall. The objective of the EDC is to encourage economic growth in the City of Pequot Lakes.

\_\_\_\_\_

**Housing and Redevelopment Authority**

- The Housing and Redevelopment Authority consists of five members who are residents of the area of operation of the Authority. Terms are for five years. The Authority meets on the third Tuesday of each month at 5:15 p.m. at Sibley Terrace. The objective of the HRA is to provide quality, affordable housing through partnerships with our community; to establish and maintain a safe, secure environment for housing residents; to assist in providing services for residents; and to manage assets of the Authority in a fiscally prudent manner.

**Library Board**

- The Library Board consists of seven members who are residents of Crow Wing County or the City (with a majority of the members being residents of the City). Terms are for three years. The Library Board meets on the third Tuesday of each month at 6:30 p.m. at the Pequot Lakes Community Library. The objective of the Library Board is to provide the community with an outstanding library.

3

**Park Commission**

- The Park Commission consists of seven members who are residents or landowners of the City. Terms are for three years. The Park Commission meets on the second Thursday of each month at 5:00 p.m. at City Hall. The objective of the Park Commission is to ensure the ongoing excellence of City parks.

2

**Planning Commission**

- The Planning Commission consists of seven members who are residents or landowners of the City. Terms are for three years. The Planning Commission meets on the third Thursday of each month at 6:00 p.m. at City Hall. The objective of the Planning Commission is to review and provide recommendations to the City Council on preliminary and final plats. The Planning Commission also reviews and acts on the following applications: metes and bounds property divisions, conditional use permits, and variances.

**Statement of Interest:** Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I'VE WORKED FOR TDS FOR 20YRS, AND NOW I HAVE  
THE TIME TO GIVE BACK TO THE COMMUNITY

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

I SERVED ON THE CITY OF BAXTERS UTILITIES  
COMMISSION

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

I HAVE EXTENSIVE UTILITIES & CONSTRUCTION EXPERIENCE  
AS WELL AS TELECOMMUNICATIONS & MANAGEMENT  
EXPERIENCE

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant?  Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Conflict of Interest** is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? \_\_\_ Yes  No

If yes, provide details on a separate piece of paper.

Shawn Gracht \_\_\_\_\_ 11/30/18  
Applicant Signature Date

Questions may be directed to the City Administration Office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes  
City Administrator  
4638 Main Street  
Pequot Lakes, MN 56472  
E-mail: [nmalecha@pequotlakes-mn.gov](mailto:nmalecha@pequotlakes-mn.gov)  
Website: [www.pequotlakes-mn.gov](http://www.pequotlakes-mn.gov)

*This application will be kept on file for one year after that time a new application must be filed.*

**OFFICE USE ONLY**

The Applicant is: \_\_\_\_\_ New Applicant \_\_\_\_\_ Applying for Reappointment

Council Action: \_\_\_\_\_ Not Appointed

Appointed to: \_\_\_\_\_

Date Appointed: \_\_\_\_\_

Term Expires: \_\_\_\_\_



12/14/18

## APPLICATION FOR APPOINTMENT TO BOARD/COMMISSION

### APPLICANT INFORMATION

Name: Chris Lindholm  
City of Residence: Breezy Point  
Occupation: School Supt Employer: Pequot Lakes Schools  
Address: 30805 OLSON ST. PEQUOT LAKES, MN 56472  
Phone:                      E-Mail:                     

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**Statement of Interest:** Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

*To continue collaborating w/ city to make this a community of choice for business, employees, & families.*

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

*POST-MASTERS DEGREE + 20 YEARS IN school district leadership. Run large employer in PL.*

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

*Service on PL on EOC, GPLCF, & Chamber.*

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant?  Yes  No





## APPLICATION FOR APPOINTMENT TO BOARD/COMMISSION

### APPLICANT INFORMATION

Name: Michelle R. Lelewa

City of Residence: Dise Peyer

Occupation: Doctor of Chiropractic Employer: Hopkins Health & Wellness Lakes Area

Address: 31108 Government Drive Pequot Lakes, MN 56472

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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*I am always in recruitment mode to recruit business to come to Pequot. Serving on the EDC would be a natural extension of those efforts.*

**Education/Professional Experience:** Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

*Previously served on Northwestern College of Chiropractic Alumni Board, also Pequot Lakes Chamber Advisory Board. Currently serve as Blue Jay Club President - PFP Board*

**Relevant Personal/Professional Experience:** Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

*I am a business owner, entrepreneur, & healthcare provider in Pequot & have been for the past 11 1/2 years. I have been a chiropractor for 26+ years. I have organized fundraisers for Area Sports for our school in the Cities, & have been involved civically throughout my adult life*

**Attendance:** Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant?  Yes  No

Comments: Pequot Lakes is the small town community. People are looking for, the just don't know it. I want to help create the opportunity to bring them here to provide more services & establishments which will attract more citizens.

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If yes, provide details on a separate piece of paper.

Michael Felton DC 12/10/2018  
 Applicant Signature Date

Questions may be directed to the City Administration Office at 218-568-5222.

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*This application will be kept on file for one year, after that time a new application must be filed*

OFFICE USE ONLY	
The Applicant is:	<input type="checkbox"/> New Applicant <input type="checkbox"/> Applying for Reappointment
Council Action:	<input type="checkbox"/> Not Appointed
	Appointed to: _____
	Date Appointed: _____
	Term Expires: _____