



AGENDA ITEM #10.3.E

REPORT TO CITY COUNCIL

Report Prepared by: Nancy Malecha

Date: January 8, 2019

Subject: Planning Commission Appointments

Report: Three of the seven Planning Commission members' terms have expired on December 31, 2018; Mark Hallan, Christopher Savino, and Nathan Norton and there is one additional vacancy. Mark Hallan, Christopher Savino, and Nathan Norton have submitted applications for reappointment and Tom Paulbeck has expressed interest in serving.

Council Action Requested: Mayor's recommendation to appoint Mark Hallan, Christopher Savino, Nathan Norton, and Tom Paulbeck to the Planning Commission with a term expiration of 12-31-21 followed by Council motion and vote.



APPLICATION FOR APPOINTMENT TO BOARD/COMMISSION

APPLICANT INFORMATION

Name: MARK HALLAN

City of Residence: PEQUOT LAKES, MN

Occupation: CIVIL ENGINEER Employer: WISN

Address: 20116 NORWAY RIDGE

Phone: _____ E-Mail: _____

Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.

_____ **Economic Development Commission**

- The Economic Development Commission consists of seven members who are residents or business owners of the City. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. at City Hall. The objective of the EDC is to encourage economic growth in the City of Pequot Lakes.

_____ **Housing and Redevelopment Authority**

- The Housing and Redevelopment Authority consists of five members who are residents of the area of operation of the Authority. Terms are for five years. The Authority meets on the third Tuesday of each month at 5:15 p.m. at Sibley Terrace. The objective of the HRA is to provide quality, affordable housing through partnerships with our community; to establish and maintain a safe, secure environment for housing residents; to assist in providing services for residents; and to manage assets of the Authority in a fiscally prudent manner.

_____ **Library Board**

- The Library Board consists of seven members who are residents of Crow Wing County or the City (with a majority of the members being residents of the City). Terms are for three years. The Library Board meets on the third Tuesday of each month at 6:30 p.m. at the Pequot Lakes Community Library. The objective of the Library Board is to provide the community with an outstanding library.

_____ **Park Commission**

- The Park Commission consists of seven members who are residents or landowners of the City. Terms are for three years. The Park Commission meets on the second Thursday of each month at 5:00 p.m. at City Hall. The objective of the Park Commission is to ensure the ongoing excellence of City parks.

① X

Planning Commission

- The Planning Commission consists of seven members who are residents or landowners of the City. Terms are for three years. The Planning Commission meets on the third Thursday of each month at 6:00 p.m. at City Hall. The objective of the Planning Commission is to review and provide recommendations to the City Council on preliminary and final plats. The Planning Commission also reviews and acts on the following applications: metes and bounds property divisions, conditional use permits, and variances.

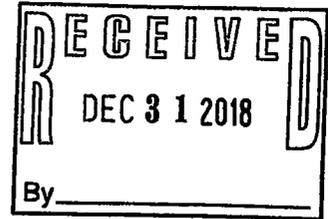
Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I thought long & HARD ABOUT CONSIDERING REAPPLYING AND WILL COMMIT TO ONE YEAR MIN & MAYBE TWO

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

Attendance: Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant? Yes No



APPLICATION FOR APPOINTMENT TO BOARD/COMMISSION

APPLICANT INFORMATION

Name: Chris Savino

City of Residence: Pequot Lakes

Occupation: Chimney Sweep Employer: Soot + Tye

Address: 31024 Pine St.

Phone: _____ E-Mail: _____

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_____ **Economic Development Commission**

- The Economic Development Commission consists of seven members who are residents or business owners of the City. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. at City Hall. The objective of the EDC is to encourage economic growth in the City of Pequot Lakes.

_____ **Housing and Redevelopment Authority**

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_____ **Park Commission**

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X

Planning Commission

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Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I am interested in politics and this is a good entry point

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

High School grad

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

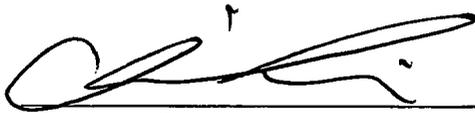
My family has been involved in local politics my entire life.

Attendance: Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant? Yes No

Comments: _____

Conflict of Interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ___ Yes No

If yes, provide details on a separate piece of paper.



Applicant Signature

_____ Date

Questions may be directed to the City Administration Office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes
City Administrator
4638 Main Street
Pequot Lakes, MN 56472
E-mail: nmalecha@pequotlakes-mn.gov
Website: www.pequotlakes-mn.gov

This application will be kept on file for one year, after that time a new application must be filed

OFFICE USE ONLY

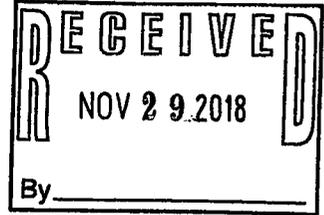
The Applicant is: ___ New Applicant Applying for Reappointment

Council Action: ___ Not Appointed

___ Appointed to: _____

Date Appointed: _____

Term Expires: _____



APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMISSION

APPLICANT INFORMATION

Name: Nathan Norton

City of Residence: Pequot Lakes

Occupation: Construction Manager Employer: Nor-Son, Inc.

Address: 30880 Malsh St. Pequot Lakes, MN 56472

Phone: _____

Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.



Planning Commission

- The Planning Commission consists of no less than seven members who are residents or landowners of the City. Terms are for three years. The Planning Commission meets on the third Thursday of each month at 6:00 p.m. The Planning Commission reviews and provides recommendations to the City Council on preliminary and final plats. The Planning Commission also reviews and acts on the following applications: metes and bounds property divisions, conditional use permits, and variances.

Housing and Redevelopment Authority

- The Housing and Redevelopment Authority consists of five members who shall be residents of the area of operation of the authority. Terms are for five years. The Authority meets on the third Tuesday of each month at 5:15 p.m. The mission of the Housing and Redevelopment Authority of Pequot Lakes is to provide quality, affordable housing through partnerships with our community; to establish and maintain a safe, secure environment for housing residents; to assist in providing services for residents; and to manage assets of the Authority in a fiscally prudent manner.

Economic Development Commission

- The Economic Development Commission consists of five members. Terms are for three years. The Economic Development Commission meets on the third Tuesday of each month at 8:00 a.m. The objective of the Commission is to encourage economic growth in the City of Pequot Lakes.

Library Board

- The Library Board consists of seven members who are residents of the County or the City (with a majority of the members being residents of the City). Terms are for three years. The Library Board meets on the third Tuesday of each month at 6:30 p.m. The objective of the Library Board is to provide the community with an outstanding library.

Park Commission

- The Park Commission consists of five members. Terms are three years. The Park Commission meets on the 2nd Thursday of each month at 5:00 p.m. The Park Commission is an advisory commission. The objective of the Park Commission is to ensure the ongoing excellence of the City parks.

Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I am interested in using my knowledge and skill-sets to better my community.

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

College Degree from NDSU (North Dakota State University):

AA, AS, Business Minor, Construction Management & Engineering

Professional Experience: Construction Manager at: HDR Engineering, PCG Chicago, & Nor-Son, Inc.

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

Ambulance Driver - Riverdale, ND; Construction Manager - Nor-Son, Inc.

NDSU - Club Member of National Association of Home Builders

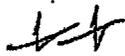
NDSU - Club Member of Associated General Contractors of America

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Comments: _____

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If yes, provide details on a separate piece of paper.



11/20/18

Applicant Signature

Date

Questions may be directed to the City Clerk's office at 218-568-5222.

Return Completed Application to: City of Pequot Lakes
City Administrator/Clerk
4638 County Road 11
Pequot Lakes, MN 56472
E-mail: nmalecha@pequotlakes-mn.gov
Website: www.pequotlakes-mn.gov

This application will be kept on file for one year after that time a new application must be filed

OFFICE USE ONLY

The Applicant is: New Applicant Applying for Reappointment

Council Action: Not Appointed

Appointed to: _____

Date Appointed: _____

Term Expires: _____

Notes: _____



**APPLICATION FOR APPOINTMENT TO
BOARD/COMMISSION**

APPLICANT INFORMATION

Name: Tom Paulbeck

City of Residence: Pequot Lakes

Occupation: Investment Advisor Employer: First National Bank North

Address: 13448 Lakeside Ave

Phone: _____ E-Mail: _____

Thank you for your interest in serving your community! Please indicate in order of preference which of the following boards and commissions you are interested in serving with 1 indicating your first choice, 2 your second choice, and 3 your third choice.

X

Economic Development Commission

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Statement of Interest: Please state briefly why you are interested in serving on this board/commission for which you are submitting this application.

I would like to join a team that is committed to improving the economic environment and future for Pequot Lakes.

Education/Professional Experience: Describe your educational and professional experience or skills that qualify you to serve on this board/commission.

B.S. in Finance, 12 years in family owned small town retail and 15 years in corporate financial sales & consulting, several groups, boards, and committees working to improve and grow the company, as well as the surrounding community and environment.

Relevant Personal/Professional Experience: Please describe your professional, civic, or community participation which may be relevant in serving on this board/commission.

Husky Growth Fund (SCSU student run investment portfolio), DSP (SCSU Professional business organization, Sales Desk Advisory Board (Alliance), Broker Dealer University (Alliance), Alliance Spirit of Giving Board, and support for several community civic and charitable organizations throughout Maine & N.H.

Attendance: Are you aware of the importance of regular meeting attendance including the time commitment involved in preparing for meetings and do you feel you have the time available to be an active participant? Yes No

