



AGENDA ITEM #10.8

REPORT TO CITY COUNCIL

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Date: January 8, 2019

Subject: 2019 Council Priorities

Report: The City Council has called a Special Meeting on January 22nd at 6:30 p.m. for the purpose of defining the City's 2019 Work Plan. Attached is the Work Plan that was approved for 2018. As noted on the 2018 Work Plan, the Council will need to consider their project priorities for 2019.

Council Action Requested: Council discussion on project priorities for 2019.

CITY OF PEQUOT LAKES

2018 WORK PLAN

"THE HEART OF THE GOOD LIFE"



BOARDS AND COMMISSIONS

CITY COUNCIL

ECONOMIC DEVELOPMENT COMMISSION

HRA COMMISSION

PARK COMMISSION

PLANNING COMMISSION

THRIVING COMMUNITIES INITIATIVE

2018 PROJECT PRIORITIES FOR CITY BOARDS & COMMISSIONS

- New Maintenance Facility/Salt Shed
- Trailside Park Project -Phase 1
- North Government Drive Improvements
- Downtown SE Street Quadrant & Rasmussen Road
- Projects from Capital Improvement Plan (see attached)
 - Vehicles
 - Equipment
 - Overlay Road Projects

- Review and update economic development section of City Comprehensive Plan
- Broadband/fiber optic needs assessment for business sector
- Develop schematic designs & marketing strategies for potential development south of Pequot Lakes Business Park

- Replace hall lighting with LED
- Capital needs assessment for long-term planning
- Seal coat and stripe parking lots
- Upgrade camera systems
- Paint and re-carpet units and halls
- Replace water heaters
- Review and update housing section of City Comprehensive Plan

- Trailside Park Project - Phase 1
- Establish temporary and long-term plan for skate park
- Establish WiFi for Trailside Park
- Install irrigation system on south side of Trailside Park
- Review and update recreation section of City Comprehensive Plan

- Transportation**
- Identify potential development opportunities along Hwy 371, Patriot Ave, Grow Zone
 - Long-term road maintenance policy
 - Properly scale TH 371 & CSAH 11 corridors & maintain character
- Housing**
- Rehabilitation plan for existing homes
 - Target list of redevelopment properties
 - Improve substandard housing
- Update City Comp Plan by gathering information from City and community groups

ECONOMY TASK FORCE

- Support and work with the Pequot Lakes Chamber of Commerce in the following areas.
 - Communication
 - Advocacy
 - Engagement
 - Networking
 - Catalyst group
- Sustainability of Facebook and website
- Complete trademarking of logo and slogan
- Concentrated effort on reaching out and sharing the vision with businesses. Work with Communication Director to increase connectivity to business community.

2018 PROJECT PRIORITIES FOR CITY DEPARTMENTS

ADMINISTRATION:

- Analyze pay structure & benefits
- Creation of road specification categories
- Trailside Park Project - Phase 1
- Maintenance Facility Project
- Street Quadrant Improvement Project
- Road & land turnbacks from Hwy 371 Project
- Training of Staff on additional duties
- NJPA Leadership Academy
- Community marketing/communication strategy
- Update City policies & ordinances
- Participation in PL Community Foundation
- Work with new audit firm for City audits
- Seek telecommunication quotes for internet/telephone services
- 2018 elections
- PL TCI facilitation & collaboration
- Franchise ordinance & fee updates
- Website improvements

PLANNING & ZONING:

- 2020 census
- Streamline zoning violations process
- Laserfiche files

FIRE:

- Grass rig truck replacement
- ATV side by side purchase
- Remain status quo on providing great service and leadership to the community
- Tanker purchase through grant opportunity

POLICE:

- Leadership, Visibility, Preparation
- Leadership of force
- Visibility in community
- Prepare for emergent threats
- DOD trainings

PUBLIC WORKS:

- Keep up with the City Council and Park Commission's priority items and provide the necessary oversight
- Hire additional employee
- PL pavement evaluations
- Update capital improvement plan
- Akerson Road overlay

LIBRARY:

- Pave north parking lot with permeable pavement
- Annual strategic long-term planning
- Needs assessment of a staffed librarian

QUALITY OF LIFE TASK FORCE

- Development of Hike/Bike/Ski Pequot trail mapping tool and communications - Bernick Family Foundation Grant pending
- Sledding hill research and development
- Skate Park fundraising and development
- Web promotions welcome page development and maintenance

WORKFORCE TASK FORCE

- Continue efforts to launch the Patriot Foundation to support workforce development efforts underway in the school district. There are currently 9 people on the Advisory Board for the Patriot Foundation and trainings are underway.

KEY PARTNERS AND FUNDING SOURCES

- MnDOT Greater MN Transportation Alternatives Grant for Downtown Southeast Street Quadrant walking/bike trails - \$445,000 pending

- Outdoor Happiness Movement Grant for Trailside Park Master Plan Project - \$20,000 pending

- DNR Local Trail Connections Grant for Trailside Park Master Plan Project - pending

- Blandin Foundation
- Crow Wing Energized
- Five Wings Art Council
- Initative Foundation
- NJPA
- Region 5
- Tony Hawk Foundation

- MN Dept of Employment & Economic Dev (DEED)
- Pequot Lakes Community Foundation
- Safe Routes to Schools

FUTURE GOALS FOR CITY:

- EDA/HRA collaboration
- Affordable housing
- Improved communication between all
- Draft work improvement plan for City Hall facility
- Backup generator purchase
- Seal coat garage floor at City Hall
- Update City ordinances & policies