

**PEQUOT LAKES PARK COMMISSION
THURSDAY, NOVEMBER 14, 2019
CITY HALL**

Members Present: Chair Ronning, Commissioners Churack, Johnson, and Sjoblad

Members Absent: Commissioner Melby

Also Present: Dawn Bittner, Zoning Specialist; Jack Schmidt, guest; Mimi Swanson, Council Liaison

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:00 p.m.

2. Consider Agenda

COMMISSIONER JOHNSON MOVED TO APPROVE THE AGENDA AS AMENDED. COMMISSIONER CHURACK SECONDED THE MOTION. THE MOTION CARRIED 4-0.

3. Park Commission Minutes

COMMISSIONER CHURACK MOVED TO APPROVE THE SEPTEMBER 12, 2019, PARK COMMISSION MINUTES AS READ. COMMISSIONER JOHNSON SECONDED THE MOTION. MOTION CARRIED 4-0.

4. Trailside Park Veterans Memorial Walkway – Jack Schmidt

Ms. Bittner explained that the donor for the flag display had contacted the City regarding adding and paying for 6 Military Flags around the Veterans Memorial in Trailside Park. Ms. Bittner, Nancy Malecha, Jason Gorr and Jack Schmidt met regarding rerouting the current Memorial Walkway to extend to the Paul Bunyan trail and adding the Army, Navy, Marines, Coast Guard, Merchant Marine, and Air Force Flags to the Memorial.

Mr. Schmidt gave a history of the memorial and also explained there are 40 stones available for the walkway to be purchased and engraved. Once the 40 are complete there will not be any more stones available.

Discussion ensued regarding the different options for the walkway and the flag display.

CHAIR RONNING MOVED TO SUPPORT THE EXTENTION OF THE WALKWAY AND THE MILITARY FLAG ADDITION TO THE VETERAN'S

MEMORIAL. COMMISSIONER JOHNSON SECONDED THE MOTION. THE MOTION CARRIED 4-0.

5. Trailside Park Holiday Decorations

Ms. Bittner and Lance Ray (City Public Works) met with Todd Knutson (PLHS Art teacher) and Brian Alt (PLHS Industrial Technology teacher) at Trailside Park to discuss the building of the decorations for the park. Mr. Ray purchased and delivered the materials to build 4 candy canes and 4 decorations (gift box, ornament, etc.). The school will continue to work on building more decorations now for 2020 as materials come available.

Ms. Bittner stated that all the decorations will be illuminated at night along with painted for the day.

Ms. Bittner stated that Katie Wasserman from the Chamber of Commerce was successful in getting sponsors to decorate the south side of Trailside Park. There are enough sponsors and decorations so there will be some of the decorations from the Chamber in the north side of Trailside.

Ms. Bittner stated that the lights will officially be turned on Monday, December 2, 2019.

Discussion ensued regarding decorations and possible lighting ceremony for 2019 and 2020.

6. Santa's Bobbin into Town Parade Float

Chair Ronning stated that the float will be built at the December 12, 2019 meeting. Discussion ensued regarding inventory of what supplies the Park Commission has on hand, what other supplies are needed, the design and individuals to ride on the float and/or walkers in parade.

7. Quarterly Budget Information

Ms. Bittner stated that there was a journal entry to the Park account last month to recoup an error.

8. Park Commission Vacancies

Discussion ensued regarding possible individuals to fill the two vacancies.

9. Next Meeting

Chair Ronning stated the next meeting will be the float decorating. He asked to plan on a couple hours to build the float.

10. Other Business

Chair Ronning noticed that the dog park sign has now been moved to the correct location.

Chair Ronning asked what the feedback is on the flag display. Discussion ensued regarding the positive and negative feedback. The negative feedback is that individuals are not aware that there was a donation for the flag display and not public funded. Discussion also ensued regarding the lighting of the American Flag. Ms. Bittner stated she will take the issue to the Planning & Zoning Commission, because as the ordinance states now, all lighting has to be downward directional.

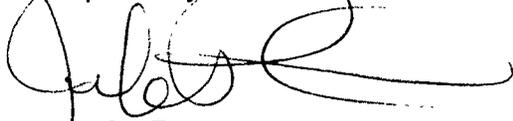
Commissioner Johnson stated the signage for No Snowmobile/ATV has not been installed at Mayo Lake Park. Discussion ensued regarding where the signs should be installed and how many signs should be ordered.

11. Adjournment

There being no further business, **COMMISSIONER SJOBLAD MOVED TO ADJOURN THE MEETING. COMMISSIONER JOHNSON SECONDED THE MOTION. THE MOTION CARRIED 4-0.**

The meeting adjourned at 6:25 p.m.

Respectfully Submitted,



Jennifer Peterson
Administrative Assistant