



## AGENDA ITEM # 13.1

### REPORT TO PARK COMMISSION

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**Date:** April 22, 2024

**Subject:** Park Vacancy

**Report:** Request for Whitney Magee to fill Park Vacancy.

**Commission Action Requested:** Motion to approve special accommodation to appoint non-Pequot resident to Park Commission Board.

## CHAPTER 3 – ADMINISTRATION

### ARTICLE 5. ESTABLISHMENT OF A PARK COMMISSION

#### Section 3-5.1. ESTABLISHMENT OF A CITY PARK COMMISSION

There is hereby created and established pursuant to Minnesota Statutes 412.111 a City Park Commission for the City of Pequot Lakes, Minnesota, which shall consist of not less than three (3) nor more than seven (7) members who are residents or landowners of the City. It shall be the duty of each individual member to be present at all meetings of the Park Commission. More than three absences in any one year period shall be grounds for replacement by the City Council. The Park Commission shall serve in an advisory capacity to the City Council. Park Commission members shall be appointed by the Mayor with the approval of the City Council. The Public Works Supervisor shall serve as staff to and an ex officio member of the Park Commission. The Park Commission shall also serve as the Tree Commission.

#### Section 3-5.2. TERM OF OFFICE

If the commission consists of three members, one member of the original commission shall serve for a term of one year, one for a term of two years, and one for a term of three years. If the commission consists of five members, one member of the original commission shall serve a term of one year, two for a term of two years and two for a term of three years. If the commission consists of seven members, two members of the original commission shall serve a term of one year, two for a term of two years and three for a term of three years. If the commission consists of nine members, three members of the original commission shall serve a term of one year, three for a term of two years and three for a term of three years.

After the terms of the original commission members expire, members shall be appointed for terms of three years. The City Council, upon the recommendation of a majority of the commission members, shall have the authority to remove any member of the commission.

#### Section 3-5.3. SIZE OF THE COMMISSION

The number of members may be increased or decreased within the permitted three, five, seven or nine members by subsequent ordinance. The ordinance shall include a provision for maintaining staggered terms for commission members, provided that if the number of members is reduced, the reduction shall be effected in such a manner that all incumbent members are permitted to serve their full terms.

No action to change the size of the commission shall be taken except upon a two-thirds vote of all the members of the City Council, and no such action shall be taken until at least three years after establishment of the commission or until at least three years after the last ordinance modifying the size of the commission.

#### Section 3-5.4. VACANCIES