



**AGENDA ITEM #3.4**

**REPORT TO CITY COUNCIL**

**Report Prepared by: Angie Duus**

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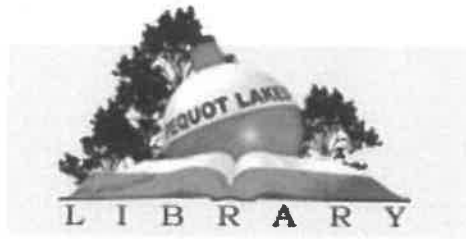
**Date: September 6, 2022**

**Subject: Library Report**

**Report: Attached is the July Library Report and the Library Chair Monthly Report for August 2022 your review.**

**Council Action Requested: No Council action requested.**

Library Report  
Submitted: 8/6/2022



Report Dates: July 1-31, 2022

Number of Days Open within report dates:	25
Total Number of Patrons:	1780
Average Number of Patrons per day:	71
Number of Patrons Attending programs:	396
Total Number of Volunteer Shifts:	110
Total Number of Volunteer Hours:	425.75
Average Number of Volunteers Per Day:	4.0

**PEQUOT LAKES COMMUNITY LIBRARY  
MONTHLY REPORT FOR AUGUST 2022**

- 1. Thanks to the support of the City Council with the American Rescue Funds, we were able to purchase and install a 75" interactive television set to be utilized for power point and zoom meetings. The meeting room at the north end of the facility will house the "smart room". Also purchased was two "Owl Systems" which will facilitate the zoom meetings up to full capacity for the room. A Laptop computer has also been secured which will act as the source of programs for the smart room.**
- 2. Also purchased with the grant funds was a 43 inch digital display screen to be placed over the main desk. It will feature community and library information and events. The unit was received in a damaged condition and we are currently processing the return and replacement.**
- 3. We will be interviewing the final candidate for the part-time coordinator for the library. Nancy will be retiring from her volunteer position this fall. The new position will be a paid position. Approval of the hiring of the specific candidate will be requested at the September council meeting if the negotiations are successful.**
- 4. The summer reading program, coordinated by Terri Grimes was a success with an average of 75 to 100 youngsters attending the events at the Cole Memorial and Trailside Center. This year's activities featured a Minnesota theme and was well received by the children.**
- 5. The landscaping, tree planting, and parking lot have all been a beneficial improvement to the library. The additional parking on the north end has been very helpful with the increase in the utilization of the meeting room.**
- 6. We have reached out to Community Education through our local school district and will be partnering with them on various programs they will sponsor in the library's meeting room facility.**
- 7. The "Friends of the Library" have closed on the purchase of the lot behind and to the west of the library this month. Future plans include possible expansion of the facility, but for the short run, outdoor recreational and educational activities will be undertaken next year. We will again partner with local organizations such as 4-H, Master Gardeners, and Wonder Trek for programs suited to this specific scenario.**