PEQUOT LAKES PARK COMMISSION
THURSDAY, JULY 11, 2019
CITY HALL

Members Present: Chair Ronning, Commissioners Kim Churack, Johnson, Melby and Sjoblad

Members Absent: Commissioners P. Churack and Maher

Also Present: Dawn Bittner, Zoning Specialist;

1. Call Meeting to Order

Chair Ronning called the meeting to order at 5:01 p.m.

2. Consider Agenda

COMMISSIONER SJOBLAD MOVED TO APPROVE THE AGENDA. COMMISSIONER JOHNSON SECONDED THE MOTION. THE MOTION CARRIED 5-0.

3. Park Commission Minutes

COMMISSIONER JOHNSON MOVED TO APPROVE THE JUNE 13, 2019, PARK COMMISSION MINUTES AS READ. COMMISSIONER K. CHURAK SECONDED THE MOTION. MOTION CARRIED 5-0.

4. Trailside Park Improvements

Chair Ronning stated the Coil's Flag Display estimate was approved by the City Council on July 2, 2019. He explained that there will be a meeting with the contractors and the City coming up to discuss the process. Discussion ensued regarding the flag display project.

5. Quarterly Budget Information

Ms. Bittner presented the quarterly budget. Chair Ronning inquired about the professional and contract services. Discussion ensued regarding the Park Commission budget.

Commissioner Sjoblad inquired if the Park Commission will be in charge of the roundabouts in 2020. Ms. Bittner stated that MNDot is responsible for 2019 and 2020 and the maintenance will be under the Public Works department in the future. Discussion ensued regarding the state of the landscaping at the roundabouts.

6. Next Meeting

Ms. Bittner stated that the August 8, 2019 meeting will be held at the Trailside Park Band Shell and will consist of discussing Christmas decorating and improving the Bean Hole Days area. Chair Ronning asked if anyone would be absent from the August 8, 2019 meeting. Chair Ronning may not be available for the August 8, 2019 meeting.

7. Other Business

Ms. Bittner asked who would be available to be the contact for the remaining Bands in the Park performances. Discussion ensued regarding filling days and responsibilities. Chair Ronning was concerned about the surveys and that people seemed annoyed with doing the surveys. Commissioner K. Churack stated that she asked if people would be willing to do the survey and if they were not interested she would just ask someone else.

Commissioner Johnson asked if there is any way during park events, such as Stars & Stripes, is there any way to enforce no smoking. Chair Ronning stated that there is no way to really patrol and enforce non-smoking in the parks. Discussion ensued on possibly designating a smoking area.

Chair Ronning had asked about putting screws at the sign at Sibley Lake Park. Ms. Bittner stated that Chris from Graphic Element needed to drill new holes to align to add the screws and he will be doing that this week.

Chair Ronning also inquired about the Dog Park sign on Patriot Ave. Ms. Bittner stated that Mr. Gorr will look into options on how we can change the arrow and not move the entire structure. Ms. Bittner also stated that the benches in the dog park have not been built yet. The Public Works department have put a used bench in the park and will build the two new benches this winter.

Chair Ronning inquired about getting a quote for a powerline in Trailside Park. Ms. Bittner stated that the discussion regarding the powerline will be held next month during the Park Commission meeting along with the Christmas decorating discussion.

Chair Ronning inquired about the ordinance regarding mowing and "not allowing grass to seed". He is concerned that Sibley Lake Park is being neglected. Chair Ronning also feels the Park Commission's responsibility is to check on the parks and bring any issues to the Public Works department.

8. Adjournment

There being no further business, **COMISSIONER JOHNSON MOVED TO ADJOURN THE MEETING. COMISSIONER MELBY SECONDED THE MOTION. THE MOTION CARRIED 6-0.**

The meeting adjourned at 5:53 p.m.

Respectfully Submitted,

Jennifer Peterson
Administrative Assistant