

# CITY OF PEQUOT LAKES

## 2019 WORK PLAN

"THE HEART OF THE GOOD LIFE"



### 2019 PROJECT PRIORITIES FOR BOARDS & COMMISSIONS

<u>CITY COUNCIL</u>	<u>ECONOMIC DEVELOPMENT COMMISSION</u>	<u>HRA COMMISSION</u>	<u>PARK COMMISSION</u>	<u>PLANNING COMMISSION</u>
<ol style="list-style-type: none"> <li>Trailside Park Project</li> <li>Rasmussen Road Project</li> <li>North Sluetter Road improvements</li> <li>Security at city hall</li> </ol>	<ol style="list-style-type: none"> <li>Marketing of the Heart of the Good Life development</li> <li>Work with the HRA on housing issues</li> <li>Business Park infill educational plan</li> <li>Work with telecommunication companies to expand fiber optic infrastructure</li> <li>Intercultural Development Inventory assmt. work plan</li> </ol>	<ol style="list-style-type: none"> <li>New hallway lights</li> <li>New light fixtures in individual units</li> <li>Paint hallways &amp; community room</li> <li>Re-carpet hallways &amp; community room</li> <li>New water efficient showerheads as turn over</li> <li>Work with City staff and commissions on housing redevelopment plan &amp; Small Cities Program grant</li> </ol>	<ol style="list-style-type: none"> <li>Develop a capital improvement plan to fund improvements to existing parks                             <ol style="list-style-type: none"> <li>Trailside Park - build a bathroom on the north side</li> <li>Trailside Park - install the splash pad &amp; flag display</li> <li>Trailside Park - work with the Bean Hole Days Committee to improve the overall appearance of the Bean Hole pot area</li> <li>Sibley Lake Park - improve the outhouse</li> <li>Sibley Lake Park - replace the stairs from playground to walking path</li> <li>Trailside Park - update electrical outlets in southwest corner of north side for tree decorations and new light poles</li> <li>Light the new water tower</li> <li>Dog Park - add more trees</li> <li>Dog Park - add silhouettes on the fence</li> </ol> </li> <li>Update the Master Park Plan</li> </ol>	<ol style="list-style-type: none"> <li>Work with the HRA to develop a redevelopment plan for existing homes</li> <li>Update the Downtown Plan</li> <li>Draft architectural, landscaping, and zoning regulations for the Heart of the Good Life Development</li> </ol>

### 2019 PROJECT PRIORITIES FOR CITY DEPARTMENTS

<u>ADMINISTRATION</u>	<u>FIRE</u>	<u>LIBRARY</u>	<u>PLANNING &amp; ZONING</u>	<u>POLICE</u>	<u>PUBLIC WORKS</u>
<ol style="list-style-type: none"> <li>Fill City Clerk/Treasurer position &amp; perform required training</li> <li>I.T. upgrades - backup system and/or exchange mail server</li> <li>City website improvements</li> <li>Work with Public Works Director on Roads Improvement Plan</li> <li>Work with Public Works Director on Buildings Improvement Plan</li> <li>Research on creating a community/smart room at city hall for public use</li> <li>Work with the HRA on housing redevelopment plan &amp; grant</li> <li>Update drug &amp; alcohol policy</li> <li>Complete Giant Worldwide leadership academy through Sourcewell</li> <li>Create vision and mission statements for the City</li> <li>Create &amp; update franchise ordinances for utility companies</li> <li>Initiate marketing outreach for the Heart of the Good Life development</li> <li>Participate in the MN GreenStep Cities Program</li> </ol>	<ol style="list-style-type: none"> <li>Tanker purchase through grant opportunity</li> <li>Work on electronic pre-plans for higher risk occupancies (for use on scene)</li> <li>Remain status quo on providing great service and leadership to the community</li> <li>Work with Police &amp; Public Works Depts. on auxiliary generator for city hall &amp; feasibility of combined use with Water Treatment Plant</li> </ol>	<ol style="list-style-type: none"> <li>Paving north parking lot</li> <li>Part-time librarian</li> <li>Replacement of popcorn wagon wheels</li> <li>Completion of strategic plan</li> </ol> <p>(see attached information for details)</p>	<ol style="list-style-type: none"> <li>Laserfiche property files utilizing an intern through Sourcewell</li> <li>Work with the Planning Commission to accomplish their priorities</li> <li>Create electronic land use forms on City website</li> <li>Implement the Wellhead Protection Plan tasks for 2018-2019</li> </ol>	<ol style="list-style-type: none"> <li>Purchase 2019 Dodge Durango/equipment</li> <li>Plan &amp; prepare for implementation of body worn cameras for officers with assistance of grants</li> <li>Plan &amp; prepare for implementation of license plate reader with assistance of grants</li> <li>Run a one day police boot camp/community engagement event</li> <li>Continue to build on National Night Out</li> <li>Impound lot improvements - fencing realignment &amp; class 5</li> <li>Continue to work with elder care facilities to improve quality of life, ensure safety and protection of vulnerable adults</li> <li>Purchase &amp; training of LUCAS device-chest compression system</li> <li>Work with Fire &amp; Public Works Depts. on auxiliary generator for city hall &amp; feasibility of combined use with Water Treatment Plant</li> </ol>	<ol style="list-style-type: none"> <li>Streets - Work with City Administrator on Roads Improvement Plan                             <ol style="list-style-type: none"> <li>Rasmussen Road improvements - special focus on section south of Main Street, north of Tree Farm Road</li> <li>Nelson Road improvements - combined with Ideal Twp., widening/leveling hills needed &amp; shoulders bad</li> <li>East half of Akerson Road improvements - essentially the low area drainage issue &amp; affected pavement</li> <li>Wild Acres Road improvements - combined with Jenkins &amp; Ideal Twps., widening &amp; shoulders bad</li> </ol> </li> <li>Personnel                             <ol style="list-style-type: none"> <li>Hire full-time public works staff - shared duties with water &amp; sewer, % resulting from full assmt. of needs</li> <li>Continue to provide public works staff with training - streets, safety, water/sewer</li> </ol> </li> <li>Parks                             <ol style="list-style-type: none"> <li>Light improvement project in Trailside Park</li> <li>Improved community message board - digital, improve placement, remote input</li> </ol> </li> <li>Buildings - Work with City Administrator on Buildings Improvement Plan                             <ol style="list-style-type: none"> <li>Assess Cole Bldg/Museum improvements requested</li> </ol> </li> <li>Water/Sewer                             <ol style="list-style-type: none"> <li>Front Street work - remedy small area on north end, sewer buried too shallow &amp; prone to freezing</li> <li>Future additions to water/sewer infrastructure needs to allow for additional insulation if located near/under storm sewers</li> <li>Infrastructure capabilities/limitations/growth need to be addressed in visions and growth planning.</li> </ol> </li> <li>Other                             <ol style="list-style-type: none"> <li>Work with PD &amp; FD on auxiliary generator for city hall &amp; feasibility of combined use with Water Treatment Plant</li> </ol> </li> </ol>

### FUTURE GOALS FOR CITY

- Draft work improvement plan for city hall facility
- Need a new housing development plan
- Expansion of fiber optic in the downtown area of our community
- Continue collaborations on marketing plan for our community with the School & Chamber