

CITY OF PEQUOT LAKES

2019 WORK PLAN

"THE HEART OF THE GOOD LIFE"



2019 PROJECT PRIORITIES FOR BOARDS & COMMISSIONS

<u>CITY COUNCIL</u>	<u>ECONOMIC DEVELOPMENT COMMISSION</u>	<u>HRA COMMISSION</u>	<u>PARK COMMISSION</u>	<u>PLANNING COMMISSION</u>
<ol style="list-style-type: none"> Trailside Park Project Rasmussen Road Project North Sluetter Road improvements Security at city hall 	<ol style="list-style-type: none"> Marketing of the Heart of the Good Life development Work with the HRA on housing issues Business Park infill educational plan Work with telecommunication companies to expand fiber optic infrastructure Intercultural Development Inventory assmt. work plan 	<ol style="list-style-type: none"> New hallway lights New light fixtures in individual units Paint hallways & community room Re-carpet hallways & community room New water efficient showerheads as turn over Work with City staff and commissions on housing redevelopment plan & Small Cities Program grant 	<ol style="list-style-type: none"> Develop a capital improvement plan to fund improvements to existing parks <ol style="list-style-type: none"> Trailside Park - build a bathroom on the north side Trailside Park - install the splash pad & flag display Trailside Park - work with the Bean Hole Days Committee to improve the overall appearance of the Bean Hole pot area Sibley Lake Park - improve the outhouse Sibley Lake Park - replace the stairs from playground to walking path Trailside Park - update electrical outlets in southwest corner of north side for tree decorations and new light poles Light the new water tower Dog Park - add more trees Dog Park - add silhouettes on the fence Update the Master Park Plan 	<ol style="list-style-type: none"> Work with the HRA to develop a redevelopment plan for existing homes Update the Downtown Plan Draft architectural, landscaping, and zoning regulations for the Heart of the Good Life Development

2019 PROJECT PRIORITIES FOR CITY DEPARTMENTS

<u>ADMINISTRATION</u>	<u>FIRE</u>	<u>LIBRARY</u>	<u>PLANNING & ZONING</u>	<u>POLICE</u>	<u>PUBLIC WORKS</u>
<ol style="list-style-type: none"> Fill City Clerk/Treasurer position & perform required training I.T. upgrades - backup system and/or exchange mail server City website improvements Work with Public Works Director on Roads Improvement Plan Work with Public Works Director on Buildings Improvement Plan Research on creating a community/smart room at city hall for public use Work with the HRA on housing redevelopment plan & grant Update drug & alcohol policy Complete Giant Worldwide leadership academy through Sourcewell Create vision and mission statements for the City Create & update franchise ordinances for utility companies Initiate marketing outreach for the Heart of the Good Life development Participate in the MN GreenStep Cities Program 	<ol style="list-style-type: none"> Tanker purchase through grant opportunity Work on electronic pre-plans for higher risk occupancies (for use on scene) Remain status quo on providing great service and leadership to the community Work with Police & Public Works Depts. on auxiliary generator for city hall & feasibility of combined use with Water Treatment Plant 	<ol style="list-style-type: none"> Paving north parking lot Part-time librarian Replacement of popcorn wagon wheels Completion of strategic plan <p>(see attached information for details)</p>	<ol style="list-style-type: none"> Laserfiche property files utilizing an intern through Sourcewell Work with the Planning Commission to accomplish their priorities Create electronic land use forms on City website Implement the Wellhead Protection Plan tasks for 2018-2019 	<ol style="list-style-type: none"> Purchase 2019 Dodge Durango/equipment Plan & prepare for implementation of body worn cameras for officers with assistance of grants Plan & prepare for implementation of license plate reader with assistance of grants Run a one day police boot camp/community engagement event Continue to build on National Night Out Impound lot improvements - fencing realignment & class 5 Continue to work with elder care facilities to improve quality of life, ensure safety and protection of vulnerable adults Purchase & training of LUCAS device-chest compression system Work with Fire & Public Works Depts. on auxiliary generator for city hall & feasibility of combined use with Water Treatment Plant 	<ol style="list-style-type: none"> Streets - Work with City Administrator on Roads Improvement Plan <ol style="list-style-type: none"> Rasmussen Road improvements - special focus on section south of Main Street, north of Tree Farm Road Nelson Road improvements - combined with Ideal Twp., widening/leveling hills needed & shoulders bad East half of Akerson Road improvements - essentially the low area drainage issue & affected pavement Wild Acres Road improvements - combined with Jenkins & Ideal Twps., widening & shoulders bad Personnel <ol style="list-style-type: none"> Hire full-time public works staff - shared duties with water & sewer, % resulting from full assmt. of needs Continue to provide public works staff with training - streets, safety, water/sewer Parks <ol style="list-style-type: none"> Light improvement project in Trailside Park Improved community message board - digital, improve placement, remote input Buildings - Work with City Administrator on Buildings Improvement Plan <ol style="list-style-type: none"> Assess Cole Bldg/Museum improvements requested Water/Sewer <ol style="list-style-type: none"> Front Street work - remedy small area on north end, sewer buried too shallow & prone to freezing Future additions to water/sewer infrastructure needs to allow for additional insulation if located near/under storm sewers Infrastructure capabilities/limitations/growth need to be addressed in visions and growth planning. Other <ol style="list-style-type: none"> Work with PD & FD on auxiliary generator for city hall & feasibility of combined use with Water Treatment Plant

FUTURE GOALS FOR CITY

- Draft work improvement plan for city hall facility
- Need a new housing development plan
- Expansion of fiber optic in the downtown area of our community
- Continue collaborations on marketing plan for our community with the School & Chamber