

HOUSING & REDEVELOPMENT AUTHORITY OF PEQUOT LAKES

AGENDA

Date/Time: Tues, February 17th, 2026 @ 10:00a.m. Location: City Hall

1. CALL BOARD MEETING TO ORDER

2. REVIEW OF AGENDA

3. APPROVAL OF MINUTES, PAYMENT OF BILLS & FINANCIALS

3.1 Public Meeting & Board Minutes: 1.20.26

3.2 Payment of Bills: 1.1 – 1.31.26

3.3 Financials: January

4. OPEN FORUM

Time is allocated for residents and members of the public to speak. Each person will have two (2) minutes to present to the Board any announcements or concerns. Comments received may be placed on a future meeting agenda for consideration.

5. MAINTENANCE REPORT

5.1 Alpine-Washing Machine

5.2 Parkview II-Bathtub Repair

5.3 Sibley-Water Softener

5.4 Project List

6. MANAGEMENT REPORT

6.1 Occupancy & Activity Report

7. OTHER BUSINESS

7.1 Maintenance Staff

7.2 Maintenance Job Ad

8. COMMISSIONER COMMENTS

9. ADJOURNMENT

Housing & Redevelopment Authority of Pequot Lakes

Tuesday, February 17th, 2026

Commissioners present: J. Christenson, D. Ronning, S. Pederson, D. Botham

Also present: Ex. Director A. Yochum, Asst. Director L. Katzenberger

1. Call Board Meeting to Order

10:01 a.m. by J. Christenson

2. Review of Agenda

Request by D. Ronning to add Zone Valves to Maintenance Report, Computers and Credit Card to Other Business. Request by J. Christenson to add Next Board Meet after Commissioner Comments.

3. Approval of Minutes, Payment of Bills & Financials

S. Pederson asked the status of the budgets and when they needed to be approved by. J. Christenson explained that they are in review and will be approved at next month's meeting.

D. Ronning asked for fee accountant to be reminded of having the explanation sheet with the financials.

Moved by D. Botham, Seconded by D. Ronning, All Ayes; Motion carried.

4. Open Forum

No Business

5. Maintenance Report

5.1 Alpine Washing Machine

Discussion on getting coin-operated washing machine. Washing machine currently is not that old. Agreed to raise the cost of the dryer until updating the washing machine is needed.

5.2 Parkview II Bathtub Repair

Board agreed on Bath Refinishing USA to repair bathtub in Parkview unit.

5.3 Sibley Terrace Water Heater

Discussed the different options from all bids received. Board agreed to rent a single tank from Culligan.

5.4 Project List

Project List for each property reviewed; items discussed.

5.5 Zone Vales

Board agreed to have the Zone Valves replaced during the Summer when the boiler is shut off.

6. Management Report

6.1 Occupancy & Activity Report

Report reviewed.

7. Other Business

7.1 Maintenance Staff

Discussed current maintenance staff situation.

7.2 Maintenance Job Ad

Job Ad for Maintenance Director posted on indeed.com

7.3 Computers

Monitors have been ordered, IT will set up new computer equipment as early as next week.

7.4 Credit Card

New credit card through First National Bank has been approved and should receive in the mail soon.

8. Commissioner Comments

D. Ronning, prior chairman, discussed the result of A. Yochum's 90 Day review. D. Botham brought up the standing water issue at the end of Sibley Terrace's sidewalk. Topic will be brought to the City Council. S. Pederson wants information to get the actual cost for a full-time maintenance director, including benefit costs. J. Christenson stated review and changes to the Personnel Policy will be happening soon.


9. Next Meeting

Next month's Board meeting date is 3/17/26

9. Adjournment

11:45 a.m. Moved by D. Botham, Seconded by D. Ronning, All Ayes; Motion carried.

Chrm.  _____

Sec.  _____